

**TOWN OF CRESTON**  
**REGULAR COUNCIL MEETING MINUTES – June 14, 2016**

Minutes of a Regular Meeting of Council held on Tuesday, June 14, 2016 at 4:00 p.m. in the Town of Creston Council Chambers, 238 – 10<sup>th</sup> Avenue, North.

**PRESENT:** Mayor Toyota  
Councillors Boehmer, Comer, Elford, Snopek, Unruh, Wilson  
Lou Varela, Town Manager  
Ross Beddoes, Director of Municipal Services/Chief Building Official  
Colin Farynowski, Manager of Engineering  
Mike Moore, Fire Chief  
Jared Riel, Assistant Fire Chief  
Bev Caldwell, Executive Assistant

**MEDIA:** Lorne Eckersley, Creston Valley Advance  
Kris Dickeson, Juice FM 94.1 Radio

**GALLERY:** Bruno Schultz, Resident  
Allan Clement, Resident

**CALL TO ORDER:** The Mayor called the Regular Meeting to order at 4:00 p.m.

227-16  
**AGENDA** Moved by Councillor Wilson, seconded by Councillor Comer  
THAT the Agenda for the Regular Meeting of June 14, 2016, be adopted. CARRIED

228-16  
**MINUTES** Moved by Councillor Comer, seconded by Councillor Unruh  
THAT the minutes of the Regular Council Meeting held May 24, 2016, be adopted as read on this day and that such minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting. CARRIED  
► **REGULAR MAY 24/16**

229-16  
► **COMMITTEE MAY 17 & 31/16** Moved by Councillor Comer, seconded by Councillor Unruh  
THAT the minutes of the Committee of the Whole Meetings held May 17 and 31, 2016, be received. CARRIED

230-16  
► **PUBLIC HEARING JUNE 7/16** Moved by Councillor Snopek, seconded by Councillor Wilson  
THAT the minutes of the Public Hearing, held June 7, 2016, be received. CARRIED

**COUNCIL COMMITTEE** Moved by Councillor Wilson, seconded by Councillor Unruh  
THAT Council Committee Recommendations No. 1 to 3, from the May 31, 2016 Regular Committee of the Whole Meeting, be adopted as follows:  
231-16  
► **MAY 31/16 MTG RECOMMENDATIONS** ► **SCEEP** **RECOMMENDATION NO. 1:**  
THAT Ltr #366 from the Manager of Engineering, regarding the Town of Creston – Strategic Community Energy Emissions Plan, be received; THAT the Creston Strategic Community Energy & Emissions Plan, be received for information; AND FURTHER, THAT staff incorporate the Creston Strategic Community Energy & Emissions Plan, as appropriate, throughout the ongoing Official Community Plan process for the Town of Creston.

► **RAILWAY BLVD SIDEWALK** **RECOMMENDATION NO. 2:**  
THAT the verbal report by the Town Manager, regarding the proposed Railway Boulevard sidewalk, be received; THAT staff is directed to delay the sidewalk project from 20<sup>th</sup> Avenue to Sunset Boulevard, and the 16<sup>th</sup> Avenue North ‘bump outs’ project scheduled for construction in 2016; THAT the 2016 budget be amended to reallocate the \$42,000.00 and \$23,000.00 for the 20<sup>th</sup> Avenue to Sunset Boulevard and the 16<sup>th</sup> Avenue North ‘bump out’ projects respectively, to the Railway Boulevard sidewalk project, for a total budget allocation of \$105,000.00 to the Railway Boulevard sidewalk project; AND FURTHER, THAT the estimated shortfall of \$5,000.00 for completion of the Railway Boulevard sidewalk project be drawn from Town reserves, if required.

