

**TOWN OF CRESTON**  
**REGULAR COUNCIL MEETING MINUTES – August 8, 2017**

Minutes of a Regular Meeting of Council held on Tuesday, August 8, 2017 at 4:00 p.m. in the Town of Creston Council Chambers, 238 – 10<sup>th</sup> Avenue, North.

**PRESENT:** Mayor Toyota  
Councillors Boehmer, Casemore, Comer, Elford, Unruh  
Steffan Klassen, Acting Town Manager/Dir. of Finance & Corp. Services  
Colin Farynowski, Manager of Engineering  
Mike Moore, Fire Chief  
Bev Caldwell, Executive Assistant

**ABSENT:** Councillor Wilson

**MEDIA:** Lorne Eckersley, Creston Valley Advance  
Jenneil Peters, Creston Valley Advance  
Troy Gallant, Juice FM Radio

**GALLERY:** Director Garry Jackman, RDCK, Area A  
Director Tanya Wall, RDCK, Area B  
Sam Parsons, Resident  
Allan Clement, Resident

**CALL TO ORDER:** The Mayor called the Regular Meeting to order at 4:00 p.m.

250-17  
**AGENDA** Moved by Councillor Boehmer, seconded by Councillor Casemore  
THAT the Agenda for the Regular Meeting of August 8, 2017, be adopted.  
CARRIED

251-17  
**MINUTES** Moved by Councillor Unruh, seconded by Councillor Elford  
▶ **REGULAR JULY** THAT the minutes of the Regular Council Meeting held July 11, 2017, be  
11/17 adopted as read on this day and that such minutes as read set out all the  
business before Council that day and fully and properly record all of the  
resolutions and bylaws passed and adopted by Council at that meeting.  
CARRIED

252-17  
▶ **COMMITTEE JULY** Moved by Councillor Boehmer, seconded by Councillor Comer  
18/17 THAT the minutes of the Committee of the Whole Meeting held July 18,  
2017, be received. CARRIED

**COUNCIL** Moved by Councillor Boehmer, seconded by Councillor Casemore  
**COMMITTEE** THAT Council Committee Recommendations No. 1 to 5, from the July 18,  
2017 Regular Committee of the Whole Meeting, be adopted as follows:  
253-17  
▶ **JULY 18/17 MTG** **RECOMMENDATION NO. 1:**  
**RECOMMENDATIONS** THAT Ltr #392 from the Town Manager, requesting direction with respect  
▶ **REVITALIZATION** to the Revitalization Tax Exemption Program, be received; AND  
**TAX EXEMPTION** FURTHER, THAT staff is authorized to proceed with the required  
**PROGRAM** legislative process to bring forward for Council's consideration, a  
Revitalization Tax Exemption Program Bylaw for the development of new  
commercial businesses, or the redevelopment of existing commercial  
businesses in the Town's zones that permit commercial uses, based on  
the following criteria:  
- Exemption Program for a maximum ten year period with 100% tax  
exemption for the first five years and 50% exemption for the second five  
years of the Program, on the assessed value of the improvements;  
- Minimum eligible project value (as determined by the Chief Building  
Official) of \$50,000 for renovations and \$150,000 for new commercial  
construction.

► COUNCIL  
COMMITTEE  
APPOINTMENTS

**RECOMMENDATION NO. 2:**

THAT Ltr #396 from Mayor Toyota, regarding Council appointments to Committees for 2017, be received; AND FURTHER, THAT Council approves the following appointments for the year 2017:

Arrow Creek Water Treatment & Supply Commission

Representative: Councillor Elford; Alternate: Mayor Toyota  
East Resource Recovery Commission (RDCK)

Representative: Mayor Toyota, Alternate: Councillor Elford  
Kootenay East Regional Hospital District

