

**TOWN OF CRESTON**  
**SPECIAL COMMITTEE OF THE WHOLE MEETING MINUTES**  
**FEBRUARY 6, 2018**

Minutes of a Special Committee of the Whole Meeting of Council held on Tuesday, February 6, 2018 at 4:00 p.m. in the Town of Creston Council Chambers, 238 - 10<sup>th</sup> Avenue, North.

**PRESENT:** Acting Mayor Jen Comer  
Councillors Boehmer, Casemore, Elford, Unruh, Wilson

**ABSENT:** Mayor Ron Toyota

**ALSO PRESENT:** Lou Varela, Town Manager  
Steffan Klassen, Director of Finance & Corporate Services  
Ross Beddoes, Director of Municipal Services/Chief Building Official  
Colin Farynowski, Manager of Engineering  
Mike Moore, Fire Chief  
Ferd Schmidt, Public Works Superintendent  
Marsha Neufeld, Executive Assistant

**MEDIA:** Lisa Berg, Juice FM

**GALLERY:** Myrna Johnson – Resident  
Keith Goforth – Resident  
Audrey Vance – Resident

**CALL TO ORDER:** Acting Mayor Comer called the meeting to order at 4:00 p.m.

**ADOPTION OF AGENDA** Moved by Councillor Boehmer, seconded by Councillor Unruh  
THAT the Agenda for the Special Committee of the Whole meeting of February 6, 2018, be adopted. CARRIED

► **DEVELOPMENT PERMIT APPLICATION 17/01** **RECOMMENDATION NO. 1:**  
THAT Ltr# 475 from 1023014BC Ltd. (the owner), being a Development Permit application for the property located at 1309 Northwest Boulevard, be received; THAT Council consider the application for Development Permit DP #17-01 to 1023014BC Ltd. for the property located at 1309 Northwest Boulevard, to allow for the development of a new Kubota dealership for the sale and service of farm and light industrial machinery; AND FURTHER, THAT staff is directed to issue Development Permit DP #17-01 to 1023014BC Ltd. subject to the owner providing to the Municipality, security in the form of an irrevocable letter of credit (or other acceptable security) in the amount of \$25,000, to ensure the performance of conditions with respect to landscaping and/or to correct any unsafe condition which may result from a contravention of the conditions in the Permit.

► **2018 BUDGET REVIEW (2<sup>nd</sup> MEETING)** **RECOMMENDATION NO. 2:**  
THAT the presentation by the Director of Finance and Corporate Services, with respect to the project and one-time supplemental review of the proposed 2018 Town of Creston Budget, be received.

► PRE-BUDGET APPROVAL RE: PUBLIC WORKS AND IN PROGRESS PROJECTS

**RECOMMENDATION NO. 3:**

THAT the verbal report from the Director of Municipal Services, regarding pre-budget approval for certain Public Works projects and projects that are “in progress” from 2017, be received; AND FURTHER, THAT Council approves pre-budget expenditures for the following projects to be included in the 2018 Budget and staff is authorized to proceed with the following:

|  |                  |
|--|------------------|
| - Fire Hydrant Replacement                           | \$28,000         |
| - Sewer Line Replacement                             | \$106,000        |
| - RCMP Paving  | \$54,000         |
| - Vehicle Purchase and Replacement                   | \$343,000        |
| - Schikurski Booster Station (in progress)           | <u>\$371,668</u> |
| Total Capital  | \$902,668        |
|  |                  |
| - I&I Investigation                                  | \$50,000         |
| - Wynndel Gravel Pit Min and Drainage Plan           | \$5,000          |
| - Zoning Bylaw Update (in progress)                  | \$29,916         |
| - Sub-Regional Fire Service Consultant (in progress) | <u>\$15,500</u>  |
| Total New Initiative                                 | \$100,416        |

Total Public Works Pre-Budget Spend \$1,003,084

► PRE-BUDGET APPROVAL RE: COMMUNITY FIRE HALL ADVISORY COMMITTEE

**RECOMMENDATION NO. 4:**

THAT Council approves pre-budget spending for the Community Fire Hall Advisory Committee in the amount of \$120,000 in order to retain qualified technical experts as required.

► SERVICE 105 PARTICIPATION

**RECOMMENDATION NO. 5:**

THAT the verbal report from the Director of Municipal Services, regarding the participation of the Town of Creston in the RDCK Community Sustainable Living Advisory Committee (Service 105), be received; AND FURTHER, THAT Council considers deferring potential participation in this initiative for one year.

► RDCK APPLICATION TO UBCM FOR EOC UPGRADES

**RECOMMENDATION NO. 6:**

THAT the verbal report from the Town Manager, regarding the RDCK’s application to UBCM to upgrade the Central Kootenay Regional EOC upgrade and training initiatives, be received; AND FURTHER, THAT Council provide a recommendation to support the RDCK’s application to UBCM to upgrade the Central Kootenay Regional EOC upgrade and training initiatives in order to provide for improved regional emergency management at both the local and regional levels.

**ADJOURN**

The Special Regular Committee of the Whole Meeting held February 6, 2018, adjourned at 5:08 p.m.

AS TO THE MINUTES OF THIS COMMITTEE OF THE WHOLE MEETING:

\_\_\_\_\_  
Acting Mayor Jen Comer

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Lou Varela, Town Manager