- BIKE PARK
- RECOMMENDATION NO. 3:**  
 THAT staff is directed to submit an application to Columbia Basin Trust for the upcoming intake of the Recreation Grant for upgrades and possible expansion of the bike park, with funding contribution to be determined.  
 CARRIED
- 232-16  
 ► MTGS WITH PREMIER & MINISTERS RE UBCM
- Moved by Councillor Unruh, seconded by Councillor Comer  
 THAT Ltr #388 from the Premier, regarding meetings with the Premier and Ministers at the 2016 Union of BC Municipalities Convention, be received; AND FURTHER, THAT staff is directed to submit requests for meetings with the Premier or Ministers, as appropriate, at the 2016 UBCM Convention.  
 CARRIED
- 233-16  
 ► CRESTON WAVE SWIM CLUB RQST
- Moved by Councillor Snopek, seconded by Councillor Wilson  
 THAT Ltr #376 from the Creston Wave Swim Club, regarding the 2016 Swim Meet, be received; THAT staff advise the Creston Wave Swim Club that Council has no objection to their out-of-town Swim Meet participants camping on Creston & District Community Complex grounds and parking lot, during the June 18 and 19, 2016 Swim Meet, subject to the approval of the Regional District of Central Kootenay, Creston & District Community Complex authorities; and further, suggest the Club ensure that local businesses that offer camping facilities are supported by their participants, where possible; AND FURTHER, THAT staff bring forward a report to Council as to what bylaw amendments are required to permit future uses such as that requested by the Creston Wave Swim Club, on the Creston & District Community Complex grounds.  
 CARRIED
- 234-16  
 ► CV WAYFINDING & SIGNAGE PROPOSAL
- Moved by Councillor Elford, seconded by Councillor Comer  
 THAT Ltr #387 from the Town Manager, regarding a Creston Valley Wayfinding and Signage Proposal, be received; THAT Council supports a partnership between the Creston Valley Chamber of Commerce, the Regional District of Central Kootenay, Areas B and C, and the Town of Creston, to prepare a Creston Valley Wayfinding and Signage Report, at a total approximate cost of \$8,000; AND FURTHER, THAT Ltr #387 be referred to the Creston Valley Services Committee for funding consideration for a partnership to create a Wayfinding and Signage Report for the Creston Valley area.  
 CARRIED
- 235-16  
 ► ELEC. VEHICLE CHARGING STATION
- Moved by Councillor Boehmer, seconded by Councillor Wilson  
 THAT Ltr #359 from the Community Energy Association, regarding an Electric Vehicle Charging Station Infrastructure Strategy, be received.  
 CARRIED
- 236-16  
 ► DRIVE FORE ROTARY AUCTION
- Moved by Councillor Unruh, seconded by Councillor Comer  
 THAT Ltr #386 from the Creston Valley Rotary Club, requesting a donation, be received; AND FURTHER, THAT Council donates one Town jacket, one Golf Shirt and one Duffle Bag to the Creston Valley Rotary Club for their annual 'Drive Fore Rotary' Auction.  
 CARRIED
- 237-16  
 ► FOOD BANK BUNDLES
- Moved by Councillor Comer, seconded by Councillor Boehmer  
 THAT Ltr #382 from the Creston Valley Ministerial Association, regarding Food Bank Bundle distribution, be received; AND FURTHER, THAT Council authorizes staff to issue a Licence of Occupation to the Creston Ministerial Association, for the Farmers' Market site, for the distribution of Food Bank Bundles for migrant workers, on Wednesdays, commencing June 29, 2016 for a six week period.  
 CARRIED
- 238-16  
 ► OCP MINUTES
- Moved by Councillor Boehmer, seconded by Councillor Unruh  
 THAT Ltr #379, being the minutes of the May 19, 2016 Official Community Plan Advisory Committee, be received.  
 CARRIED
- 239-16  
 ► CEMETERY SELECT COMM.
- Moved by Councillor Comer, seconded by Councillor Boehmer  
 THAT Ltr #372 from the Cemetery Select Committee, being the minutes from the May 12, 2016 Select Committee meeting, be received.  
 CARRIED