Director: Councillor Unruh; Alternate Director: Councillor Elford

School District No. 8 (Kootenay Lake) – Board of School Trustees

Liaisons: Councillors Comer and Unruh

Emergency Operations Centre

EOC Director: Town Manager

Member: Fire Chief

Resource: RDCK Emergency Coordinator, Creston, Areas A, B & C

Council Liaisons: Mayor Toyota, Councillor Elford

Municipal Insurance Association of BC

Representative: Councillor Elford; Alternate: Councillor Wilson

Community Arts Council of Creston

Representative: Councillor Wilson

Creston-Kaminoho Friendship Society

Representative: Councillor Wilson

Creston-Kootenay Foundation

Representatives: Councillors Casemore and Wilson

Creston & District Community Directed Funds Committee

Representative: Mayor Toyota

Creston & District Library Board

Representatives: Councillor Comer and Unruh

Creston Valley Blossom Festival Association

Representatives: Councillors Unruh and Wilson

Creston Valley Chamber of Commerce

Representatives: Councillors Casemore and Unruh

Creston Valley Community Housing Society

Representative: Councillor Casemore

Creston Valley Community Network Society

Representatives: Councillors Comer and Wilson

Creston Valley Wildlife Management Area Interpretive Centre Committee

Representative: Mayor Toyota

Fields Forward

Representative: Councillor Comer

Trails for Creston Valley Society

Representatives: Councillors Boehmer and Casemore

Creston Valley Forest Corporation

Director: Councillor Elford; Alternate: Councillor Casemore

Creston Valley Regional Airport Society

Liaisons: Mayor Toyota and Councillor Elford

Parcel Tax Roll Review Panel (Foot Frontage)

Chair: Councillor Boehmer

Members: Councillor Unruh, Director of Finance & Corporate Services

Cemetery Advisory Committee

Members: Mayor Toyota, Councillor Boehmer

Creston Valley Youth Network Committee

Liaisons: Councillor Boehmer and Casemore

Ktunaxa Kinbasket Treaty Advisory

Representative (appointed to 2018): Councillor Boehmer

► 2017 UBCM RE  
MINISTER MEETINGS

**RECOMMENDATION NO. 3:**

THAT the verbal report by the Town Manager with respect to meetings with Provincial Ministers during the 2017 Union of BC Municipalities Convention, be received.

► SELECT COMM. RE  
TRAILS  
MASTER PLAN

**RECOMMENDATION NO. 4:**

THAT the verbal report by the Town Manager, regarding advancing the Trails Master Plan within the Town of Creston, be received; AND FURTHER, THAT staff is authorized to draft a Terms of Reference, including membership, for a Council Select Committee to advance the Trails Master Plan in relation to the development of trails within the Town's boundaries, for Council's consideration at a future meeting.

