

REGULAR COUNCIL MEETING AGENDA
Tuesday, March 27, 2018
4:00 p.m.

CALL TO ORDER AT 4:00 P.M.

ADOPTION OF AGENDA (and late items, if appropriate)

ADOPTION OF MINUTES:

- a) Regular Council Meeting held March 13, 2018
- b) Committee of the Whole Meeting held March 20, 2018 (***TO BE RECEIVED***)

DELEGATIONS: - None

COUNCIL COMMITTEE - REPORTS:

- a) Committee of the Whole Recommendations from the March 20, 2018 Meeting, for adoption.

RECOMMENDATION NO. 1:

THAT Ltr #118 from the Creston RCMP Detachment regarding priority setting with respect to their Annual Performance Plan be received as information.

RECOMMENDATION NO. 2:

THAT Ltr #113 FROM THE Creston Valley Fall Fair regarding an invitation for Council to attend their 100th Anniversary be received as information.

RECOMMENDATION NO. 3:

THAT Ltr #115 from Casey's Community House regarding a request for a review of traffic flow be received as information; AND FURTHER, THAT Council directs staff to review the traffic flows for the alley access from 12th Avenue to 11th Avenue within the parameters of the Town of Creston Parking Strategy and bring forward options to a future meeting.

RECOMMENDATION NO. 4:

THAT Ltr #116 from Casey's Community House regarding a request to close 12th Avenue from Canyon Street to the alley access point on May 20th, 2018, be received as information; AND FURTHER, THAT Council directs staff to gather additional information with respect to the requested closure and bring forward to a future meeting.

RECOMMENDATION NO. 5:

THAT Ltr #117 from the Corporate Officer regarding a request from the Creston Valley Farmers' Market for the use of Town property for a multi-year Licence of Occupation be received as information; AND FURTHER, THAT Council approves the issuance of a Licence of Occupation to the Creston Valley Farmers' Market, for Town property situated at 115 Northwest Boulevard and 111 Cook Street, legally described as Lot 2, Plan NEP87969 and Lot B, Plan 15256, District Lot 525, Kootenay District, for the 2018, 2019 and 2020 seasons per the dates outlined in their request, for the purposes of hosting a Farmers' Market on that site.

RECOMMENDATION NO. 6:

That the verbal report from the Town Manager regarding an invitation to Council from the Creston Valley Regional Airport Society to attend a future open house be received as information.

RECOMMENDATION NO. 7:

That the verbal report from the Town Manager regarding a discussion to potentially broadcast the Community Fire Hall Advisory Select Committee meetings be received as information; THAT Council recommends Councillor Casemore, as Mayor Toyota’s alternate, discuss the option of broadcasting the Community Fire Hall Advisory Select Committee meetings with the Committee during their meeting to be held March 21, 2018; AND FURTHER, THAT any recommendations of the Committee be forwarded to Council with subsequent direction to staff to administer appropriately.

Item

- a) Ltr #111 from the Creston Valley Blossom Festival Association regarding a request for a road closure to accommodate the Annual Children’s Parade to be held on May 21, 2018.

BYLAWS:

- a) Bylaw No. 1868, 2018, Freedom of Information and Protection of Privacy Amendment Bylaw (*Adoption*)

NEW BUSINESS:

REPORTS OF REPRESENTATIVES:

- Council Member Verbal Reports (*Receive Verbal Reports of Council*)

GIVING OF NOTICES:

SPECIAL COTW – April 3 and May 1, 2018
 COTW – April 17 and May 15, 2018
 COUNCIL – 2nd & 4th Tuesdays of each month
 AKBLG (Fernie) – April 18-20, 2018

Acting Mayors – 2018

January	Clr. Unruh	February	Clr. Comer
March	Clr. Elford	April	Clr. Wilson
May	Clr. Casemore	June	Clr. Boehmer
July	Clr. Unruh	August	Clr. Comer
September	Clr. Elford	October	Clr. Wilson

QUESTION PERIOD:

MOVE TO CLOSED MEETING, pursuant to Sub-section 90(1) (a), (c) and (k) of the *Community Charter*.

RECONVENE TO REGULAR MEETING

RESOLUTIONS FROM CLOSED MEETING:

ADJOURNMENT

MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF CRESTON HELD IN COUNCIL CHAMBERS AT THE TOWN OFFICE AT 238 – 10TH AVENUE NORTH ON MARCH 13TH, 2018 AT 4:00 P.M.

