

TOWN OF CRESTON
REGULAR COUNCIL MEETING MINUTES – September 8, 2015

Minutes of a Regular Meeting of Council held on Tuesday, September 8, 2015 at 4:00 p.m. in the Town of Creston Council Chambers, 238 – 10th Avenue, North.

PRESENT: Mayor Toyota
Councillors Boehmer, Comer, Snopek, Unruh, Wilson
Councillor Elford via teleconference
Steffan Klassen, Acting Town Manager/Dir. of Finance & Corp. Services
Ross Beddoes, Director of Municipal Services/Chief Building Official
Colin Farynowski, Manager of Engineering
Mike Moore, Fire Chief
Helene Miles, Local Government Intern
Bev Caldwell, Executive Assistant

MEDIA: Lorne Eckersley, Creston Valley Advance
Kris Dickeson, Juice FM 94.1 Radio

GALLERY: Director Larry Binks, RDCK, Area C
Rev. Gwen Brown, Resident
Daniel Gratton, Creston Valley Forest Corporation
Kelsey Syfchuck, Creston Valley Forest Corporation
Allan Clement, Resident

CALL TO ORDER: The Mayor called the Regular Meeting to order at 4:00 p.m.

354-15
AGENDA Moved by Councillor Snopek, seconded by Councillor Wilson
THAT the Agenda for the Regular Meeting of September 8, 2015, be adopted. CARRIED

355-15
MINUTES
▶REGULAR AUG. 11/15 Moved by Councillor Comer, seconded by Councillor Unruh
THAT the minutes of the Regular Council Meeting held August 11, 2015, be adopted as read on this day and that such minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting. CARRIED

356-15
▶COMMITTEE AUG. 18/15 Moved by Councillor Unruh, seconded by Councillor Boehmer
THAT the minutes of the Committee of the Whole Meeting held August 18, 2015, be received. CARRIED

357-15
▶PUBLIC HEARING AUG. 11/15 Moved by Councillor Snopek, seconded by Councillor Elford
THAT the minutes of the Public Hearing, held August 11, 2015, be received. CARRIED

DELEGATION
▶CV FOREST CORP. RE WOODEN COOKIES Mayor Toyota welcomed Daniel Gratton and Kelsey Syfchuck of the Creston Valley Forest Corporation to the meeting at 4:05 p.m.

Ms. Syfchuck requested, on behalf of the Creston Valley Forest Corporation, for permission to hang up to 100 - 10 inch wooden 'cookies' on the chain link fence along Cook Street and Northwest Boulevard. In celebration of National Forest Week in September, the Corporation will be having local children paint an outdoor scene on a cross section of wood (wood cookies), depicting what the children see when they look to the forest. The scenes will range from trees, plants, animals, logging, waterways, etc. The cookies would be hung using tie wire and the Forest Corporation would be responsible to hang the cookies and remove any that had deteriorated, been subject to vandalism, etc.

Mayor Toyota thanked Ms. Syfchuck for her presentation.

**COUNCIL
COMMITTEE**

358-15

**▶ AUG. 18/15 MTG
RECOMMENDATIONS
▶ INVEST
KOOTENAY
PARTNERSHIPS**

Moved by Councillor Snopek, seconded by Councillor Boehmer
THAT Council Committee Recommendations No. 1 to 7, from the August 18, 2015 Regular Committee of the Whole Meeting, be adopted as follows:

RECOMMENDATION NO. 1:

THAT Ltr #508 from Community Futures Central Kootenay, regarding an invitation to partner in the Invest Kootenay Program, be received; AND FURTHER, THAT a Special Committee of the Whole be scheduled for 12:00 Noon on Tuesday, October 13, 2015 to discuss economic development with Regional District of Central Kootenay Areas B and C Directors.

**▶ ASBESTOS
REGISTRIES****RECOMMENDATION NO. 2:**

THAT Ltr #500 from Vancouver Island Building Trades, regarding asbestos awareness and registries, be received.

**▶ YOUTH
ENGAGEMENT
STRATEGY (YES)****RECOMMENDATION NO. 3:**

THAT Ltr #505, being the final reports on the Creston and Area Youth Engagement Strategy (YES), be received; AND FURTHER, THAT staff bring forward a draft Terms of Reference and recommended membership for a Council Select Committee that would provide recommendations to Council for possible implementation and associated budgeting of the recommended action plan, detailed in the final Creston and Area Youth Engagement Strategy (YES) reports, for Council's consideration.