▶ MEETING TIMES RE COUNCIL	<b>RECOMMENDATION NO. 5:</b> THAT there be no change to the current meeting times set for Council and Committee meetings for the Council of the Town of Creston and set out in Council Procedures Bylaw No. 1647. CARRIED
254-17 ▶ BC HYDRO INVITATION	Moved by Councillor Elford, seconded by Councillor Unruh THAT Ltr #416 from BC Hydro, regarding an invitation to meet with BC Hydro representatives during the 2017 Union of BC Municipalities Conference in Vancouver, be received. CARRIED
255-17 ▶ ASSET MGMT. PROGRAM FUNDING	Moved by Councillor Boehmer, seconded by Councillor Elford THAT Ltr #446 from the Manager of Engineering, regarding the Federation of Canadian Municipalities, Municipal Asset Management Program, be received; AND FURTHER, THAT staff is authorized to submit an application to the Federation of Canadian Municipalities, for Municipal Asset Management Program funding, to provide up to 80% funding to undertake an Asset Management Plan for the Town of Creston. CARRIED
256-17 ▶ STRATEGIC PRIORITIES CHART	Moved by Councillor Unruh, seconded by Councillor Comer THAT the Strategic Priorities Chart, as presented, be received. CARRIED
257-17 ▶ FOLLOW UP ACTION LIST	Moved by Councillor Unruh, seconded by Councillor Casemore THAT the Regular Council Meeting Follow-Up Action List, as of July 11, 2017, be received. CARRIED
<b>REPORTS OF REPS.</b> ▶ CLR BOEHMER	Councillor Boehmer reported on his attendance at a Photobank meeting.
▶ CLR CASEMORE	Councillor Casemore reported on his attendance at a dinner meeting with the Columbia Basin Trust Board of Directors.
▶ CLR COMER	Councillor Comer reported on her attendance at a Photobank meeting and a Fields Forward meeting.
▶ CLR ELFORD	Councillor Elford had no report at this time.
▶ CLR UNRUH	Councillor Unruh reported on her attendance at a East Kootenay Regional Hospital Board meeting.
▶ CLR WILSON	Councillor Wilson was not available to report.
▶ MAYOR TOYOTA	Mayor Toyota reported on his attendance at Regional District of Central Kootenay meetings, an Economic Action Partnership meeting, officially welcomed the Board of Directors for the Columbia Basin Trust to Creston, and officially welcomed the participants and spectators to the 2017 Vision Cup Golf Tournament.
▶ STAFF REPORTS	Members of staff provided verbal reports on key issues and projects currently being addressed by the various Departments.
258-17 ▶ RECEIVE REPORTS	Moved by Councillor Comer, seconded by Councillor Casemore THAT the verbal Reports of Council and staff members, be received. CARRIED
<b>GIVING OF NOTICES</b>	COTW – August 15, Sept. 12, Oct. 17, Nov. 21, Dec. 5, 2017 COUNCIL – 2 <sup>nd</sup> & 4 <sup>th</sup> Tuesdays of each month; Sept. 5, 19, Oct. 10, 24, Nov. 14, 28, Dec. 12, 2017 UBCM – Sept. 25 – 29, 2017
<b>QUESTION PERIOD</b>	There were no questions from the media or members of the Gallery.
259-17 <b>MOVE TO CLOSED MEETING</b>	Moved by Councillor Unruh, seconded by Councillor Elford THAT by authority of the Community Charter, this meeting is closed from the public and/or news media, pursuant to Sub-Section 90(1)(c), (e) and (k). CARRIED

**RECONVENE**

The Regular Council Meeting reconvened at 6:12 p.m.

**RESOLUTIONS  
FROM CLOSED  
MEETING**

260-17

**► WILDFIRE  
EXPENSES**

Moved by Councillor Boehmer, seconded by Councillor Unruh  
THAT Resolution No. 94-17 from the August 8, 2017 Closed Meeting, be reported at the August 8, 2017 Regular Meeting, as follows:

Moved by Councillor Casemore, seconded by Councillor Boehmer

THAT the verbal report by the Fire Chief with respect to Creston Fire & Rescue response to a wildfire on July 5, 2017, be received; AND FURTHER, THAT staff is authorized to submit an invoice to Canadian Pacific Railway for expenses relating to the Creston Fire & Rescue response to a wildfire incident on July 5, 2017, along the railway tracks off of Crusher Road, Creston. CARRIED

261-17

**► ELECTRIC  
VEHICLE CHARGING  
STATION**

Moved by Councillor Boehmer, seconded by Councillor Unruh

THAT Resolution No. 98-17 from the August 8, 2017 Closed Meeting, be reported at the August 8, 2017 Regular Meeting, as follows:

Moved by Councillor Elford, seconded by Councillor Comer

THAT Ltr #439 from the Manager of Engineering, regarding an Electric Vehicle Charging Equipment Licence Agreement with FortisBC, be received; AND FURTHER, THAT Council authorizes staff to process the Electric Vehicle Charging Equipment Licence Agreement between FortisBC and the Town of Creston, for installation of electric vehicle charging equipment at 1102 Cook Street, Creston, for a ten year period (subject to renewal for a further five year term), subject to the Agreement including the following:

- a) The Town (Host) is authorized to initiate a parking fee for the parking spaces at some future date, if it so chooses; and,
- b) FortisBC be responsible for the cost to remove any Statutory Right-of-Way registered against the land at 1102 Cook Street, Creston, with respect to the electric vehicle charging equipment installed by FortisBC. CARRIED

262-17

**ADJOURNMENT**

Moved by Councillor Unruh

THAT the Regular Council Meeting of August 8, 2017, be adjourned at 6:13 p.m. CARRIED

**CERTIFIED  
CORRECT:**


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Ron Toyota  
Mayor

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Bev Caldwell  
Executive Assistant