

TOWN OF CRESTON
REGULAR COUNCIL MEETING MINUTES – June 28, 2016

Minutes of a Regular Meeting of Council held on Tuesday, June 28, 2016 at 4:00 p.m. in the Town of Creston Council Chambers, 238 – 10th Avenue, North.

PRESENT: Mayor Toyota
Councillors Comer, Elford, Snopek, Unruh, Wilson
Steffan Klassen, Acting Town Manager/Dir. of Finance & Corp. Services
Ross Beddoes, Director of Municipal Services/Chief Building Official
Mike Moore, Fire Chief
Helene Miles, Community, Policy & Research Coordinator
Bev Caldwell, Executive Assistant

ABSENT: Councillor Boehmer

MEDIA: Lorne Eckersley, Creston Valley Advance
Kris Dickeson, Juice FM 94.1 Radio

GALLERY: Allan Clement, Resident

CALL TO ORDER: The Mayor called the Regular Meeting to order at 4:00 p.m.

252-16
AGENDA Moved by Councillor Snopek, seconded by Councillor Unruh
THAT the Agenda for the Regular Meeting of June 28, 2016, as amended
by the addition of a Development Variance Permit Hearing for 513 – 8th
Avenue South, Creston, be adopted. CARRIED

253-16
MINUTES Moved by Councillor Comer, seconded by Councillor Unruh
THAT the minutes of the Regular Council Meeting held June 14, 2016, be
▶ **REGULAR JUNE** adopted as read on this day and that such minutes as read set out all the
14/16 business before Council that day and fully and properly record all of the
resolutions and bylaws passed and adopted by Council at that meeting.
CARRIED

254-16
▶ **COMMITTEE JUNE** Moved by Councillor Unruh, seconded by Councillor Wilson
14/16 THAT the minutes of the Committee of the Whole Meeting held June 14,
2016, be received. CARRIED

255-16
▶ **PUBLIC HEARING** Moved by Councillor Snopek, seconded by Councillor Comer
JUNE 7/16 THAT the minutes of the Public Hearing, held June 7, 2016, be received.
CARRIED

Councillor Elford arrived at the meeting at 4:05 p.m.

DVP #01/16 HEARING 256-16
▶ **513 – 8TH AVE. S.** Mayor Toyota proceeded with the Development Variance Permit DVP
#01/16 Hearing.

The Town of Creston has received an application for a Development Variance Permit from Darrin John Damery (the owner) to vary Zoning Bylaw No. 1123, Zone R-1, Single Family Residential, Section 2.8.i) Minimum Setbacks, "*Principal buildings, rear lot line setback of 6.1 metres*" to "*Principal buildings, rear lot line setback of 3.48 metres*", subject to all legal requirements, to allow for the construction of an occupied living space within the setback area, on the property legally described Lot 17, District Lot 526, Kootenay District, Plan 2170, except Plan NEP59682, located at 513 – 8th Avenue South.

39 Notices were mailed on Thursday, June 17, 2016. No written or verbal submissions were received by staff at Town Hall. Mayor Toyota asked if there were any comments from the public, to which there were none. Mayor Toyota advised Council that it has the option to either deny the application or authorize issuance of a Development Variance Permit.

Moved by Councillor Unruh, seconded by Councillor Comer
 THAT Council authorizes issuance of Development Variance Permit DVP-#01/16 to Darrin John Damery (the owner) to vary Zoning Bylaw No. 1123, Zone R-1, Single Family Residential, Section 2.8.i) Minimum Setbacks, “Principal buildings, rear lot line setback of 6.1 metres” to “Principal buildings, rear lot line setback of 3.48 metres”, subject to all legal requirements, to allow for the construction of an occupied living space within the setback area, on the property legally described Lot 17, District Lot 526, Kootenay District, Plan 2170, except Plan NEP59682, located at 513 – 8th Avenue South; AND FURTHER, THAT Administration is directed to process the said Permit. CARRIED

**COUNCIL
 COMMITTEE**

257-16

► JUNE 14/16 MTG
 RECOMMENDATION
 ► PERMISSIVE TAX
 EXEMPTION

Moved by Councillor Wilson, seconded by Councillor Snopek
 THAT Council Committee Recommendation No. 1 from the June 14, 2016 Special Regular Committee of the Whole Meeting, be adopted as follows:

RECOMMENDATION NO. 1:

THAT Ltr #374 from the Director of Finance and Corporate Services, regarding the Permissive Tax Exemption process, be received; THAT staff is directed to draft a Permissive Tax Exemption Bylaw for the Town of Creston, for the term 2017 to 2019 (three year); AND FURTHER, THAT Councillors Comer and Unruh be appointed to review the permissive tax exemption applications for 2017 – 2019 and bring forward a recommendation to Council regarding the 2017 – 2019 permissive tax exemption applications, with total exemptions not to exceed 1.5% of 2016 taxation based on 2016 assessed values. CARRIED

