

REGULAR COUNCIL MEETING AGENDA
Tuesday, December 13, 2016
4:00 p.m.

CALL TO ORDER AT 4:00 P.M.

ADOPTION OF AGENDA (and late items, if appropriate)

ADOPTION OF MINUTES:

- a) Regular Council Meeting held November 22, 2016 (*bring your copy*).
- b) Special Regular Council Meeting held December 6, 2016 (*bring your copy*)
- c) Special Committee of the Whole Meeting held November 22, 2016 (**TO BE RECEIVED - bring your copy**).
- d) Committee of the Whole Meeting held December 6, 2016 (**TO BE RECEIVED – bring your copy**).

DELEGATION:

Brenda Brucker, Audrey Orosz and Maureen Cameron for The Full Plate Organizing Committee, re 'A Full Plate' project being facilitated to celebrate Canada 150.

COUNCIL COMMITTEE - REPORTS:

- e) Committee of the Whole Recommendations No. 1 and 2 – November 22, 2016, for adoption.

RECOMMENDATION NO. 1:

THAT Ltr #751 from the Director of Municipal Services, being a 2017 budget presentation on the Department of Municipal Services Water and Sewer Utilities, be received.

RECOMMENDATION NO. 2:

THAT Ltr #747 from the Director of Finance and Corporate Services, regarding water and sewer rates for 2017, be received; AND FURTHER, THAT staff is authorized to prepare amendments to the appropriate bylaws, for Council's consideration, with respect to the following:

- No increase to water rates for 2017;
- No change to the sewer rates for 2017 as set out in Sewer Rates and Regulations Bylaw No. 1440;
- Minimum charges for restaurants, bakeries and beauty salons be increased along with the historic general rate increases;
- Initiate a \$250 annual fee for non-automated commercial water filling fixtures; and,
- Charge 50% of the flat utility rate for single family dwellings, for all secondary suites.

- f) Committee of the Whole Recommendations No. 1 to 5, December 6, 2016, for adoption.

RECOMMENDATION NO. 1:

THAT Ltr #666 from the BC Emergency Health Services, regarding a presentation on the Community Paramedicine Initiative in the Province of British Columbia, be received.

RECOMMENDATION NO. 2:

THAT Ltr #773 from the Director of Municipal Services, regarding the year to date Building Permit report for the Town of Creston as of December 6, 2016, be received.

RECOMMENDATION NO. 3:

THAT Ltr #771 from the Executive Assistant, regarding Council appointments to Committees for 2017, be received; AND FURTHER, THAT Council approves the following appointments for the year 2017:

Arrow Creek Water Treatment & Supply Commission

Representative: Councillor Elford; Alternate: Mayor Toyota

Kootenay East Regional Hospital District

Director: Councillor Unruh; Alternate Director: Councillor Elford

School District No. 8 (Kootenay Lake) – Board of School Trustees

Liaisons: Councillors Comer and Unruh

Emergency Operations Centre

EOC Director: Town Manager

Member: Fire Chief

Resource: RDCK Emergency Coordinator, Creston, Areas A, B & C

Council Liaisons: Mayor Toyota, Councillor Elford

Municipal Insurance Association of BC

Representative: Councillor Elford; Alternate: Councillor Wilson

Community Arts Council of Creston

Representative: Councillor Wilson

Creston-Kaminoho Friendship Society

Representative: Councillor Wilson

Creston-Kootenay Foundation

Representatives: Councillors Unruh and Wilson

Creston & District Community Directed Funds Committee

Representative: Mayor Toyota

Creston & District Library Board

Representatives: Councillor Comer and Unruh

Creston Valley Blossom Festival Association

Representatives: Councillors Unruh and Wilson

Creston Valley Chamber of Commerce

Representatives: Councillors Boehmer and Unruh

Creston Valley Community Housing Society

Representative: Waiting for By-Election

Creston Valley Community Network Society

Representatives: Councillors Boehmer and Comer

Creston Valley Wildlife Management Area Interpretive Centre Committee

Representative: Mayor Toyota

Fields Forward

Representative: Councillor Comer

Trails for Creston Valley Society

Representatives: Councillors Boehmer and Comer

Creston Valley Forest Corporation

Director: Councillor Elford; Alternate: Councillor Unruh

Creston Valley Regional Airport Society

Liaisons: Mayor Toyota and Councillor Elford

Parcel Tax Roll Review Panel (Foot Frontage)

