

**REGULAR COUNCIL MEETING AGENDA**  
**Tuesday, September 19<sup>th</sup>, 2017**  
**4:00 p.m.**

**CALL TO ORDER AT 4:00 P.M.**

**ADOPTION OF AGENDA (and late items, if appropriate)**

**ADOPTION OF MINUTES:**

- a) Regular Council Meeting held September 5, 2017 (*bring your copy*).
- b) Committee of the Whole Meeting held September 12, 2017 (*TO BE RECEIVED - bring your copy*).

**DELEGATIONS:** None

**COUNCIL COMMITTEE - REPORTS:**

- d) Committee of the Whole Recommendations No. 1 to – 4, September 12, 2017, for adoption.

**RECOMMENDATION NO. 1:**

THAT Ltr #516 from the Creston RCMP Detachment regarding the 1st Quarter 2017/2018 Report on the activities of the RCMP, Creston Detachment, be received

**RECOMMENDATION NO. 2:**

THAT Ltr #505 from the City of Abbotsford, requesting support for the 2017 UBCM Resolution regarding the Case for Prevention of the Opioid Crisis, be received.

**RECOMMENDATION NO. 3:**

THAT Ltr #513 from the Kootenay Boundary Regional Health Foundation, requesting support for the Endoscopy Campaign, be received.

**RECOMMENDATION NO. 4:**

THAT the verbal report by the Executive Assistant, regarding membership with the Creston Valley Chamber of Commerce, be received, AND FURTHER, that Staff write the Regional District of Central Kootenay, Creston Valley Services Committee, recommending that Service 108 (Economic Development) purchase a membership for 2018 with the Creston Valley Chamber of Commerce, which would provide a joint membership for the Regional District of Central Kootenay and the Town of Creston.

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**Item**

- 1. Ltr #504 from the Director of Finance and Corporate Services re a Revitalization Tax Exemption Application for Vigna Holdings Ltd.
- 12. Ltr #515 from UBCM re Community to Community Forum's – Notice of Application Acceptance.
- 13. Ltr #523 from BC Municipal Climate Leadership Council – Climate Leadership Institute re Leadership Training for Communicating, Planning and Knowledge Sharing.
- 16. Ltr #525 from the Regional District of Central Kootenay re the Requirement of a Memorandum of Understanding for Septage Treatment Facility.
- 17. Ltr. #529 from Greyhound Canada re Route Reductions and Schedule Changes.

25. Ltr #534 from Fire Chief re Air Cadets – 904 Kootenai Squardon Lease Agreement.
26. Development Variance Permit DVP-#03/17 Hearing:
- a) The Town of Creston has received an application for a Development Variance Permit from Wade Leroy Romano and Tamara Kathleen Mary Romano (the owners) to vary Zoning Bylaw. 1123, Zone HSC, Highway Service Commercial, Section 2.3. Minimum Setbacks, “*Rear lot line setback of 4.5 metres*” to “*Rear lot line setback of 3.5 metres*”, subject to all legal requirements, to allow for the construction of a 3 metre sun deck on the north side (rear) of the existing structure, on the property legally located as Parcel 1 (See 116203-I), Block B, District Lot 892, Kootenay District, Plan 2307, except part included in Plan NEP22112, and located at 416 Devon Street.
  - b) 13 Notices were mailed on Friday, September 8, 2017.
  - c) No written or verbal submissions were received by staff at Town Hall.
  - d) Are there any comments from the public?
  - e) Council has the option to either deny the application or consider the following draft resolution:  
  