- 240-16  
► MINISTER MTG RE  
UBCM CONVENTION
- Moved by Councillor Boehmer, seconded by Councillor Unruh  
THAT Ltr #397 from the Ministry of Community, Sport and Cultural  
Development and Minister Responsible for TransLink, regarding meetings  
at the 2016 Union of BC Municipalities Convention, be received.  
CARRIED
- 241-16  
► RDCK COMM.  
SUST. BYLAW 2429
- Moved by Councillor Boehmer, seconded by Councillor Unruh  
THAT Ltr #398 from the Regional District of Central Kootenay, regarding  
Bylaw No. 2429, be received; AND FURTHER, THAT pursuant to Section  
346 of the Local Government Act, we, the Council of the Town of Creston,  
do hereby consent to the adoption of the Regional District of Central  
Kootenay's Community Sustainable Living Service Establishment  
Amendment Bylaw No. 2429, 2014, a bylaw which amends Bylaw No.  
2135 by removing participants from the service.  
CARRIED
- Councillor Snopek left the meeting at 4:22 p.m., declaring a possible  
conflict of interest with respect to the next matter of discussion, as his  
principal residence is adjacent to the property located at 413 – 8<sup>th</sup> Avenue  
South, Creston.
- 242-16  
► DVP RE 513 – 8<sup>TH</sup>  
AVE. S.
- Moved by Councillor Boehmer, seconded by Councillor Comer  
THAT Ltr #399 from Darrin John Damery, and Ltr #400 from the Director of  
Municipal Services, both regarding a Development Variance Permit  
application for the property located at 513 – 8<sup>th</sup> Avenue South, be  
received; THAT Council consider the application for a Development  
Variance Permit DVP #01/16 to Darrin John Damery (the owner) for the  
property legally described as Lot 17, District Lot 526, Kootenay District,  
Plan 2170, except Plan NEP59682 (513 – 8<sup>th</sup> Avenue South), to vary  
Zoning Bylaw No. 1123, Zone R-1, Single Family Residential, Section  
2.8.i) Minimum Setbacks, "Principal buildings, rear lot line setback of 6.1  
metres" to "Principal buildings, rear lot line setback of 3.48 metres), to  
allow for the construction of an occupied living space within the setback  
area; AND FURTHER, THAT staff is directed to proceed with the required  
public notice for the Development Variance Permit Application to vary the  
rear setback from 6.1 metres to 3.48 metres.  
CARRIED
- Councillor Snopek returned to the meeting at 4:29 p.m.
- 243-16  
► FIRE HALL  
CONTRACT AWARD
- Moved by Councillor Comer, seconded by Councillor Unruh  
THAT Ltr #404 from the Fire Chief, regarding the design development  
tender for a new fire station, be received; AND FURTHER, THAT staff is  
directed to engage Johnston Davidson Architecture & Planning Inc. for the  
public consultation in site selection, schematic design and design  
development of a fire station for the Town of Creston, for a contract  
amount not to exceed the budget amount of \$179,000, contained in the  
Town of Creston Five Year Financial Plan.  
CARRIED
- 244-16  
► SD#8 RE KINSMEN  
PARK & PCSS  
PROPERTIES
- Moved by Councillor Elford, seconded by Councillor Unruh  
THAT the verbal report by the Town Manager, with respect to Kinsmen  
Park and a portion of Prince Charles Secondary School properties, be  
received; AND FURTHER, THAT the Mayor is authorized to write School  
District No. 8 (Kootenay Lake), requesting discussion with the School  
District regarding the potential disposition of School Board properties  
known as Kinsmen Park, and a portion of the Prince Charles Secondary  
School land that would be required for the next phase of Highway 3  
realignment to Cook Street in Creston.  
CARRIED
- 245-16  
► STRATEGIC  
PRIORITIES CHART
- Moved by Councillor Comer, seconded by Councillor Snopek  
THAT the Strategic Priorities Chart, as presented, be received.  
CARRIED
- 246-16  
► FOLLOW UP  
ACTION LIST
- Moved by Councillor Comer, seconded by Councillor Boehmer  
THAT the Regular Council Meeting Follow-Up Action List, as of May 24,  
2016, be received, with the deletion of that portion of Resolution #132-15  
from the March 24, 2015 Council meeting, regarding Ltr #178 and the  
promotion of a Globe and Mail article on the Top 5 Best Places to Retire  
and Raise a Family in Canada.  
CARRIED

**NEW BUSINESS**

247-16  
 ► SPC REG COUNCIL MINUTES JUNE 7/16

Moved by Councillor Comer, seconded by Councillor Snopek  
 THAT the minutes of the Special Regular Council Meeting held June 7, 2016, be adopted as read on this day and that such minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting. CARRIED

248-16  
 ► CANCEL JUNE 21/16 COTW MTG.

