

TOWN OF CRESTON
REGULAR COUNCIL MEETING MINUTES – July 11, 2017

Minutes of a Regular Meeting of Council held on Tuesday, July 11, 2017 at 4:00 p.m. in the Town of Creston Council Chambers, 238 – 10th Avenue, North.

PRESENT: Mayor Toyota
Councillors Boehmer, Casemore, Comer, Elford, Unruh, Wilson
Lou Varela, Town Manager
Steffan Klassen, Director of Finance & Corporate Services
Ross Beddoes, Director of Municipal Services/Chief Building Official
Mike Moore, Fire Chief
Bev Caldwell, Executive Assistant

MEDIA: Lorne Eckersley, Creston Valley Advance
Troy Gallant, Juice FM Radio

GALLERY: Corp. Darren Kakuno, RCMP, Creston Detachment
Corp. Gerry Sliworsky, RCMP, Creston Detachment
Kyle Sliworsky, Creston
Director Tanya Wall, RDCK, Area B
Ralph Casemore, Creston
Gertie Casemore, Creston
Kathy Castellarin, Creston
Chelsea Castellarin, Creston
Ron Castellarin, Creston
Kelsey Beach, Creston
Cathy Ceach, Erickson
Allan Clement, Creston
Bruno Schultz, Creston
Eugene Anderson, Creston
Brandon Vigne, Creston

CALL TO ORDER: The Mayor called the Regular Meeting to order at 4:00 p.m.

241-17
AGENDA Moved by Councillor Boehmer, seconded by Councillor Comer
THAT the Agenda for the Regular Meeting of July 11, 2017, be adopted.
CARRIED

SWEARING IN OF COUNCILLOR-ELECT ADAM CASEMORE The July 11, 2017 Regular Council Meeting was the official meeting whereby Councillor-Elect Adam Casemore was sworn in under the requirements of the *Community Charter*, for the position of Councillor for the Town of Creston.

The Town Manager issued the Oath of Office to Councillor-Elect Adam Casemore.

Councillor Casemore took his place at the table as a new member of the Creston Town Council.

242-17
► REAFFIRMATION OF COUNCIL CODE OF ETHICS & CONDUCT The Town Manager read the Code of Ethics and Conduct for members of Council and requested that Council reaffirm its commitment to same.

Moved by Councillor Unruh, seconded by Councillor Elford
THAT Council reaffirms the adoption of the Code of Ethics and Conduct for the Town Council for the term December 2014 to the end of the present Council's term in 2018, as presented by the Town Manager. CARRIED

243-17
► COUNCIL COVENANT The Town Manager presented the Council Covenant to the members of Council for their consideration.

Moved by Councillor Unruh, seconded by Councillor Elford
THAT Council adopts the Council Covenant as presented by the Town Manager, for the term December 2014 to the end of the present Council's term in 2018. CARRIED

► MAYOR'S
ADDRESS

Mayor Toyota welcomed Councillor Casemore to the table and congratulated him on his success in the 2017 By-Election for the position of Councillor for the Town of Creston. Mayor Toyota stated that he is looking forward to Councillor Casemore's participation on the Council Team over the next year. The Mayor also expressed his appreciation to Corp. Kakuno and Corp. Sliworsky of the Creston RCMP Detachment, for their attendance, in recognition of the swearing-in of Councillor Casemore.

244-17
MINUTES
► REGULAR JUNE
27/17

Moved by Councillor Boehmer, seconded by Councillor Unruh
THAT the minutes of the Regular Council Meeting held June 27, 2017, be adopted as read on this day and that such minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.
CARRIED

COUNCIL COMMITTEE

245-17
► APPOINT ACTING
MAYOR (NOV/17)

Moved by Councillor Comer, seconded by Councillor Elford
THAT Councillor Casemore be appointed Acting Mayor for the month of November, 2017.
CARRIED

246-17
► SOLID WASTE
COLLECTION/
DISPOSAL FEES

Moved by Councillor Boehmer, seconded by Councillor Wilson
THAT Ltr #372 from the Director of Finance and Corporate Services, regarding solid waste collection and disposal fees, be received; THAT staff is directed to update the Waste Management Bylaw No. 1395 and the Feed and Charges Bylaw No. 1763 with respect to garbage collection fees for 2018, with amending bylaws to be considered at a future Council meeting; AND FURTHER, THAT staff commence work to collect and organize all information required to charge for solid waste pick up on individual utility bills (billed in January along with water and sewer) for 2018.
CARRIED

