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1 General

1.1 Objective/ Purpose:

The Town of Creston intends to purchase a used combination Hydro Vac & Sewer Cleaning Truck.

1.2 Timing

The anticipated time of delivery will be within three (3) months after the successful proponent is notified, or as mutually agreed upon.

2 Background

2.1 History

The Town presently is replacing a 1981 Hydro Power trailer flusher as per their vehicle replacement plan.

3 Service Requirements

3.1 Expectations / Scope

The successful Proponent shall:

- Supply one (1) used combination Hydro Vac & Sewer Cleaning Truck in the year model range 2013 - 2021;
- Meet the required Town technical specifications; and,
- Ensure the Hydro Vac & Sewer Cleaning Truck meets all requirements of the Ministry of Transportation and Infrastructure's Commercial Vehicle Safety and Enforcement (CVSE) branch for operation in British Columbia.

Proponents should submit proposals that address the above requirement. Proposals, not closely reflecting these requirements will not be considered.

The above specifications are the minimum requirements the Town will accept. However, the Town encourages proponents to offer alternative technology options.

3.2 Specifications

Please see attached specification sheets.

3.3 Pricing

As per Bid Form.

4 Submission Guidelines

4.1 Organization:

Proponent to supply list of completed sales to local government institutions. This information is relevant to the evaluation of your firm's ability to successfully undertake the proposed contract and meet all of the RFP objectives.

4.2 Submission Format:

Proponents should submit their proposed response in the following preferred format:

Complete and return the Specification and Bid Form as attached. May be submitted electronically.

Appendices: Attach other information as required by the RFP or alternative proposals or other useful information.

Certification: Proposals could include the following signed Certification (or similar version):

“The statements made in this proposal are correct and truthful representations. If selected, I/we shall negotiate in good faith with the Contracting Agency.”

5 RFP Conditions

5.1 Evaluation Criteria

Evaluation criteria used to evaluate proposals fall into the following categories and sub-categories:

Proposal

- Ability to meet specifications as requested, and,
- Delivery schedule/availability

Proposal Cost

- Pricing as per Bid Form.

5.2 Negotiation

Negotiation sessions may be held to work out contract details and other expectations of the parties applicable to the services required, based on the RFP and the proposal(s) submitted.

5.3 Acceptance of Proposal

The highest rated, lowest priced or any proposal will not necessarily be accepted.

5.4 Proposal Revisions

Proposal revisions must be received prior to the RFP submission/closing date and time.

5.5 Disclosure

All documents submitted by proponents shall become the property of the Contracting Agency. Proposal information is proprietary and as such shall be treated as confidential. Information pertaining to the Contracting Agency obtained by the proponent as a result of participation in this project is confidential and must not be disclosed without written authorization from the Contracting Agency.

- **No Claim for Compensation**

Except as expressly and specifically permitted in these instructions to Proponents, no Proponent shall have any claim for any compensation of any kind whatsoever, as a result of participating in the RFP. By submitting a proposal, each Proponent shall be deemed to have agreed that it has no claim against the Town.

Request for Proposal – Combination Hydro Vac and Sewer Cleaning Truck

6 Attachments

- Sample evaluation spreadsheet.
- Specification form
- Bid Form

Request for Proposal
 Combination Hydro Vac & Sewer Cleaning Truck
 Sample Evaluation Criteria Worksheet

Proponent:
 Evaluator:
 Date:

WEIGHTED CRITERIA	WEIGHTING (A) %	ASSESSMENT RATING 1-5 (B)	SCORE = (A) X (B)
RFP Price Offer	50		
Operational requirements	10		
Mechanical Assessment	10		
Warranty, Service & Parts Backup	10		
Environmental Factors and Fuel Efficiency	10		
User Testimonials	10		
TOTAL SCORE			

Request for Proposal - Specification Form
Combination Hydro Vac & Sewer Cleaning Truck