Moved by Councillor Comer, seconded by Councillor Boehmer  
 THAT the Regular Committee of the Whole Meeting scheduled for June 21, 2016, be cancelled. CARRIED

**REPORTS OF REPS.**

► CLR BOEHMER

Councillor Boehmer reported on his attendance at the Fire Department Long Service Awards.

► CLR COMER

Councillor Comer reported on her attendance at a Community Advisory Committee (Youth) meeting, a Community Network meeting, a Fields Forward meeting and that she wrote a Council article for the Creston Valley Advance.

► CLR ELFORD

Councillor Elford reported on his attendance at the Fire Department Long Service Awards, an Official Community Plan meeting, a C.V. Airport Society meeting, the Lower Kootenay Band Networking meeting, and assisted in manning the Official Community Plan booth at the Farmer's Market.

► CLR SNOPEK

Councillor Snopek reported on his attendance at a C.V. Forest Corp. meeting and a Creston Valley Blossom Festival meeting.

► CLR UNRUH

Councillor Unruh reported on her attendance at the Fire Department Long Service Awards, a Library Board meeting, Emergency Services Reception Training, Tourism Week at the Chamber of Commerce, and Official Community Plan Table Talk session at the Farmer's Market and a C.V. Chamber of Commerce meeting.

► CLR WILSON

Councillor Wilson reported on her attendance at a C.V. Blossom Festival Association meeting and an Auditorium Society meeting.

► MAYOR TOYOTA

Mayor Toyota reported on his attendance at Regional District of Central Kootenay meetings, a College of the Rockies lunch, the Fire Department Long Service Awards, Tourism Week at the C.V. Chamber of Commerce, a C.V. Chamber of Commerce meeting, a meeting with Michael Bunn, a meeting with the Mayor of Bonners Ferry, ID, the Army and Air Cadet Reviews, an assembly at the Canyon-Lister Elementary School, a Community Development Fund meeting, a C.V. Regional Airport Society meeting, a Grad ceremony, the Sparwood parade and a Lower Kootenay Band Network meeting.

► STAFF REPORTS

Members of staff provided verbal reports on key issues and projects currently being addressed by the various Departments.

249-16  
 ► RECEIVE REPORTS

Moved by Councillor Unruh, seconded by Councillor Boehmer  
 THAT the verbal Reports of Council and staff members, be received. CARRIED

**GIVING OF NOTICES**

COTW – June 21, July 19, August 16, Sept. 13, 2016  
 COUNCIL – 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays of each month, June 28, July 12, August 9, Sept. 6, 20, 2016  
 July 1 – Canada Day  
 Sept. 26 – 30 – UBCM (Victoria)

**QUESTION PERIOD**

There were no questions from the media or members of the Gallery.

250-16  
**MOVE TO CLOSED MEETING**

Moved by Councillor Snopek, seconded by Councillor Unruh  
 THAT by authority of the Community Charter, this meeting is closed from the public and/or news media, pursuant to Sub-Section 90(1)(c) and (e). CARRIED

**RECONVENE**

The Regular Council Meeting reconvened at 5:40 p.m.

251-16  
**ADJOURNMENT**

Moved by Councillor Elford  
THAT the Regular Council Meeting of June 14, 2016, be adjourned at 5:40  
p.m. CARRIED

**CERTIFIED  
CORRECT:**

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Ron Toyota  
Mayor

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Bev Caldwell  
Executive Assistant