

Town of Creston

Bylaw No. 2018

A bylaw to establish a Five Year Financial Plan.

WHEREAS a municipality must have a Five Year Financial Plan that is adopted annually by bylaw;

NOW THEREFORE, the Council of the Town of Creston, in open meeting assembled, enacts as follows:

Part 1 Citation

1.1 This Bylaw may be cited as “Five Year Financial Plan (2025 – 2029) Bylaw No. 2018, 2025”.

Part 2 Severability

2.1 If a portion of this Bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this Bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Part 3 Five Year Financial Plan Established

3.1 The Five Year Financial Plan (2025 – 2029) is attached to and forms a part of this Bylaw, as Schedule “A”.

Part 4 Effective Date

4.1 This bylaw shall come into full force and effect upon adoption.

READ A FIRST TIME by title and SECOND TIME by content this 25th day of February, 2025.

READ A THIRD TIME by title this 25th day of February, 2025.

ADOPTED this 11th day of March, 2025.

“Arnold DeBoon”
Mayor Arnold DeBoon

“Kirsten Dunbar”
Kirsten Dunbar, Corporate Officer

SCHEDULE "A" TO BYLAW NO. 2018

TOWN OF CRESTON

FIVE YEAR CONSOLIDATED FINANCIAL PLAN

	2025	2026	2027	2028	2029	TOTALS
REVENUES						
PROPERTY TAXES	\$ 6,003,341	\$ 6,398,000	\$ 6,709,000	\$ 7,057,000	\$ 7,427,000	\$ 33,594,341
OTHER TAXES AND ASSESSMENTS	948,561	953,600	959,100	965,100	971,100	4,797,461
FEES AND CHARGES	7,810,149	6,206,691	6,365,678	6,563,316	7,083,500	34,029,334
OTHER SOURCES	3,156,925	1,691,880	1,674,703	1,690,183	1,677,277	9,890,968
CAPITAL GRANTS	20,485,550	3,262,718	1,686,500	1,775,100	1,592,500	28,802,368
TOTAL REVENUES	38,404,526	18,512,889	17,394,981	18,050,699	18,751,377	111,114,472
EXPENDITURES						
MUNICIPAL PURPOSES	13,661,777	12,224,089	12,525,276	12,932,692	13,319,343	64,663,177
INTEREST ON DEBT	199,008	197,201	195,329	161,564	147,800	900,902
AMORTIZATION	2,092,815	2,679,261	2,809,725	2,883,125	2,951,498	13,416,424
TOTAL EXPENDITURES	15,953,600	15,100,551	15,530,330	15,977,381	16,418,641	78,980,503
SURPLUS (DEFICIT) FOR THE YEAR	22,450,926	3,412,338	1,864,651	2,073,318	2,332,736	32,133,969
CAPITAL DEBT AND RESERVE TRANSFERS						
CAPITAL EXPENDITURES	(25,456,652)	(5,612,773)	(3,807,000)	(3,447,900)	(5,329,500)	(43,653,825)
PORTION OF AMORTIZATION EXPENSE UNFUNDED	2,092,815	2,679,261	2,809,725	2,883,125	2,951,498	13,416,424
BORROWING	-	-	-	-	1,000,000	1,000,000
PRINCIPAL ON DEBT	(234,964)	(236,770)	(185,464)	(185,464)	(105,264)	(947,926)
TRANSFERS FROM :						
RESERVE FUNDS	2,120,383	780,000	739,000	654,900	825,500	5,119,783
ACCUMULATED SURPLUS	332,511	350,627	4,405	-	-	687,543
TRANSFERS TO:						
ACCUMULATED SURPLUS	(165,776)	(188,089)	(205,020)	(837,128)	(496,681)	(1,892,694)
RESERVE FUNDS	(1,139,243)	(1,184,594)	(1,220,297)	(1,140,851)	(1,178,289)	(5,863,274)
NET CAPITAL DEBT AND RESERVE TRANSFERS	(22,450,926)	(3,412,338)	(1,864,651)	(2,073,318)	(2,332,736)	(32,133,969)
Surplus (deficit) plus Capital, Debt and Reserve Transfers	0	0	0	0	0	0

