

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF CRESTON HELD IN COUNCIL CHAMBERS AT THE TOWN OFFICE AT 238 – 10<sup>th</sup> AVENUE NORTH ON, TUESDAY, SEPTEMBER 25<sup>TH</sup>, 2018 AT 4:10 PM.**

**PRESENT** Mayor Toyota  
Councillors Boehmer, Casemore, Comer, Elford, Unruh, Wilson  
Michael Moore, Interim Chief Administrative Officer  
Ross Beddoes, Director of Municipal Services/Chief Building Official  
Steffan Klassen, Director of Finance and Corporate Services  
Colin Farynowski, Manager of Engineering  
Stacey Hadley, Corporate Officer  
Jared Riel, Acting Fire Chief  
Marsha Neufeld, Executive Assistant

**MEDIA:** Jensen Shields, Juice FM

**GALLERY:** Allan Clement, Resident  
Karen Goforth, Resident  
Keith Goforth, Resident  
Bill Hutchinson, Resident

**CALL TO ORDER** Mayor Toyota called the Regular Meeting to order at 4:10 p.m.

**AGENDA**  
258-18 Moved by Councillor Wilson, seconded by Councillor Unruh  
THAT the Agenda be adopted. **CARRIED**

**MINUTES**  
259-18 Moved by Councillor Comer, seconded by Councillor Unruh  
THAT the Minutes of the Special Committee of the Whole Meeting held  
September 4, 2018, be received as information. **CARRIED**

260-18 Moved by Councillor Unruh, seconded by Councillor Casemore  
THAT the Minutes of the Regular Council Meeting held September 4,  
2018, be adopted. **CARRIED**

261-18 Moved by Councillor Wilson, seconded by Councillor Casemore  
THAT the Minutes of the Regular Committee of the Whole Meeting held  
September 18, 2018, be received as information. **CARRIED**

**COMMITTEE OF THE WHOLE**

262-18 Moved by Councillor Comer, seconded by Councillor Casemore  
THAT Council Committee Recommendations No. 1 to 5 from the  
September 4, 2018 Special Committee of the Whole Meeting, be adopted  
as follows:

**RECOMMENDATION 1:**

THAT Ltr #395 from the Interim Chief Administrative Officer being a  
request for decision regarding proposed Regional District of Central  
Kootenay Wildfire Mitigation Service Establishment Bylaw No. 2639,  
2018, be received as information as Ltr #395 will be addressed at the  
September 4, 2018 Regular Council Meeting.

**RECOMMENDATION 2:**

THAT Ltr #398 from the Director of Finance and Corporate Services  
regarding a proposed amendment to the Five-Year Financial Plan (2018  
– 2022) Bylaw No. 1863, 2018, be received as information; AND  
FURTHER, THAT Council consider providing three readings to the Five-  
Year Financial Plan (2018 – 2022) Amendment Bylaw No. 1873, 2018 at  
the September 4, 2018 Regular Council meeting, with a Public Meeting  
to be held on September 25, 2018 to receive public comments regarding  
the proposed amendment.

**RECOMMENDATION 3:**

THAT the verbal report by the Interim Chief Administrative Officer  
regarding the draft Town of Creston / Community Fire Hall Advisory  
Select Committee newsletter be received as information.

**RECOMMENDATION 4:**

THAT Ltr #403 from the Interim Chief Administrative Officer regarding a request for decision with respect to the Creston Valley Kootenay Lake Economic Action Partnership Governance Model be received as information.

**RECOMMENDATION 5:**

THAT the request from Annette Agabob regarding a request to utilize the greenspace at 1411 Canyon St. on September 10, 2018 from 2:30 – 6:00 pm to host a free “suicide awareness” event be approved; THAT Council directs staff to amend the Parks, Trails and Public Places Regulations Bylaw No. 1788, 2014 to include 1411 Canyon Street, being the greenspace, as a bookable space for public use with the same applicable conditions as all other Town of Creston parks.

CARRIED

263-18

Moved by Councillor Elford, seconded by Councillor Casemore  
THAT Council Committee Recommendations No. 1 to 5 from the September 18, 2018 Regular Committee of the Whole Meeting, be adopted as follows:

**RECOMMENDATION 1:**

THAT Ltr #300 from Leigh Anne Isaac on behalf of Kootenay Bats regarding a presentation with respect to the Town of Creston becoming designated as a “bat friendly community” be received for information; AND FURTHER, THAT Staff research options to assist with providing information in conjunction with planned community outreach activities.