**▶ PROPOSED
ANIMAL CARE &
RESPONSIBILITY
BYLAW****RECOMMENDATION NO. 4:**

THAT the verbal report by the Town Manager, regarding the proposed new Animal Care and Responsibility Bylaw, be received; AND FURTHER, THAT staff bring forward a revised draft Animal Care and Responsibility Bylaw, for Council's consideration, with the following issues being addressed:

- A maximum of four companion animals being permitted;
- Dogs and cats only requiring licencing;
- Chickens/bees – permitting process;
- Lot size/zoning for 'farm' animals – larger than a normal lot size;
- Dogs allowed only in certain public places, on leash (excluding Centennial and Millennium Parks);
- Transportation of dogs;
- Dangerous Dogs – based on behaviour; and,
- Complaint based enforcement.

**▶ PUBLIC
COMMUNICATION RE
EMERGENCY
EVENTS****RECOMMENDATION NO. 5:**

THAT Ltr #513 from the Town Manager, regarding public communications regarding emergency events in the Town of Creston and area, be received.

▶ COUNCIL PRAYER**RECOMMENDATION NO. 6:**

THAT the verbal report by the Town Manager, regarding information on a legal decision with respect to reciting a prayer prior to the commencement of council meetings, be received.

**▶ CORPORATE
STRATEGIC PLAN****RECOMMENDATION NO. 7:**

THAT the verbal report by the Town Manager, regarding Council's 2013 – 2015 Corporate Strategic Plan, be received; AND FURTHER, THAT Council authorizes the deletion of the following from the 2013 – 2015 Corporate Strategic Plan:

- Review of 2011 Accomplishments (in Summary);
- Review of 2012 Accomplishments (in Summary); and,
- Council's Visioning for 2017.

CARRIED

359-15
**▶ CV FOREST CORP.
RE COOKIES**

Moved by Councillor Boehmer, seconded by Councillor Comer
THAT Ltr #530 and Ltr #494 from the Creston Valley Forest Corporation, regarding wooden cookies, be received; AND FURTHER, THAT the request from the Creston Valley Forest Corporation for permission to hang wooden 'cookies' painted by elementary school students, depicting what the students see when looking at the forest, on the fence abutting the sidewalk along Cook Street at Northwest Boulevard, be approved, subject to the Town of Creston being relieved of all responsibility with respect to the maintenance or liability for the 'cookies' that are displayed on Town property.

