

TOWN OF CRESTON
REGULAR COUNCIL MEETING MINUTES – March 28, 2017

Minutes of a Regular Meeting of Council held on Tuesday, March 28, 2017 at 4:00 p.m. in the Town of Creston Council Chambers, 238 – 10th Avenue, North.

PRESENT: Mayor Toyota
Councillors Boehmer, Comer, Elford, Unruh
Lou Varela, Town Manager
Colin Farynowski, Manager of Engineering
Bev Caldwell, Executive Assistant

ABSENT: Councillor Wilson

MEDIA: No member of the media was present.

GALLERY: Signe Miller, Canyon, BC
Bruno Schultz, Creston, BC
Allan Clement, Creston, BC

CALL TO ORDER: The Mayor called the Regular Meeting to order at 4:00 p.m.

105-17
AGENDA Moved by Councillor Unruh, seconded by Councillor Boehmer
THAT the Agenda for the Regular Meeting of March 28, 2017, be adopted.
CARRIED

106-17
MINUTES Moved by Councillor Comer, seconded by Councillor Unruh
THAT the minutes of the Regular Council Meeting held March 14, 2017, be
▶ **REGULAR MARCH** adopted as read on this day and that such minutes as read set out all the
14/17 business before Council that day and fully and properly record all of the
resolutions and bylaws passed and adopted by Council at that meeting.
CARRIED

107-17
▶ **COMMITTEE** Moved by Councillor Boehmer, seconded by Councillor Elford
MARCH 21/17 THAT the minutes of the Committee of the Whole Meeting held March 21,
2017, be received. CARRIED

COUNCIL Moved by Councillor Boehmer, seconded by Councillor Unruh
COMMITTEE THAT Council Committee Recommendations No. 1 to 6, from the March
108-17 21, 2017 Regular Committee of the Whole Meeting, be adopted as follows:
▶ **MARCH 21/17 MTG** **RECOMMENDATION NO. 1:**
RECOMMENDATIONS THAT Council approves promotional sponsorship of the Cyclone Taylor
▶ **CYCLONE TAYLOR** Cup Hockey Tournament, hosted by the Creston Valley Thunder Cats, in
CUP HOCKEY the amount of \$2,500.00, with the funds being allocated from Council's
TOURNAMENT 2017 Advertising Budget.

▶ **KINDNESS METER** **RECOMMENDATION NO. 2:**
PROJECT THAT Ltr #93 from the Creston Lions Club, regarding a 'Kindness Meter'
initiative, be received; THAT Council agrees to sell five double parking
meter heads to the Creston Lions Club, as a not-for-profit organization that
supports local charities, at a cost of \$1.00 per double meter head, subject
to the following:
1. The meter heads are to be used for the Creston Lions Club's Kindness
Meter Program only;
2. The meter heads are sold to the Creston Lions Club on an 'as is, where
is' basis;
3. The meter heads are not permitted to be erected or displayed on Town
or public property;
4. The meter heads be painted or decaled or otherwise transformed as to
not identify the meters as a 'Town of Creston' parking meter, prior to
being put into operation by the Creston Lions Club;
5. The meter heads are to be rekeyed prior to being used for the 'Kindness
Meter Program'; and,
6. The Creston Lions Club be responsible for the cost of rekeying the
meter heads.
AND FURTHER, THAT Council approves the expenditure of \$78.35 to
replace the locking mechanism of one double parking meter head for the
Creston Lions Club 'Kindness Meter Program', to be charged to the
Council Miscellaneous budget.

► RDCK ENVIR.
SERVICES ADMIN.
CHARGES

RECOMMENDATION NO. 3:

THAT the verbal report by the Town Manager, regarding the allocation of Environmental Services administration charges by the Regional District of Central Kootenay, be received; THAT WHEREAS the Town of Creston asserts that the options provided to the Regional District of Central Kootenay Board of Directors in a Regional District staff report dated March 7, 2017, with respect to Regional District Environmental Services fee options, do not represent an equitable and fair cost sharing arrangement based on a user pay approach to allocation of Arrow Creek administration costs; AND FURTHER, THAT the Town of Creston request the allocation of Environmental Services administration charges be brought back to the Arrow Creek Water Commission for further discussion and subsequent recommendation to the Regional District of Central Kootenay Board of Directors.

► BY-ELECTION

RECOMMENDATION NO. 4:

THAT the verbal report by the Director of Finance & Corporate Services, regarding timing to hold a by-election for the vacant position on the Town of Creston Council, be received.

► APPLICANT
INFORMAL MTG. RE
OCP

RECOMMENDATION NO. 5:

THAT Ltr #156 from the Town Manager, regarding the Applicant's Informal Meeting with respect to the Official Community Plan process, be received; THAT in cooperation with the draft Official Community Plan process for the Town of Creston, Council approves an exemption of the Town's Land Use Policy – Applicant's Informal Meeting, with respect to the requirement to hold the Applicant's Informal Meeting on the Wednesday prior to the Public Hearing, and authorizes staff to hold the Applicant's Informal Meeting for the draft Official Community Plan on Wednesday, April 19, 2017, with the Public Hearing being scheduled for May 2, 2017, or subsequently.