**RECOMMENDATION 2:**

THAT Ltr #404 from aKd Resource regarding review of the Auditor General for *Local Government Act* and Office be received as information.

**RECOMMENDATION 3:**

THAT Ltr #408 from KBRH Health Foundation regarding a request for donation be received as information.

**RECOMMENDATION 4:**

THAT Ltr #413 from Fair Vote Canada regarding BC’s Referendum on Proportional Representation be received as information.

**RECOMMENDATION 5:**

THAT the verbal report from the Interim Chief Administrative Officer regarding the latest Town of Creston / Community Fire Hall Advisory Select Committee newsletter be received as information.

CARRIED

**ITEMS OF BUSINESS**

264-18

► 2018 SCHIKURSKI  
BOOSTER STATION  
RENOVATION  
PROJECT TENDER  
AWARD

Moved by Councillor Unruh, seconded by Councillor Wilson  
THAT Ltr # 424 from the Manager of Engineering regarding the award of the tender for the renovation of the Schikurski Booster Station be received as information; THAT Council award the general construction contract for the 2018 Schikurski Booster Station Renovation Project to T.A. Rendek & Associates Ltd. in the amount of \$896,400 (excluding GST) as the lowest tender meeting the Town’s specifications; THAT funding be allocated from the 2018 Water Capital Fund for the Schikurski Booster Station Renovation Project; AND FURTHER, THAT an additional \$137,588 be added to the 5 year Financial Plan in 2019 for the Schikurski Booster Station Renovation Project with funding to be allocated from water operating reserve or surpluses.

CARRIED

*Councillor Kevin Boehmer entered at 4:16 p.m.*

265-18

► FIVE YEAR  
FINANCIAL PLAN  
AMENDMENT  
BYLAW NO. 1873,  
2018

Moved by Councillor Elford, seconded by Councillor Wilson  
THAT Ltr #427 from the Director of Finance and Corporate Services be received as information; AND FURTHER, THAT Council considers adoption of the Five-Year Financial Plan (2018-2022) Amendment Bylaw No. 1873, 2018.

CARRIED

266-18  
 ► DVP APPLICATION – 1210 HILLSIDE STREET

Moved by Councillor Elford, seconded by Councillor Boehmer THAT Ltr #419 from McBlain Holdings Ltd. being a Development Variance Permit Application for the property located at 1210 Hillside Street be received as information; THAT Council consider the application for DVP-03/18 to McBlain Holdings Ltd., the owner of the property legally described as: Lot B, District Lot 891, Kootenay District Plan 18892, to vary Zoning Bylaw No. 1123, Section R-1.2.5, “*Minimum frontage for single family dwelling of 15 metres*” to “*Minimum frontage for single family dwelling to 6.1 metres,*” to allow for a panhandle access; AND FURTHER, THAT staff is directed to proceed with the required public notice for the Development Variance Permit Application 03/18 to vary the minimum parcel frontage from 15 metres to 6.1 metres. CARRIED

267-18  
 ► 2019 WOODSTOVE EXCHANGE PROGRAM

Moved by Councillor Elford, seconded by Councillor Wilson THAT Ltr #422 from the Regional District of Central Kootenay regarding the 2019 Woodstove Exchange Program be received as information; AND FURTHER, THAT Council commits to participate in the Woodstove Exchange Program for 2019, with the Regional District of Central Kootenay to provide a \$100 per stove rebate for Town of Creston residents or property owners, to a maximum of twenty stoves. CARRIED

268-18  
 ► REGIONAL RETROFIT AND NEW BUILD ENERGY EFFICIENCY PROGRAM

Moved by Councillor Boehmer, seconded by Councillor Wilson THAT Ltr #426 from the Interim Chief Administrative Officer regarding a request from the Regional District of Central Kootenay for a letter in support of the Regional Residential Retrofit and New Build Program be received as information; AND FURTHER, THAT Council directs staff to prepare a letter of support to be sent to the Regional District of Central Kootenay regarding the implementation of the Regional Residential Retrofit and New Build Program. CARRIED

#### BYAWS

269-18  
 ► BYLAW 1873

Moved by Councillor Boehmer, seconded by Councillor Elford THAT Five Year Financial Plan (2018 – 2022) Amendment Bylaw No. 1873, 2018, be adopted. CARRIED

*Karen Goforth left at 4:27 p.m.*

#### NEW BUSINESS

The Director of Municipal Services provided an update with respect to the newly installed carpet in Council Chambers.