PRESENT: Acting Mayor Wilson
Councillors Boehmer, Casemore, Comer, Unruh
Ross Beddoes, Acting Town Manager / Dir. of Municipal Services
Mike Moore, Fire Chief
Stacey Hadley, Corporate Officer
Marsha Neufeld, Executive Assistant

REGRETS: Mayor Ron Toyota
Councillor Jim Elford
Lou Varela, Town Manager

MEDIA: Lisa Berg, Juice FM Radio

GALLERY: Allan Clement, Resident

CALL TO ORDER: Acting Mayor Wilson called the Regular Meeting to order at 4:00 p.m.

AGENDA

73-18 Moved by Councillor Comer, seconded by Councillor Casemore
THAT the Agenda be adopted. **CARRIED**

MINUTES

74-18 Moved by Councillor Boehmer, seconded by Councillor Comer
▶ **REGULAR MEETING FEB 27 /18** THAT the Minutes of the Regular Council Meeting held February 27, 2018, be adopted. **CARRIED**

75-18 Moved by Councillor Boehmer, seconded by Councillor Unruh
▶ **7TH ANNUAL "JUST TRI IT!" TRIATHLON EVENT** THAT Ltr #95 from the Creston & District Community Complex regarding a request for road closures for their 7th Annual *Just Tri It!* Triathlon Event be received as information, AND FURTHER, THAT Council approves the request from the Creston & District Community Complex to close Hillside Street from 16th Avenue to 20th Avenue on June 2, 2018, from 8:00 a.m. to 12:00 p.m., to accommodate the 7th Annual "*Just Tri It!*" Triathlon event. **CARRIED**

76-18 Moved by Councillor Boehmer, seconded by Councillor Unruh
▶ **CV BIRD FEST – DISCRETIONARY GRANT APPLICATION** THAT Ltr #98 from the Creston Valley Bird Fest Committee of Wildsight regarding an application under Council's Discretionary Grant Program for the 6th Annual Creston Valley Bird Fest be received as information, THAT Council deny the application from the Creston Valley Bird Fest Committee of Wildsight for Council Discretionary Grant Funds in the amount of \$2,500.00; AND FURTHER, THAT staff draft a letter to the Creston Valley Bird Fest Committee of Wildsight directing future applications to the Columbia Basin Trust Community Initiatives Program. **CARRIED**

77-18 Moved by Councillor Unruh, seconded by Councillor Casemore
▶ **CV CRUISERS** THAT Ltr #99 from the Creston Valley Cruisers regarding a request for the use of the Creston Valley Airport to hold a drag race event be received as information; THAT the request from the Creston Valley Cruisers be forwarded to the Creston Valley Regional Airport Society for further discussion; AND FURTHER, THAT staff bring forward any additional information and/or recommendations from the Creston Valley Airport Society to a future Council meeting. **CARRIED**

78-18 Moved by Councillor Casemore, seconded by Councillor Comer
▶ **CV PUBLIC LIBRARY – FRANCOPHONE AFFAIRS PROGRAM** That Ltr #100 from the Corporate Officer regarding a request from the Creston Valley Public Library for continued support with the Francophone Affairs Program funding be received as information; AND FURTHER, THAT Council authorizes staff to submit a funding application, on behalf of the Creston Valley Public Library, for funding under the Francophone Affairs Program, and provide overall grant management of any awarded grant funds. **CARRIED**

79-18
 ► 2018 – 2019
 CORPORATE
 STRATEGIC PLAN

Moved by Councillor Boehmer, seconded by Councillor Comer
 THAT Ltr #61 from the Town Manager regarding the 2018 - 2019 draft
 Corporate Strategic Plan be received as information, AND FURTHER,
 THAT Council approves the 2018-2019 Corporate Strategic Plan as a final
 document. CARRIED

BYLAWS

80-18
 ► BYLAW 1868
 (1st & 2nd Reading)

Moved by Councillor Comer, seconded by Councillor Unruh
 THAT Ltr #103 from the Corporate Officer be received as information, AND
 FURTHER, THAT the Freedom of Information and Protection of Privacy
 Amendment Bylaw No. 1868, 2018, be read a first time by title, second
 time by content. CARRIED

81-18
 ► BYLAW 1868
 (3rd Reading)

Moved by Councillor Unruh, seconded by Councillor Casemore
 THAT the Freedom of Information and Protection of Privacy Amendment
 Bylaw No. 1868, 2018, be read a third time. CARRIED

82-18
 ► BYLAW 1865
 (Adoption)

Moved by Councillor Unruh, seconded by Councillor Comer
 THAT the Cemeteries Regulations & Operations Amendment Bylaw No.
 1865, 2018, be adopted. CARRIED