THAT Council authorizes the issuance of Development Variance Permit DVP-#03/17 to Wade Leroy Romano and Tamara Kathleen Mary Romano (the owners) to vary Zoning Bylaw. 1123, Zone HSC, Highway Service Commercial, Section 2.3. Minimum Setbacks, “*Rear lot line setback of 4.5 metres*” to “*Rear lot line setback of 3.5 metres*”, subject to all legal requirements, to allow for the construction of a 3 metre sun deck on the north side (rear) of the existing structure, on the property legally located as Parcel 1 (See 116203-I), Block B, District Lot 892, Kootenay District, Plan 2307, except part included in Plan NEP22112, and located at 416 Devon Street; AND FURTHER, that Administration is directed to process the said Permit.
29. Development Variance Permit DVP-#034/17 Hearing:
- a) The Town of Creston has received an application for a Development Variance Permit from Daniel Paul Schiffke and Jennifer Christine Schiffke (the owners) to vary Zoning bylaw No. 1123, Zone R-1, Single Family, Section 2.3.i) Minimum Setbacks, “*Principal Buildings, rear lot line setback of 6.1 metres*” to “*Principal Buildings, rear lot line setback of 0.914 metres*”, subject to all legal requirements, to allow for the conversion of an existing *Accessory Building* (Garage) into an expansion of the *Principal Building* (House), on the property legally described as Lot 2, District Lot 891, Kootenay District, Plan 2755, and located at 225 – 25<sup>th</sup> Avenue South.
  - b) 31 Notices were mailed on Friday, September 8, 2017.
  - c) No written or verbal submissions were received by staff at Town Hall.
  - d) Are there any comments from the public?
  - e) Council has the option to either deny the application or consider the following draft resolution:  
  
THAT Council authorizes the issuance of Development Variance Permit DVP-#04/17 to Daniel Paul Schiffke and Jennifer Christine Schiffke (the owners) to vary Zoning bylaw No. 1123, Zone R-1, Single Family, Section 2.3.i) Minimum Setbacks, “*Principal Buildings, rear lot line setback of 6.1 metres*” to “*Principal Buildings, rear lot line setback of 0.914 metres*”, subject to all legal requirements, to allow for the conversion of an existing *Accessory Building* (Garage) into an expansion of the *Principal Building* (House), on the property legally described

as Lot 2, District Lot 891, Kootenay District, Plan 2755, and located at 225 – 25<sup>th</sup> Avenue South; AND FURTHER, THAT Administration is directed to process the said Permit.

**BYLAWS:**

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|-------------------|---|
| 32.               | Bylaw No. 1860, Revitalization Tax Exemption Program Bylaw <i>(1<sup>st</sup> and 2<sup>nd</sup> Reading)</i><br>Bylaw No. 1860, Revitalization Tax Exemption Program Bylaw <i>(3<sup>rd</sup> Reading)</i>                 |
| 44.               | Bylaw No. 1857, Repeal Commercial Vehicle Licensing Bylaw No. 1335 <i>(1<sup>st</sup> and 2<sup>nd</sup> Reading)</i><br>Bylaw No. 1857, Repeal Commercial Vehicle Licensing Bylaw No. 1335 <i>(3<sup>rd</sup> Reading)</i> |
| 54.               | Bylaw No. 1861, 2017 Borrowing Bylaw <i>(1<sup>st</sup> and 2<sup>nd</sup> Reading)</i><br>Bylaw No. 1861, 2017 Borrowing Bylaw <i>(3<sup>rd</sup> Reading)</i>   |

**NEW BUSINESS:**

**REPORTS OF REPRESENTATIVES:**

- Council Member Verbal Reports

64. Receive Verbal Reports of Council members.

**GIVING OF NOTICES:**

COTW – Sept. 12, Oct. 17, Nov. 21, Dec. 5, 2017

COUNCIL – 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays of each month; Sept. 19, Oct. 10, 24, Nov. 14, 28, Dec. 12, 2017

UBCM – Sept. 25 – 29, 2017

CBT SYMPOSIUM – Oct. 13 – 15, 2017

SANTA CLAUSE PARADE – Dec. 2, 2017

**QUESTION PERIOD:**

**MOVE TO CLOSED MEETING, pursuant to Sub-section 90(1) (c) and (e) of the Community Charter.**

**RECONVENE TO REGULAR MEETING**

**RESOLUTIONS FROM CLOSED MEETING:**

**ADJOURNMENT**