Chair: Councillor Boehmer

Members: Councillor Unruh, Director of Finance & Corporate Services

Cemetery Advisory Committee

Members: Mayor Toyota, Councillor Boehmer

Creston Valley Youth Network Committee

Liaisons: Councillor Boehmer and Comer

RECOMMENDATION NO. 4:

THAT the firm of Carr and Medlang be appointed as the Auditors for the Town of Creston for the year 2017.

RECOMMENDATION NO. 5:

THAT Ltr #770 from the Executive Assistant, regarding a proposed schedule for 2017 Council and Committee meetings, be received; AND FURTHER, THAT Council approves the calendar for 2017 Council and Committee meetings, as set out in Ltr #770.

Pg.**Item**

1. Ltr #664 from The Full Plate Organizing Committee, re 'A Full Plate' project to celebrate Canada 150.
3. Ltr #748 and Ltr #785, the Official Community Plan Advisory Committee (OCPAC) meeting minutes for September 13 and November 10, 2016.
7. Ltr #777 from the Creston Valley Rotary Club, re donation towards the installation of timed lock / unlocking devices on the doors of the newly constructed washroom facility in Centennial Park.
9. Ltr #769 from the Creston Valley Wildlife Management Area, re report on annual funding for the CVMA.
15. Ltr #761 from the Executive Assistant, re Leadership Bursary for a Prince Charles Secondary School student in 2017 and beyond.
17. Ltr #758 from Kootenay Rockies Tourism, re Highway 3 Corridor Destination Development Planning Session.
19. Ltr #580 from the Federation of Canadian Municipalities, re Canada 150 Community Leaders network.
- 19A Verbal report by the Town Manager, re Bylaw Enforcement Complaints Policy (i.e. barking dogs).

BYLAWS:

- | <u>Pg.</u> | <u>Item</u> |
|-------------------|--|
| 35. | Bylaw No. 1849, Water Rates and Regulations Amendment Bylaw (Adoption) |
| 39. | Bylaw No. 1850, Water District Rates and Regulations Amendment Bylaw (Adoption) |
| 41. | Bylaw No. 1851, Sewer Rates and Regulations Amendment Bylaw (Adoption) |
| 45. | <u>REVIEW STRATEGIC PRIORITIES CHART</u> (to be reviewed at the first Council meeting of each month) Town Manager to provide verbal updates to Council. |
| 47. | <u>REVIEW FOLLOW-UP ACTON LIST</u> (to be reviewed the first Council meeting of each month) |

NEW BUSINESS:

REPORTS OF REPRESENTATIVES:

- Council Member Verbal Reports
 - Staff Verbal Reports (first meeting of each month)
48. Receive Verbal Reports of Council (and staff) members.

GIVING OF NOTICES:

COTW – December 13, 2016
COUNCIL – 2nd & 4th Tuesdays of each month (Dec. 13, 2016)

Acting Mayors – 2016

January	Clr. Unruh	February	Clr. Comer
March	Clr. Elford	April	Clr. Wilson
May	Clr. Snopek	June	Clr. Boehmer
July	Clr. Unruh	August	Clr. Comer
September	Clr. Elford	October	Clr. Wilson
November	Clr. Wilson	December	Clr. Boehmer

QUESTION PERIOD:

MOVE TO CLOSED MEETING, pursuant to Sub-section 90(1) (c) and (e) of the Community Charter.

RECONVENE TO REGULAR MEETING

RESOLUTIONS FROM CLOSED MEETING:

ADJOURNMENT