NEW BUSINESS

83-18
 ► 2018 UBCM
 MEMBERSHIP

Moved by Councillor Casemore, seconded by Councillor Comer
 THAT Ltr #109 from the Union of British Columbia Municipalities
 Association regarding an invoice to renew the Town of Creston's
 membership for the 2018 year be received as information; AND
 FURTHER, THAT Council authorizes staff to renew the Union of British
 Columbia Municipalities membership for the 2018 year in the amount of
 \$3,352.69. CARRIED

► STRATEGIC
 PRIORITIES CHART

Staff advised that the Strategic Priorities Chart will be amended to align
 with the 2018 - 2019 Corporate Strategic Plan and brought forward to the
 April 10th, 2018, Regular Council meeting for Council's review and
 consideration.

84-18
 ► FOLLOW UP
 ACTION LIST

Moved by Councillor Unruh, seconded by Councillor Comer
 THAT the Regular Council Meeting Follow-Up Action List, as of February
 27, 2018, be accepted as presented. CARRIED

REPORTS OF REPS.

► CLR BOEHMER

Councillor Boehmer reported on his attendance at a Creston Education
 Centre meeting with Mayor Toyota and Councillor Elford.

► CLR CASEMORE

Councillor Casemore reported on his attendance at a Community Fire Hall
 Advisory Select Committee meeting.

► CLR COMER

Councillor Comer reported on her attendance at the Columbia Basin Trust
 Agriculture and Fields Forward Forums.

► CLR UNRUH

Councillor Unruh reported on her attendance at a Blossom Festival
 Committee and two Special Closed meetings held by Council.

► ACTING MAYOR
 WILSON

Acting Mayor Wilson reported on her attendance at a Blossom Festival
 Committee and two Special Closed meetings held by Council.

Acting Mayor Wilson also reported on Mayor Toyota's attendance at the
 Creston Education Centre and Creston Valley Tourism Advisory
 Committee meetings, and the BC Masters Curling event.

85-18
 ► RECEIVE
 REPORTS

Moved by Councillor Comer, seconded by Councillor Unruh
 THAT the verbal Reports of Council be received as information. CARRIED

GIVING OF NOTICES

COTW – March 20 and April 17, 2018
 COUNCIL – 2nd & 4th Tuesdays of each month
 AKBLG (Fernie) – April 18-20, 2018

QUESTION PERIOD

There were no questions from Members of the Gallery.

86-18
MOVE TO CLOSED MEETING Moved by Councillor Casemore, seconded by Councillor Unruh THAT by authority of the *Community Charter*, this meeting is closed from the public and/or news media, pursuant to Sub-Section 90(1)(k). CARRIED

RECONVENE The Regular Council Meeting reconvened at 4:24 p.m.

87-18
ADJOURNMENT Moved by Councillor Comer THAT the meeting adjourn at 4:24 p.m. CARRIED

CERTIFIED CORRECT:

Acting Mayor, Joanna
Wilson

Stacey Hadley, Corporate Officer

MINUTES OF A REGULAR COMMITTEE OF THE WHOLE MEETING OF THE TOWN OF CRESTON HELD ON TUESDAY, MARCH 20, 2018 IN THE TOWN OF CRESTON COUNCIL CHAMBERS, 238 - 10TH AVENUE, NORTH AT 4:00 P.M.

PRESENT: Mayor Ron Toyota
Councillors Boehmer, Casemore, Comer, Elford, Wilson

ALSO PRESENT: Lou Varela, Town Manger
Ross Beddoes, Director of Municipal Services/Chief Building Official
Mike Moore, Fire Chief
Stacey Hadley, Corporate Officer
Marsha Neufeld, Executive Assistant

REGRETS: Counillor Karen Unruh

GALLERY: Staff Sgt. Ryan Currie, Creston RCMP Detachment
Lisa Berg, Juice FM
Lorne Eckersley, Creston Valley Advance
Tanya Wall, RDCK Area Director B / Casey's Community House
Garry Jackman, RDCK Area Director C
Henry Schoof, Creston Lions Club
Rod Giles, Creston Lions Club
Keith Goforth, Resident
Karen Goforth, Resident

CALL TO ORDER: Mayor Toyota called the meeting to order at 4:00 p.m.

AGENDA Moved by Councillor Comer, seconded by Councillor Boehmer
THAT the agenda be adopted. **CARRIED**

DELEGATION Mayor Toyota welcomed Staff Sergeant Ryan Currie of the Creston RCMP
►CRESTON RCMP Detachment to the meeting at 4:01 p.m.

