

TOWN OF CRESTON
REGULAR COMMITTEE OF THE WHOLE MEETING MINUTES
MARCH 17, 2020

Minutes of a Regular Committee of the Whole Meeting of Council held on Tuesday, March 17, 2020 at 4:00 p.m. in the Town of Creston Council Chambers, 238 - 10th Avenue, North, Creston, BC.

PRESENT: Mayor Ron Toyota
Councillor Jen Comer
Councillor Arnold DeBoon
Councillor Jim Elford
Councillor Ellen Tzakis
Councillor Joanna Wilson

Councillor Karen Unruh participated in the meeting via teleconference.

STAFF: Michael Moore, Chief Administrative Officer
Steffan Klassen, Director of Finance & Corporate Services
Ross Beddoes, Director of Community Services
Jared Riel, Fire Chief
Laura Dodman, Assistant Fire Chief
Ferd Schmidt, Director of Infrastructure
Kirsten Dunbar, Community & Corp. Services Research & Policy Coordinator
Bev Caldwell, Corporate Officer

MEDIA: Jensen Shields, Juice FM

GALLERY: There were no members in the Gallery.

CALL TO ORDER: Mayor Toyota called the meeting to order at 4:00 p.m.

ADOPTION OF AGENDA Moved by Councillor Comer, seconded by Councillor DeBoon
THAT the agenda for the Committee of the Whole meeting of March 17, 2020, be adopted, with the following amendments:
* Cancellation of the delegation from the Creston Valley Arts Council, and withdrawal of their request for a Discretionary Grant;
* Addition of a Council Direction Request from the Chief Administrative Officer regarding a COVID-19 Policy, as item number (g); and,
* Verbal report by the Chief Administrative Officer regarding Council Procedures Bylaw with respect to Council attendance at meetings, as item number (h).
MOTION CARRIED

COUNCIL COMMITTEE

► CDR & SBN RE
TRAFFIC CALMING
(16th AVE. N. & 20th
AVE. S.)

RECOMMENDATION NO. 1:

THAT the Council Direction Request from the Director of Infrastructure Services, regarding traffic calming measures, be received; THAT staff is authorized to proceed with the proposed traffic calming measure design that includes the use of speed humps on 16th Avenue North; AND FURTHER, THAT staff is authorized to proceed with the proposed traffic calming measure design that includes the combination of speed hump, raised crosswalk and concrete curb extensions on 20th Avenue South.

- CHAMBER OF COMMERCE MEMBERSHIP **RECOMMENDATION NO. 2:**
THAT the Council Direction Request from the Community and Corporate Services Research and Policy Coordinator, regarding membership with the Creston Valley Chamber of Commerce, be received; AND FURTHER, THAT Council authorizes staff to purchase a Creston Valley Chamber of Commerce membership for the Town of Creston, for the year 2020, in the amount of \$420.00.
- RECYCLING COUNCIL OF BC **RECOMMENDATION NO. 3:**
THAT the invitation from the Recycling Council of British Columbia, to attend the 46th Annual Conference on Circular Economy, in Whistler, BC on June 10 to 12, 2020, be received.
- SAM STEELE DAYS PARADE **RECOMMENDATION NO. 4:**
THAT the invitation from the Sam Steele Society, to participate in the Sam Steele Days Grand Parade in Cranbrook, BC on June 20th, 2020, be received.
- COVID-19 VERBAL UPDATE **RECOMMENDATION NO. 5:**
THAT the verbal update by the Chief Administrative Officer, advising that the Town will not be accepting any open or closed bookings for Town park and public space facilities for the foreseeable future; and the Town's communications to the public on actions being taken by the Town in ensuring the advice from the Provincial Government, Interior Health Authority and the Regional District of Central Kootenay with respect to the COVID-19 Pandemic are being followed, be received.
- COVID-19 POLICY **RECOMMENDATION NO. 6:**
THAT the Council Direction Request from the Chief Administrative Officer, regarding a draft COVID-19 Policy for the Town of Creston, be received; THAT Council recognizes that with the changing events surrounding the COVID-19 Pandemic, specific measures are required to ensure the safety of residents and staff; AND FURTHER, THAT Council adopts Policy No. GOV-001-60, Coronavirus Pandemic (COVID-19), a copy of which is attached to and forms a part of these minutes as Appendix 'I'.
- COUNCIL PROCEDURES BYLAW **RECOMMENDATION NO. 7:**
THAT the verbal report by the Chief Administrative Officer, regarding Council Procedures Bylaw No. 1875, 2018 with respect to Council members participating in Council and Committee meetings remotely, be received.
- QUESTION PERIOD** Mr. Jensen Shields asked how a Declaration of a Local Emergency, if declared by the Town, would affect the community.
- The Chief Administrative Officer stated that at the moment it is unknown what would trigger a 'Declaration of Local Emergency' in the Town of Creston. The Town must be careful not to initiate any unnecessary panic in the community. To date there has been good cooperation by local business in efforts to curb the spread of the COVID-19 disease. A Declaration of Local Emergency could provide the tools to intervene if essential supplies could not be provided to the community and to those most vulnerable residents.

Mr. Shields asked with respect to traffic calming on 16th Avenue North and 20th Avenue South, would the speed humps be located on flat areas of the roadway, or on a sloped area? The Chief Administrative Officer advised that the speed humps are designed to slow traffic down. If traffic is moving the posted speed limit, wherever they are installed, the speed hump would not be very noticeable; however, if traffic is moving faster than the posted speed limit, driving over the speed hump would provide a level of discomfort to the occupants in the vehicle, but not sufficient enough that it would cause an accident or damage to a vehicle.

ADJOURN

The Regular Committee of the Whole Meeting held March 17, 2020, adjourned at 5:02 p.m.

AS TO THE MINUTES OF THIS COMMITTEE OF THE WHOLE MEETING:

Mayor Ron Toyota

Bev Caldwell, Corporate Officer