258-16

► 2015 ANNUAL
 REPORT

Moved by Councillor Snopek, seconded by Councillor Comer
 THAT Ltr #419 from the Town Manager, being the 2015 Annual Report, be received; AND FURTHER, THAT the 2015 Town of Creston Annual Report, as presented in Ltr #419, be adopted. CARRIED

259-16

► TRAILS

Moved by Councillor Wilson, seconded by Councillor Comer
 THAT Ltr #417 from Mr. Robert Haig, requesting Council’s consideration to require all bicycles and other motorized vehicles travelling on Town trails be equipped with bells or other warning devices, be referred to staff for a report. CARRIED

260-16

► CANADIAN WOOD
 COUNCIL AWARD

Moved by Councillor Elford, seconded by Councillor Unruh
 THAT Ltr #430 from the Canadian Wood Council, regarding 2016 Community Recognition Awards, be received; AND FURTHER, THAT staff submit a nomination to the Canadian Wood Council for consideration of a Community Recognition Award, for the new pavilion being constructed at Centennial Park, in partnership with the Creston Valley Rotary Club. CARRIED

261-16

► DEVON ST. TRAIL

Moved by Councillor Comer, seconded by Councillor Snopek
 THAT the verbal report by the Director of Municipal Services, regarding funding for the construction of the Devon Street Trail, be received; THAT Council supports the Creston Rotary Club in their application to the Columbia Basin Trust for a Recreation Infrastructure Grant to construct a gravel trail within the unconstructed Devon Street right-of-way, between 16th Avenue North and 12th Avenue North, in the Town of Creston; AND FURTHER, THAT Council acknowledges that once the new Trail is complete it will become Town infrastructure and receive ongoing maintenance, as per the Town of Creston policy for gravel trails. CARRIED

NEW BUSINESS

262-16

► PCSS THEATRE
 RATES

Moved by Councillor Wilson, seconded by Councillor Unruh
 THAT staff meet with the Principal of the Prince Charles Secondary School to discuss the increase in rental fees for the Prince Charles Secondary School Theatre, effective July 1, 2016, and report back to Council in this regard; AND FURTHER, THAT following receipt of staff’s report with respect to the increased Theatre rental fees, Council consider inviting Regional District of Central Kootenay Areas A, B and C Directors to participate with the Town of Creston in providing a subsidy to reduce the Theatre rental fees. CARRIED

- REPORTS OF REPS.**
- CLR COMER Councillor Comer reported on her attendance at a School District No. 8 Facility Review meeting, a LEAP Barn Raiser event, a Fields Forward Action Plan meeting, a Fields Forward Picnic, a Skate Park public meeting, and the distribution of appreciation baskets to former Creston Valley Spirit Committee members.
- CLR ELFORD Councillor Elford reported on his attendance at an Official Community Plan meeting and presentation, a School District No. 8 Facilities Review meeting and the Mayor's Coffee Talk session.
- CLR WILSON Councillor Wilson reported on her attendance at a Creston-Kootenay Foundation meeting.
- MAYOR TOYOTA Mayor Toyota reported on his attendance at an assembly at Adam Robertson Elementary School, a School District No. 8 Facilities Review meeting, Regional District of Central Kootenay meetings, the Creston Valley Chamber of Commerce Annual General Meeting, a Skate Park meeting, the Mayor's Coffee Talk session, a meeting with representatives of the Ministry of Transportation and Infrastructure, the Sam Steele Days Parade and a ride on a Canadian Pacific Railway train.
- 263-16
- RECEIVE REPORTS Moved by Councillor Elford, seconded by Councillor Comer THAT the verbal Reports of Council members, be received. CARRIED
- GIVING OF NOTICES** COTW – July 19, August 16, Sept. 13, 2016
COUNCIL – 2nd & 4th Tuesdays of each month - July 12, August 9, Sept. 6, 20, 2016
July 1 – Canada Day
Sept. 26 – 30 – UBCM (Victoria)
- QUESTION PERIOD** There were no questions from the media or members of the Gallery.
- 264-16
- MOVE TO CLOSED MEETING** Moved by Councillor Snopek, seconded by Councillor Unruh THAT by authority of the Community Charter, this meeting is closed from the public and/or news media, pursuant to Sub-Section 90(1)(c) and (e). CARRIED
- RECONVENE** The Regular Council Meeting reconvened at 5:08 p.m.
- 265-16
- ADJOURNMENT** Moved by Councillor Snopek THAT the Regular Council Meeting of June 28, 2016, be adjourned at 5:08 p.m. CARRIED
- CERTIFIED CORRECT:**

Ron Toyota
Mayor

Bev Caldwell
Executive Assistant