



TOWN OF CRESTON MECHANIC I

Job Title: MECHANIC I	Department: INFRASTRUCTURE SERVICES	Division: PUBLIC WORKS
Classification: SCHEDULE A – CLASS 8	Supervisor's Title: PUBLIC WORKS SUPERINTENDENT	Date: MARCH 2025

NATURE AND SCOPE

Reporting to the Public Works Superintendent or designate, the Mechanic I performs skilled mechanical repair work of a complex nature at a journeyman level as well as maintenance and operation of the Public Works Shop and grounds.

JOB RESPONSIBILITIES

- Diagnose, repair, replace, test and adjust major and minor mechanical equipment problems on engines, transmissions, differentials, hydraulic systems, brakes, steering and pumps as required.
- Complete preventative maintenance checks, inspections, identify potential problems and take corrective action; maintain and update inspection and repair records.
- Perform electrical servicing such as replacing lights, points, plugs, alternators, generators and starters as required.
- Resolve and respond to day-to-day questions or problems regarding equipment, materials, methods and procedures needed to complete maintenance and repair tasks.
- Ability to operate a variety of power tools, mobile equipment and vehicles required for assigned tasks.
- Complete tune-ups on gas and diesel engines as assigned.
- Design and fabricate equipment and accessories as required.
- Perform welding by means of electric and or gas.
- Liaise with Commercial Vehicle Safety Enforcement (CVSE) Inspectors, suppliers and contractors and works closely with all government agencies and inspectors.
- Maintain timely and accurate records of maintenance and repairs and other paperwork requirements associated with the Government of British Columbia Vehicle Inspection and Preventative Maintenance Program and National Safety Code.
- Work well independently in a safe and efficient manner, adhering to WorkSafeBC regulations and Town of Creston policies and procedures as directed.
- Demonstrate professionalism and courtesy when interacting with members of the public and fellow employees.
- Complete pre/post trip equipment inspections, including documentation as per Town of Creston and CVSE requirements.

- Actively seek continuous learning and increase one's own knowledge and technical skills in response to changing work practices, business needs, new ideas, and methods.
- Other related duties as assigned.

MINIMUM REQUIREMENTS:

- Grade 12 graduation or GED/CAEC
- BC Commercial Transport Mechanic Certification
- Minimum British Columbia Driver's Licence – Class 3 with air brakes endorsement
- Thorough knowledge of the techniques, tools, equipment and safety precautions pertaining to the maintenance of cars, trucks and heavy mobile equipment
- Considerable knowledge of electric and oxy/acetylene welding techniques, tools and equipment
- Sufficient physical strength, stamina and coordination to perform labour intensive work in all weather conditions
- Ability to provide satisfactory Police Information Check and Driver's Abstract

PREFERRED TRAINING, LICENSES & CERTIFICATES

- Interprovincial Red Seal Certificate in Heavy Duty Mechanics or Automotive Mechanics
- BC Government Motor Vehicle Inspection Certification
- WorkSafeBC OFA Level 1 with CPR endorsement
- Valid WHMIS (GHS) Certificate
- Confined space training
- Fall arrest training
- Ability to supply most of the necessary hand tools normally needed as a mechanic

HOURS OF WORK:

Eight (8) hours per day, 40 hours per week and as per C.U.P.E. Local 2092 Collective Agreement, Sunday through Saturday with two (2) consecutive days off.

WAGES:

As per Schedule "A" – Outside Crew, Class 8 of the C.U.P.E. Local 2092 Collective Agreement.