► PARK BOOKING
REVENUE

RECOMMENDATION NO. 6:

THAT the verbal report by the Town Manager, regarding annual revenue to the Town of Creston with respect to park booking fees, be received; AND FURTHER, THAT staff research the option to amend Delegation of Authority Bylaw No. 1855 to include staff authority to waive the park booking fees for not-for-profit organizations. **CARRIED**

109-17
► COMMUNITIES ON
THE MOVE

Moved by Councillor Comer, seconded by Councillor Boehmer

THAT Ltr #135 from the BC Healthy Living Alliance, requesting endorsement for the 'Communities on the Move' initiative, be received; AND FURTHER, THAT Council endorses the 'Communities on the Move' initiative sponsored by the BC Healthy Living Alliance. **CARRIED**

110-17
► BY-ELECTION

Moved by Councillor Unruh, seconded by Councillor Elford

THAT Ltr #166 from the Town Manager, regarding the 2017 Local Government By-election, be received; AND FURTHER, THAT Bev Caldwell be appointed chief election officer and Donna Cassel be appointed deputy election officer for the 2017 Local Government by-election, and in lieu of financial compensation for performing their duties with respect to the by-election process, Bev Caldwell and Donna Cassel each be awarded five (5) days paid leave, with time being charged to the 2017 Election Budget. **CARRIED**

111-17
► 6TH ANNUAL JUST
'TRI' IT! TRIATHLON

Moved by Councillor Elford, seconded by Councillor Comer

THAT Ltr #154 from the Creston & District Community Complex, regarding the Annual Just 'Tri' It! Triathlon, be received; AND FURTHER, THAT Council approves the request from the Creston & District Community Complex to close Hillside Street from 16th Avenue to 20th Avenue on June 10, 2017, from 8:00 a.m. to 12:00 Noon, to accommodate the 6th Annual Just 'Tri' It! Triathlon event. **CARRIED**

REPORTS OF REPS.
► CLR COMER

Councillor Comer reported on her attendance at a Canada Day planning meeting.

► CLR UNRUH

Councillor Unruh reported on her attendance at a Creston-Kootenay Foundation meeting.

- **MAYOR TOYOTA** Mayor Toyota reported on his attendance at a Municipal Finance Association meeting, a Regional District of Central Kootenay Board meeting and the Governor General Award presentation for Mr. Randy Meyer.
- 112-17
► **RECEIVE REPORTS** Moved by Councillor Boehmer, seconded by Councillor Elford THAT the verbal Reports of Council members, be received. **CARRIED**
- GIVING OF NOTICES** COTW – Apr. 18, May 16, June 20, 2017
COUNCIL – 2nd & 4th Tuesdays of each month; Apr. 11, 18 (Special re OCP), 25, May 2, 23, 30 (Special re OCP), June 13, 27 2017
OPEN HOUSE – proposed new fire station – April 8
AKBLG – Apr. 26 - 28, 2017
FCM – Jun. 1 - 5, 2017
UBCM – Sept. 25 – 29, 2017
- QUESTION PERIOD** There were no questions from members of the Gallery.
- 113-17
MOVE TO CLOSED MEETING Moved by Councillor Elford, seconded by Councillor Unruh THAT by authority of the Community Charter, this meeting is closed from the public and/or news media, pursuant to Sub-Section 90(1)(c), (e) and (g). **CARRIED**
- RECONVENE** The Regular Council Meeting reconvened at 5:08 p.m.
- RESOLUTIONS FROM CLOSED MEETING**
114-17
► **PROPOSAL FOR CRESTON VALLEY BURSARY AWARD** Moved by Councillor Elford, seconded by Councillor Boehmer THAT Recommendation No. 4 of Resolution No. 41-17 from the March 28, 2017 Closed Meeting, be reported at the March 28, 2017 Regular Meeting, as follows:
RECOMMENDATION NO. 4:
THAT staff write the Creston Valley Services Committee, requesting the Committee consider participating in an annual Bursary program, commencing in 2018, for one or more Creston Valley graduating students demonstrating good citizenship, involvement as a volunteer within their community, or assumed a leadership role while attending secondary school. **CARRIED**
- 115-17
► **FIRE STATION SITE & LAND ACQUISITION 2017 BUDGET** Moved by Councillor Comer, seconded by Councillor Elford THAT Resolution No. 43-17 from the March 28, 2017 Closed Meeting, be reported at the March 28, 2017 Regular Meeting, as follows:
THAT the Schematic Design Report dated January 10, 2017, provided by Johnston and Davidson Architecture and Planning Inc., with respect to the proposed new fire station facility, be received; AND FURTHER, THAT the allocation for fire station land acquisition in the 2017 Budget be increased from \$10,000 to \$35,000. **CARRIED**
- 116-17
► **MALLANDAINE WATER USERS 2016 BILLING** Moved by Councillor Comer, seconded by Councillor Elford THAT Resolution No. 45-17 from the March 28, 2017 Closed Meeting, be reported at the March 28, 2017 Regular Meeting, as follows:
THAT Ltr #168 from the Mallandaine Water Users Community, regarding 2016 Tier 2 water usage invoicing, be received; THAT Council authorizes the following:
1. Deferment of the \$2,979.78 outstanding amount owing for 2016 Tier 2 water usage by the Mallandaine Water Users Community, to January 31, 2018;
2. That upon the collection of 2017 water usage data by the Town of Creston, the 2016 Tier 2 billing be adjusted (decreased or increased) to reflect 2017 demand within the Mallandaine Water System, with the adjusted amount owing for 2016 plus interest, being due and payable no later than January 31, 2018, as per the Agreement between the Town of Creston and the Mallandaine Water Users Community;
AND FURTHER, THAT staff advise the Mallandaine Water users Community that water usage is determined at the metered point of connection to the Town of Creston water main and not by the individual metered usage at individual properties connected to the Mallandaine Water System. **CARRIED**

117-17
ADJOURNMENT

Moved by Councillor Comer
THAT the Regular Council Meeting of March 28, 2017, be adjourned at
5:09 p.m. CARRIED

**CERTIFIED
CORRECT:**

Ron Toyota
Mayor

Bev Caldwell
Executive Assistant