<u>SPECIFICATIONS:</u>	YES	NO	
<u>ONE (1) Combination Hydro Vac & Sewer Cleaning Truck</u>			SPECIFICATIONS OF TRUCK MODEL PROPOSED
<p><u>NOTE:</u></p> <p>Proponents are directed to list complete manufacturer's details of model proposed in the right-hand column opposite to the listed requirements.</p>			Make: _____ Model: _____ Year: _____ Color: _____
Truck Chassis			
General Specifications			Wheel base: _____ Overall length: _____ G.V.W.R.: _____ Kg/lbs Tare: _____ Kg/lbs
Motor			
Description of engine			HP: _____ Fuel type: _____ Engine hours: _____
Frame			
Chassis must be dimensionally and structurally suitable for tandem axle operation.			

Request for Proposal - Specification Form
Combination Hydro Vac & Sewer Cleaning Truck

	YES	NO	
Lighting			
Preferred: LED			WCB approved Strobe lighting: _____ Working lights: _____ _____
Transmission			
Automatic preferred			State type: _____ State brand: _____ _____
External Spin on filter is preferred			
Cab and Operator Equipment / Instrumentation			
Shall be equipped with factory air-conditioning			
Intermittent wipers and windshield washer system			
Each seat shall have W.C.B. and MOT compliant 3-point seat belts			
Integral power steering			
All gauges and switches will have backlighting for safety purposes			
Vehicle camera system			Front: _____ Year: _____

Request for Proposal - Specification Form
Combination Hydro Vac & Sewer Cleaning Truck

	YES	NO	
<u>Vacuum/Sewer Cleaning Information</u>			SPECIFICATIONS OF VACUUM/SEWER CLEANING MODEL PROPOSED
<p><u>NOTE:</u></p> <p>Proponents are directed to list complete manufacturer's details of model proposed in the right-hand column opposite to the listed requirements.</p>			Make: _____ Model: _____ Year: _____
Auxiliary motor			HP: _____ Fuel type: _____ Engine hours: _____
Debris Body			State Capacity: _____ Washout Capability: _____
Vacuum Type: Centrifugal Fan or Positive Displacement			Type: _____
Water Tank/s			State Capacity: _____
Cold Weather Recirculation			
Water Boiler			State BTU's: _____
Sewer Flusher			Hose Length: _____ Digital footage counter: _____ Camera attachment capability: _____

Request for Proposal - Specification Form
Combination Hydro Vac & Sewer Cleaning Truck

	YES	NO	
Folding Pipe Racks			State Capacity: _____
Belly Pack Wireless Controls			
Telescopic Boom			Length: _____
Hydro Excavation Kit			Hose Length: _____ Retractable Reel: _____
<u>MISCELLANEOUS:</u>	YES	NO	DESCRIPTION
1. Flushing Hose Nozzles 2. Tool Boxes 3. Suction Pipes Completed units to be fully functional and ready for work upon delivery to the Town of Creston Public Works yard, including installation of all specified components.			

Request for Proposal – Bid Form
Combination Hydro Vac & Sewer Cleaning Truck

Year _____ Make _____ Model _____

Bid Form - Offered to the Town of Creston
 Box 1339
 Creston BC V0B 1G0

Irrevocable for thirty (30) days -

1) Tendering Firm:	
2) Contact Person:	
3) Authorized Signature:	
4) Net Tendered Price For a Combination Hydro Vac & Sewer Cleaning Truck:	
5) Environmental Levies, etc.:	
6) Freight & Delivery:	
7) Less trade-in of 1981 Hydro Power Trailer Unit Flusher (optional) :	
8) P.S.T.:	
9) G.S.T.:	
10) Total Tendered Price, delivered to Creston, BC:	
11) Warranty:	
12) Expected Delivery Date:	
13) Firm Pricing Period:	
Please list any options that may be an asset to operation of unit.	

Price to be FOB Creston complete with all taxes. Unit must be vehicle inspected and ready to transfer. Must also meet all WCB requirements and MOTI (CSVE) requirements.