Schedule "A" to Bylaw No. 2018

TOWN OF CRESTON
FIVE YEAR FINANCIAL PLAN

GENERAL FUND

	2025	2026	2027	2028	2029	TOTALS
<u>REVENUES</u>						
PROPERTY TAXES	6,003,341	6,398,000	6,709,000	7,057,000	7,427,000	33,594,341
OTHER TAXES & ASSESSMENTS	125,661	130,000	134,000	138,000	142,000	669,661
FEES & CHARGES	2,486,965	2,479,285	2,531,515	2,573,106	2,639,455	12,710,326
OTHER SOURCES	3,316,925	1,871,880	1,864,703	1,890,183	1,887,277	10,830,968
GAS TAX AND DEVELOPMENT COST CHARGES	400,000	150,000	350,000	170,000	400,000	1,470,000
CAPITAL GRANTS	18,480,550	3,112,718	1,336,500	1,605,100	1,192,500	25,727,368
TOTAL REVENUES	30,813,442	14,141,883	12,925,718	13,433,389	13,688,232	85,002,664
<u>EXPENDITURES</u>						
OTHER MUNICIPAL PURPOSES	10,627,767	9,190,350	9,415,165	9,736,374	10,041,679	49,011,335
INTEREST ON DEBT	127,800	127,800	127,800	127,800	147,800	659,000
AMORTIZATION	1,253,253	1,701,199	1,824,996	1,898,396	1,966,769	8,644,613
TOTAL EXPENDITURES	12,008,820	11,019,349	11,367,961	11,762,570	12,156,248	58,314,948
SURPLUS (DEFICIT) FOR THE YEAR	18,804,622	3,122,534	1,557,757	1,670,819	1,531,984	26,687,716
<u>CAPITAL DEBT AND RESERVE TRANSFERS</u>						
CAPITAL EXPENDITURES	(20,390,652)	(4,718,773)	(2,936,000)	(2,734,900)	(4,294,500)	(35,074,825)
PORTION OF AMORTIZATION EXPENSE UNFUNDED	1,253,253	1,701,199	1,824,996	1,898,396	1,966,769	8,644,613
BORROWING	-	-	-	-	1,000,000	1,000,000
PRINCIPAL ON DEBT	(105,264)	(105,264)	(105,264)	(105,264)	(105,264)	(526,320)
TRANSFERS FROM:						
RESERVE FUNDS	998,861	780,000	739,000	654,900	825,500	3,998,261
ACCUMULATED SURPLUS	308,061	133,170	-	-	-	441,231
TRANSFERS TO:						
ACCUMULATED SURPLUS	-	-	(132,872)	(516,760)	(20,870)	(670,502)
RESERVE FUNDS	(868,881)	(912,866)	(947,617)	(867,191)	(903,619)	(4,500,174)
NET CAPITAL DEBT AND RESERVE TRANSFERS	(18,804,622)	(3,122,534)	(1,557,757)	(1,670,819)	(1,531,984)	(26,687,716)
Surplus (deficit) plus Capital, Debt and Reserve Transfers	-	-	-	-	-	-

Schedule "A" to Bylaw No. 2018

TOWN OF CRESTON**FIVE YEAR FINANCIAL PLAN****WATER FUND**

	2025	2026	2027	2028	2029	TOTALS
<u>REVENUES</u>						
OTHER TAXES & ASSESSMENTS	390,500	391,000	392,000	393,000	394,000	1,960,500
FEES & CHARGES	1,491,242	1,561,903	1,615,586	1,667,987	1,725,103	8,061,821
OTHER SOURCES	120,000	120,000	120,000	120,000	120,000	600,000
CAPITAL GRANTS	-	-	-	-	-	-
TOTAL REVENUES	2,001,742	2,072,903	2,127,586	2,180,987	2,239,103	10,622,321
<u>EXPENDITURES</u>						
INTEREST ON DEBT	-	-	-	-	-	-
OTHER MUNICIPAL PURPOSES	764,382	823,271	848,198	872,222	896,113	4,204,186
ARROW CREEK WATER CONTRIBUTIONS	738,222	745,815	753,560	770,000	780,000	3,787,597
AMORTIZATION	271,925	271,925	271,925	271,925	271,925	1,359,625
TOTAL EXPENDITURES	1,774,529	1,841,011	1,873,683	1,914,147	1,948,038	9,351,408
SURPLUS (DEFICIT) FOR THE YEAR	227,213	231,892	253,903	266,840	291,065	1,270,913
<u>CAPITAL DEBT AND RESERVE TRANSFERS</u>						
CAPITAL EXPENDITURES	(307,000)	(284,000)	(421,000)	(313,000)	(325,000)	(1,650,000)
PORTION OF AMORTIZATION EXPENSE UNFUNDED	271,925	271,925	271,925	271,925	271,925	1,359,625
TRANSFERS FROM:						
ACCUMULATED SURPLUS	-	-	-	-	-	-
TRANSFERS TO:						
TRANSFER TO GENERAL SURPLUS	-	-	-	-	-	-
TRANSFER TO WATER DISTRICT RESERVE	(30,362)	(31,728)	(32,680)	(33,660)	(34,670)	(163,100)
ACCUMULATED SURPLUS	(165,776)	(188,089)	(72,148)	(192,105)	(203,320)	(821,438)
NET CAPITAL DEBT AND RESERVE TRANSFERS	(227,213)	(231,892)	(253,903)	(266,840)	(291,065)	(1,270,913)
Surplus (deficit) plus Capital, Debt and Reserve Transfers	-	-	-	-	-	-