DETACHMENT

Staff Sgt. Currie advised of the following:

- That the Creston RCMP Detachment is currently reviewing their Annual Performance Plan and that they wish to engage Council, Regional District of Central Kootenay Directors, Chief Louie and area residents to ensure priorities are set appropriately;
- That this years' priorities seem consistent with last years Annual Performance Plan and that the Detachment exceeded last year's targets regarding traffic violations, domestic violence, impaired driving;
- That there has been an increased presence within local schools; and,
- That impaired driving is not just alcohol based and that members will be trained to detect drug impaired driving in the future.

Discussion was held regarding the upcoming legalization of cannabis and it was noted that the RCMP has little information at this time with respect to new legislation, and that information will be brought forward once received.

Director Jackman advised that speeding in the springtime and impaired driving are ongoing issues, and that the RCMP may be of more assistance where it concerns nuisance and bylaw enforcement related issues in rural areas.

Director Wall advised that speeding is a concern in the community of Yahk, that support of the Regional Districts Bylaw Enforcement Officer is a priority, that an RCMP presence in the education system and during community events is of importance and that senior citizens with respect to fraud is another area of priority.

Staff Sgt. Currie noted his intention to work with local schools to raise awareness regarding domestic violence, dating violence and bullying, and that he is currently working on compiling statistics to establish crime related trends as future information.

Mayor Toyota thanked Staff Sgt. Currie and Regional District Area Directors Wall and Jackman for attending.

► CRESTON RCMP
DETACHMENT

RECOMMENDATION NO. 1:

THAT Ltr #118 from the Creston RCMP Detachment regarding priority setting with respect to their Annual Performance Plan be received as information.

► CV FALL FAIR

RECOMMENDATION NO. 2:

THAT Ltr #113 FROM THE Creston Valley Fall Fair regarding an invitation for Council to attend their 100th Anniversary be received as information.

► CASEY'S
COMMUNITY
HOUSE – TRAFFIC
FLOW

RECOMMENDATION NO. 3:

THAT Ltr #115 from Casey's Community House regarding a request for a review of traffic flow be received as information; AND FURTHER, THAT Council directs staff to review the traffic flows for the alley access from 12th Avenue to 11th Avenue within the parameters of the Town of Creston Parking Strategy and bring forward options to a future meeting.

► CASEY'S
COMMUNITY
HOUSE – 12th AVE
CLOSURE
REQUEST

RECOMMENDATION NO. 4:

THAT Ltr #116 from Casey's Community House regarding a request to close 12th Avenue from Canyon Street to the alley access point on May 20th, 2018 be received as information; AND FURTHER, THAT Council directs staff to gather additional information with respect to the requested closure and bring forward to a future meeting.

Councillor Comer declared a conflict of interest with respect to the Creston Valley Farmers' Market request for a Licence of Occupation and left the room at 4:35 p.m.

► CV FARMER'S
MARKET – LICENCE
OF OCCUPATION

RECOMMENDATION NO. 5:

THAT Ltr #117 from the Corporate Officer regarding a request from the Creston Valley Farmers' Market for the use of Town property for a multi-year Licence of Occupation be received as information; AND FURTHER, THAT Council approves the issuance of a Licence of Occupation to the Creston Valley Farmers' Market, for Town property situated at 115 Northwest Boulevard and 111 Cook Street, legally described as Lot 2, Plan NEP87969 and Lot B, Plan 15256, District Lot 525, Kootenay District, for the 2018, 2019 and 2020 seasons per the dates outlined in their request, for the purposes of hosting a Farmers' Market on that site.

Councillor Comer returned at 4:37 p.m.

► CV REGIONAL
AIRPORT SOCIETY
OPEN HOUSE

RECOMMENDATION NO. 6:

That the verbal report from the Town Manager regarding an invitation to Council from the Creston Valley Regional Airport Society to attend a future open house be received as information.

► BROADCASTING
ASC MEETINGS

RECOMMENDATION NO. 7:

That the verbal report from the Town Manager regarding a discussion to potentially broadcast the Community Fire Hall Advisory Select Committee meetings be received as information; THAT Council recommends Councillor Casemore, as Mayor Toyota's alternate, discuss the option of broadcasting the Community Fire Hall Advisory Select Committee meetings with the Committee during their meeting to be held March 21, 2018; AND FURTHER, THAT any recommendations of the Committee be forwarded to Council with subsequent direction to staff to administer appropriately.

**QUESTIONS FROM
THE GALLERY:
ADJOURN**

H. Schoof requested clarification regarding Casey's Community House request for the closure of 12th Avenue from Canyon Street to the alley access point on May 20th, 2018, advising that the Creston Lions traditionally hold their Chili Cook Off in that location.