247-17
► DVP #01/17 (920
COOK STREET)

The Director of Municipal Services presented Development Variance Permit application for DVP #01/17 for 920 Cook Street to Council and proceeded with the Hearing for the Permit, as follows:

- a) The Town of Creston has received an application for a Development Variance Permit from Eugene Joshua Anderson and Crystal Tena Pauline Anderson (the owners) to vary Zoning Bylaw No. 1123, Zone R-1, Single Family Residential, Section 2.8.i) Minimum Setbacks, "*Principal Buildings front & rear lot line setback of 6.1 metres*" to "*Principal Buildings front & rear lot line setback of 4.9 metres*", subject to all legal requirements, to allow for the construction of a 3.7 metre addition to the north side (rear) of the existing house, and the construction of a basement under the existing house and the 3.7 metre addition, on the property legally described as:
 - a) Lot 21, District Lot 525, Kootenay District, Plan 693C, PID: 016-139-780; and,
 - b) Lot 22, District Lot 525, Kootenay District, Plan 693C, PID: 016-139-798, and located at 920 Cook Street.
- b) 29 Notices were mailed on Thursday, June 29, 2017.
- c) No written or verbal submissions were received by staff at Town Hall.
- d) Are there any comments from the public?
 - There were no comments from members of the Gallery.
- e) Council has the option to either deny the application or consider approval and issuance of the Permit.

Moved by Councillor Boehmer, seconded by Councillor Casemore
THAT Council authorizes issuance of Development Variance Permit DVP-#01/17 to Eugene Joshua Anderson and Crystal Tena Pauline Anderson (the owners) to vary Zoning Bylaw No. 1123, Zone R-1, Single Family Residential, Section 2.8.i) Minimum Setbacks, "*Principal Buildings front & rear lot line setback of 6.1 metres*" to "*Principal Buildings front & rear lot line setback of 4.9 metres*", subject to all legal requirements, to allow for the construction of a 3.7 metre addition to the north side (rear) of the existing house, and the construction of a basement under the existing house and the 3.7 metre addition, on the property legally described as:

- a) Lot 21, District Lot 525, Kootenay District, Plan 693C, PID: 016-139-780; and, b) Lot 22, District Lot 525, Kootenay District, Plan 693C, PID: 016-139-798 and located at 920 Cook Street; AND FURTHER, THAT Administration is directed to process the said Permit.
CARRIED

- REPORTS OF REPS.** Councillor Boehmer had nothing to report at this time.
- ▶ CLR BOEHMER
- ▶ CLR CASEMORE Councillor Casemore reported on his attendance at the Canada Day celebrations.
- ▶ CLR COMER Councillor Comer had nothing to report at this time.
- ▶ CLR ELFORD Councillor Elford reported on his attendance at a Creston Community Forest meeting and an Airport Society meeting.
- ▶ CLR UNRUH Councillor Unruh reported on her attendance at a Library Board meeting, Canada Day celebrations and her participation in the July 4th Bonners Ferry Parade.
- ▶ CLR WILSON Councillor Wilson reported on her attendance at the Canada Day celebrations.
- ▶ MAYOR TOYOTA Mayor Toyota reported on his attendance at a Regional District of Central Kootenay meeting, a Cemetery Select Committee meeting, Canada Day celebrations and participation in the July 4th Bonners Ferry Parade.
- 248-17
▶ RECEIVE
REPORTS Moved by Councillor Boehmer, seconded by Councillor Elford
THAT the verbal Reports of Council members, be received. CARRIED
- GIVING OF NOTICES** COTW – July 18, August 15, September 12, 2017
COUNCIL – 2nd & 4th Tuesdays of each month; August 8, September 5, 19, 2017
UBCM – Sept. 25 – 29, 2017
- QUESTION PERIOD** There were no questions from the Media or members of the Gallery.
- 249-17
ADJOURNMENT Moved by Councillor Comer
THAT the Regular Council Meeting of July 11, 2017, be adjourned at 4:22 p.m. CARRIED
- A small reception followed in honour of the swearing-in of Councillor Casemore.

**CERTIFIED
CORRECT:**

Ron Toyota
Mayor

Bev Caldwell
Executive Assistant