Schedule "A" to Bylaw No. 2018

TOWN OF CRESTON
FIVE YEAR FINANCIAL PLAN

SEWER FUND

	2025	2026	2027	2028	2029	TOTALS
<u>REVENUES</u>						
OTHER TAXES & ASSESSMENTS	432,400	432,600	433,100	434,100	435,100	1,732,200
FEES & CHARGES	3,831,942	2,165,503	2,218,577	2,322,223	2,718,942	10,538,245
OTHER SOURCES	70,000	60,000	60,000	60,000	60,000	250,000
CAPITAL GRANTS	1,605,000	-	-	-	-	1,605,000
TOTAL REVENUES	5,939,342	2,658,103	2,711,677	2,816,323	3,214,042	14,125,445
<u>EXPENDITURES</u>						
INTEREST ON DEBT	71,208	69,401	67,529	33,764	-	241,902
OTHER MUNICIPAL PURPOSES	1,881,406	1,824,653	1,878,353	1,934,096	1,991,551	7,518,508
AMORTIZATION	567,637	706,137	712,804	712,804	712,804	2,699,382
TOTAL EXPENDITURES	2,520,251	2,600,191	2,658,686	2,680,664	2,704,355	10,459,792
SURPLUS (DEFICIT) FOR THE YEAR	3,419,091	57,912	52,991	135,659	509,687	3,665,653
<u>CAPITAL DEBT AND RESERVE TRANSFERS</u>						
CAPITAL EXPENDITURES	(4,759,000)	(610,000)	(450,000)	(400,000)	(710,000)	(6,219,000)
PORTION OF AMORTIZATION EXPENSE UNFUNDED	567,637	706,137	712,804	712,804	712,804	2,699,382
PRINCIPAL ON DEBT	(129,700)	(131,506)	(80,200)	(80,200)	-	(421,606)
TRANSFERS FROM:						
ACCUMULATED SURPLUS	24,450	217,457	4,405	-	-	246,312
TRANSFERS TO:						
ACCUMULATED SURPLUS	-	-	-	(128,263)	(272,491)	(128,263)
WWTP REPLACEMENT RESERVE	(240,000)	(240,000)	(240,000)	(240,000)	(240,000)	(960,000)
NET CAPITAL DEBT AND RESERVE TRANSFERS	(3,419,091)	(57,912)	(52,991)	(135,659)	(509,687)	(3,665,653)
Surplus (deficit) plus Capital, Debt and Reserve Transfers	-	-	-	-	-	-

Schedule "A" to Bylaw No. 2018

2025 CAPITAL EXPENDITURE FINANCING

GENERAL CAPITAL EXPENDITURES

From operating and surplus	467,838
From Infrastructure grants	18,732,870
From reserves	915,000
From non-government organizations	<u>274,944</u>
	20,390,652

WATER CAPITAL EXPENDITURES

From operating and surplus	307,000
----------------------------	---------

SEWER CAPITAL EXPENDITURES

From operating and surplus	257,500
From capital contributions	3,383,978
From reserves	<u>1,117,522</u>
	4,759,000

TOTAL CAPITAL

25,456,652

TOWN OF CRESTON FINANCIAL OBJECTIVES AND POLICIES

The Town of Creston Financial Planning Guidelines reflects Council's direction to increase alternative revenue streams wherever possible to reduce reliance on property taxes in order to maintain existing programs and services. Council is also committed to having the sufficient funding available to ensure that current infrastructure is proactively maintained thereby delaying much higher replacement costs as long as possible. In order to insure that funding is available for planned capital replacement and infrastructure renewal, Council policy is to have reserves funded for those purposes.

The Financial Plan for 2025 shows property taxes are 16.3% of proposed funding sources identified in section 165(7) of the *Community Charter*. This amount is essentially unchanged in comparison to 2024, which was 16.4%. The percentage of tax revenue is lower in 2024 and 2025 because of higher grants revenues budgeted than in prior years. The some larger grants have been applied for, but have not been approved yet. The grants have been included in the budget process to show that the Town is able and committed to the projects applied for.

Council has considered the distribution of property taxes among the various property classes. It is Council's policy to adjust the mill rates such that the ratio of taxes paid by the various classes remains relatively constant from year to year taking into account new construction.

Permissive tax exemptions approved by Council are a means of supporting organizations within the community that furthers Council's objectives of enhancing the quality of life and delivering services economically.

As part of the Town of Creston's economic development strategy, Council may establish one or more revitalization tax exemption programs to encourage investment in the Town's existing commercial enterprises, the development of new commercial ventures, such as tourism related businesses, with the objectives of stimulating new economic growth and revitalization of existing commercial uses in the Town as well investments in new residential rental units to help ease the shortage of rental suites.