#### REPORTS OF REPS

► CLR BOEHMER Councillor Boehmer reported on his attendance at the Lower Kootenay Band’s celebration in Ainsworth and a Creston Valley Regional Airport Society meeting.

► CLR CASEMORE Councillor Casemore reported on his attendance at the 2018 Union of British Columbia Municipalities (UBCM) Conference and the welcome event for Dr. Storrier and family.

► CLR COMER Councillor Comer reported on her attendance at a Fields Forward meeting, the Lower Kootenay Band’s celebration in Ainsworth, and the welcome event for Dr. Storrier and family.

► CLR ELFORD Councillor Elford reported on his attendance at the Arrow Creek Water Opening Celebration, Town of Creston / Community Fire Hall Advisory Select Committee (ASC) (Open House) and Creston Valley ASC Fall Fair Booth, Fall Fowl Feast, and the welcome event for Dr. Storrier and family.

► CLR UNRUH Councillor Unruh reported on her attendance at the Creston Valley Chamber of Commerce and Creston Valley Winter Festival meetings, and the welcome event for Dr. Storrier and family.

► CLR WILSON Councillor Wilson reported on her attendance at the Creston Valley Arts Council and Creston Valley Services Committee meetings, the Lower Kootenay Band’s celebration in Ainsworth, and the welcome event for Dr. Storrier and family.

- **MAYOR TOYOTA** Mayor Toyota reported on his attendance at the following meetings and/or events:
- Take Back the Night;
  - Lower Kootenay Band's celebration in Ainsworth;
  - RDCK Board Meeting;
  - Cops for Kids Breakfast;
  - 2018 UBCM Conference;
  - Creston Valley Fall Fair;
  - Arrow Creek Water Opening Celebration;
  - Creston Valley Services Committee;
  - Welcome event for Dr. Storrier and family; and,
  - Coffee Talk.

270-18  
► **RECEIVE REPORTS** Moved by Councillor Boehmer, seconded by Councillor Unruh THAT the verbal Reports of Council be received as information. CARRIED

**GIVING OF NOTICES** ASC OPEN HOUSE – October 2, 2018  
COTW - September 18 and October 16, 2018  
COUNCIL - September 25 and October 9, 2018  
UBCM - September 10 - 14, 2018

**QUESTION PERIOD** K. Goforth requested that an air quality test be completed on the Creston Education Centre.

R. Beddoes, Director of Municipal Services advised that hazardous materials testing and radon materials reports have been completed and that upon inspection, the Town of Creston is satisfied that the Creston Education Centre is dry, healthy and in good condition.

B. Hutchinson requested information regarding the Town of Creston's Council Convention Attendance Policy with respect to Councillor Adam Casemore's attendance to the 2018 UBCM Conference.

Mayor Ron Toyota advised that Councillor Casemore's attendance to the 2018 UBCM Conference ensures continuity regionally should Councillor Casemore be elected as an Area Director, and that during UBCM Councillor Casemore was confident that he would be running in the local election (either Town of Creston or Regional District of Central Kootenay), however, Councillor Casemore was undecided as to which local election to run as a candidate in (either Town of Creston or Regional District of Central Kootenay).

M. Moore, Interim Chief Administrative Officer advised that the Policy states that a member of Council may not attend UBCM if they will not be running during the next local election, that the Policy does not clarify the Town of Creston specifically and that the Council Convention Attendance Policy will be amended in the future to further clarify the policies intent.

*Council moved into the Regular Closed Meeting at 4:50 p.m.*

**MOVE TO CLOSED MEETING**

271-18

Moved by Councillor Unruh, seconded by Councillor Casemore THAT by authority of the *Community Charter*, this meeting is closed from the public and/or news media, pursuant to Sub-Section 90(1)(c).

CARRIED

**RECONVENE**

The Regular Council Meeting reconvened at 5:19 p.m.

**RESOLUTION FOLLOWING CLOSED MEETING**

272-18

► **COUNCIL AND COTW START TIME – OCTOBER 2018**

Moved by Councillor Boehmer, seconded by Councillor Elford THAT the Regular Council and Committee of the Whole Meetings for the month of October 2018 commence at 4:30 p.m. CARRIED

**ADJOURNMENT**

273-18

Moved by Councillor Wilson  
THAT the meeting adjourn at 5:27 p.m.

CARRIED

**CERTIFIED  
CORRECT:**

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Mayor Ron Toyota

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Michael Moore, Interim Chief Administrative Officer