Mayor Toyota advised that staff will be in contact with respect to the request.

T. Wall advised that Casey's Community House is happy to work with the Creston Lions per the request.

K. Goforth requested clarification regarding the Creston Valley Farmer's Market multi-year Licence of Occupation.

Mayor Toyota advised that a multi-year agreement provides continuity for the Creston Valley Farmer's Market and it was noted that the last agreement was for a three (3) year term and that there is an option to terminate the agreement with thirty (30) days' notice by either party, should Market Park become a viable option.

K. Goforth requested clarification regarding the Community Fire Hall Advisory Select Committee (ASC) selection process.

L. Varela advised that Council established the categories for representation required for the ASC and clarified that when Council provides direction to staff, that staff has a duty to implement Council's directed policy/procedure, that the process was conducted in the same manner as the selection process utilized for the establishment of the Official Community Plan Committee, that twenty-four (24) applications were received and that broad representation was required.

L. Eckersley requested whether or not each applicant was required to advise of their vote during the Referendum regarding Loan Authorization Bylaw 1861.

L. Varela advised that an individual's vote in a Referendum is confidential, that they were not required to identify in favour or opposition of the Referendum Question, that only one individual of the twenty-four applicants self-identified as a member of the Committee for an Affordable Fire Hall and further, that, the self-identified individual was selected as representative of the Committee for an Affordable Fire Hall on the ASC.

The Regular Committee of the Whole Meeting adjourn at 4:48 p.m.

AS TO THE MINUTES OF THIS COMMITTEE OF THE WHOLE MEETING:

Mayor Ron Toyota

Stacey Hadley, Corporate Officer

CRESTON VALLEY BLOSSOM FESTIVAL ASSOCIATION

PO Box 329
Creston, BC V0B 1G0

March 7th, 2018

Ms. Lou Varela
Town Manager
Town of Creston
PO Box 1339
Creston, BC V0B 1G0

T of C
Letter # 111
File # 3370.01
Council File
MAR 12 2018
Action Council -
Mar. 27/18

Dear Ms. Varela: *Lou* ☺

Re: Request Road Closure for Children's Parade – May 21, 2018

On behalf of the Creston Lions Club, the Creston Valley Blossom Festival Association is requesting a road closure to accommodate the annual Children's Parade (hosted by the Lions Club) which will be held on May 21, 2018.

Due to Canyon Street being the main highway through Creston, and the problems with traffic control and concerns over the safety of the participants in the past, the Lions Club has changed the parade route for 2018. The parade would start on Monday, May 21st at 11:00 am from the vacant lot south of Millennium Park at the intersection of Cedar Street and 16th Avenue. The parade would then travel down Cedar Street to 11th Avenue to Birch Street, ending at Centennial Park. This would not only be a safer route for the children, but the parade would end up at its intended location for the Children's Picnic which immediately follows the parade.

The Creston Lions Club would ensure that appropriate signage and traffic control would be organized for each intersection along the route. It is intended that every house along the route would be hand delivered a notice of the intended parade route and time, in advance of the May 21st date. An ad would be placed in the local newspaper and on the Blossom Festival's website, advising of the intended road closure. We also intend to have the Town's fire truck and police vehicle once again lead the parade for the children. The road closure would be from 10:45 am to approximately 11:45 am.

Thank you for your continued support of this annual festival and we look forward to receiving your approval of this requested road closure.

Sincerely,



Bev Caldwell
Secretary/Treasurer

Town of Creston

Bylaw No. 1868

A bylaw to amend the Freedom of Information and Protection of Privacy Bylaw No. 1761, 2011.

WHEREAS it is deemed necessary and in the public interest to the Freedom of Information and Protection of Privacy Bylaw No. 1761, 2011;

NOW THEREFORE, the Council of the Town of Creston, in open meeting assembled, enacts as follows:

Part 1 Citation

- 1.1 This Bylaw may be cited as "Freedom of Information and Protection of Privacy Amendment Bylaw No. 1868, 2018".

Part 2 Severability

- 2.1 If a portion of this Bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Part 3 Amendments

- 3.1 The Freedom of Information and Protection of Privacy Bylaw No. 1761, 2011 is hereby amended by deleting Section 4 in its entirety and replacing with the following new Section 4:
 4. The Corporate Officer is designated as the Head for the purposes of the *Act*.

READ A FIRST TIME by title and SECOND TIME by content this 13th day of March, 2018.

READ A THIRD TIME by title this 13th day of March, 2018.

ADOPTED this day of , 2018.

Mayor Ron Toyota

Stacey Hadley, Corporate Officer