

**MINUTES OF A SPECIAL COMMITTEE OF THE WHOLE MEETING OF THE TOWN OF CRESTON HELD ON FRIDAY, NOVEMBER 22, 2019 IN THE TOWN OF CRESTON COUNCIL CHAMBERS, 238 - 10<sup>TH</sup> AVENUE NORTH AT 8:30 A.M.**

**PRESENT** Mayor Ron Toyota  
Councillor Jen Comer  
Councillor Arnold DeBoon  
Councillor Jim Elford  
Councillor Ellen Tzakis  
Councillor Karen Unruh  
Councillor Joanna Wilson

**STAFF** Michael Moore, Chief Administrative Officer  
Steffan Klassen, Director of Finance & Corporate Services  
Ross Beddoes, Director of Community Services  
Ferd Schmidt, Director of Infrastructure Services  
Jared Riel, Fire Chief  
Colin Farynowski, Manager of Engineering  
Marsha Neufeld, Executive Assistant

**GALLERY** There were no members of the public present.

**CALL TO ORDER** Mayor Toyota called the meeting to order at 8:38 a.m.

**AGENDA** Moved by Councillor Wilson, seconded by Councillor DeBoon  
THAT the agenda for the Special Committee of the Whole meeting of November 22, 2019, be adopted.

MOTION CARRIED

**BUSINESS** **RECOMMENDATION 1:**  
▶ 2020 BUDGET PRESENTATIONS THAT the 2020 Budget presentations from the Chief Administrative Officer, Director of Finance & Corporate Services, Director of Community Services, Fire Chief and the Director of Infrastructure Services be received.

▶ WATER & SEWER RATES 2020 **RECOMMENDATION 2:**  
THAT staff is authorized to prepare amendments to the appropriate bylaws, for Council's consideration, with respect to the following:  
- Water rates: Increase of 17.2% over the five-year period of 2020-2024. This increase may be less depending on Council's direction on Industrial Metered rates.  
- Sewer rates: Increase of 19% over the five-year period of 2020-2024.  
- Occupancy type – Bakeries: Decrease "Bakeries" to pay three times the standard water and sewer rates.  
- Occupancy type – Daycares and Day Homes: Leave "Daycares and Day Homes" at standard water and sewer rates.  
- Occupancy type – RV Park and Campgrounds: Increase the water rate per RV site to \$36.67 and sewer rate to \$34.59 over a three-year period.

- Occupancy type – Beauty Salons: Change the water rate for “Beauty Salons” to a “per chair” basis in 2021 (as recommended in the Asset Management Report).
- Metered Industrial Users: Leave “Metered Industrial Users” at standard water and sewer rates for 2020; however, this item will be reconsidered during the 2021 budget process.
- Refunds for Change or Discontinued Commercial Use: Allow commercial users to change the use of their business during the year and be given a pro-rated refund for the remainder of the year, subject to a \$60.00 administration fee.

These amendments are being considered as a result of recommendations made in the 2019 Asset Management Report, which indicated that the sustainability of both sewer and water infrastructure systems could not be achieved with the current rate structure.

**ADJOURN**

The Special Committee of the Whole Meeting held on November 22, 2019 adjourned at 3:50 p.m.

AS TO THE MINUTES OF THIS SPECIAL COMMITTEE OF THE WHOLE MEETING:

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Mayor Ron Toyota

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Michael Moore, Chief Administrative Officer