CARRIED

- 360-15
▶ YOUTH ENG. STRATEGY SELECT COMMITTEE
- Moved by Councillor Boehmer, seconded by Councillor Comer
THAT Ltr #539 from the Local Government Intern, regarding the Youth Engagement Strategy Final Reports, be received; THAT Council approves the appointment of a Youth Engagement Strategy (YES) Select Committee and the Terms of Reference contained in Ltr #539; AND FURTHER, THAT staff bring forward recommended membership for the Youth Engagement Strategy (YES) Select Committee, for Council's consideration.
- CARRIED
- 361-15
▶ C2C FALL 2015/16 INTAKE
- Moved by Councillor Boehmer, seconded by Councillor Unruh
THAT Ltr #538 from the Union of BC Municipalities, regarding Community to Community Forum funding, be received; AND FURTHER, THAT staff is authorized to submit an application to the Union of BC Municipalities for Community to Community (C2C) funding under the Fall intake for the 2015/16 season.
- CARRIED
- 362-15
▶ WORLD EDUCATION GAMES
- Moved by Councillor Comer, seconded by Councillor Boehmer
THAT Ltr #522 from Peyton Harms, regarding public communication with respect to the World Education Games, be received.
- CARRIED
- 363-15
▶ AKBLG WORKSHOP
- Moved by Councillor Elford, seconded by Councillor Comer
THAT Ltr #524 from the Association of Kootenay & Boundary Local Governments, regarding an upcoming Workshop, be received; AND FURTHER, THAT Councillors Elford, Unruh and Wilson be authorized to attend the Association of Kootenay & Boundary Local Government's 'Aging Kootenays – Exploring Impacts and Opportunities' Workshop in Warfield, BC on October 7, 2015, with expenses paid as per Policy.
- CARRIED
- 364-15
▶ COUNCIL REMUNERATION POLICY
- Moved by Councillor Boehmer, seconded by Councillor Wilson
THAT Ltr #536 from the Town Manager, regarding Council remuneration, be received; THAT the Council Remuneration Policy be rescinded and replaced with the following:
'Effective January 1, 2016, the Mayor's annual remuneration shall be \$26,000 and Councillors' remuneration shall be \$13,000 per annum. One-third of these amounts are an allowance for the expenses incidental to the duties. For subsequent years, the annual remuneration shall be adjusted each January 1st in accordance with the change in the British Columbia Consumer Price Index (BCCPI) as published by Statistics Canada for the twelve months ending October 31st in the previous calendar year. In the year 2018, and every fourth year following (2018, 2022, etc.), Council will initiate a study in the spring of that year, to compare remuneration in Creston to the remuneration paid in comparable communities in British Columbia. Objective factors, including but not limited to population size and budget, which may be relevant at the time of review should be considered. In that same year, study information will be used to assist in determining whether remuneration will require adjustment in the next calendar year, for the first year of the new Council's term after the local government election.';
AND FURTHER, THAT staff include the annual remuneration increases resulting from the revised Council Remuneration Policy, in the 2016 budget.
- CARRIED
- 365-15
▶ FIRE DEPT. OPER. BUDGET
- Moved by Councillor Comer, seconded by Councillor Unruh
THAT Ltr #535 from the Fire Chief, regarding revenues generated from a fire response to the Regional District of Kootenay Boundary, be received; AND FURTHER, THAT the 2015 Fire Department Operational Budget be increased by \$20,340, which represents funding received from the Regional District of Kootenay Boundary, for fire response from the Creston Fire & Rescue Department with respect to the Stickpin wildland fire in August 2015.
- CARRIED
- 366-15
▶ RQST RE REAR FREIGHT ACCESS AT 1025 CANYON ST.
- Moved by Councillor Boehmer, seconded by Councillor Comer
THAT Ltr #509 from Erik Heykamp, Er-Conn Development Inc. & Garden Bakery 1977 Ltd., regarding freight access to the rear of 1025 Canyon Street, be referred to staff to meet with Mr. Heykamp and the tenant of 1025 Canyon Street to share information contained in the report from the Manager of Engineering dated June 7, 2011 on this same request, and ascertain if there is a viable solution to Mr. Heykamp's request and the Town's concerns, and report back to Council.
- CARRIED

- 367-15
 ► UBCM RES. RE
 INTERFACE
 WILDFIRE PROOFING
- Moved by Councillor Boehmer, seconded by Councillor Unruh
 THAT Ltr #529 from the Director of Finance and Corporate Services, regarding a resolution on interface wildfire proofing, be received; AND FURTHER, THAT Council supports the City of Kelowna's resolution with respect to 'Interface Wildfire Proofing' (Resolution No. B5 in the Union of BC Municipalities' 2015 Resolution Book), and members are encouraged to vote in support of that Resolution at the upcoming Union of BC Municipalities Convention in September, 2015. CARRIED
- 368-15
 ► RESPONSE TO
 MEDICAL EMERG.
- Moved by Councillor Boehmer, seconded by Councillor Wilson
 THAT Ltr #543 from the Fire Chief and Ltr #196 from the City of Burnaby, regarding response to medical emergencies by Creston Fire & Rescue, be received; AND FURTHER, THAT staff is directed to remain status quo in the provision of medical responses under its First Responder Program. CARRIED
- 369-15
 ► REZONING APPLIC.
 RE 227 – 12TH AVE. N.
- Moved by Councillor Wilson, seconded by Councillor Comer
 THAT Ltr #544 from the Director of Municipal Services, regarding a rezoning application for 227 – 12th Avenue North, be received; THAT Administration prepare the necessary Zoning Amendment Bylaw for Council consideration to rezone the property legally described as Lot 9, District Lot 891, Kootenay District, Plan 2213 and Lot 10, District Lot 891, Kootenay District, Plan 2213, except part included in Plan 2466, from "Single Family Residential (R-1) Zone" to "General Commercial (C-1) Zone", subject to all legal requirements; THAT Council consider two readings of Zoning Amendment Bylaw No.1827 at the September 8, 2015 Regular Council Meeting; THAT a Public Hearing for Zoning Amendment Bylaw No. 1827 be held at an upcoming Regular Council Meeting; AND FURTHER, THAT staff discuss with the applicant, options for constructing an access to the property off of 12th Avenue North, prior to the Public Hearing being held. CARRIED
- 370-15
 ► CEMETERIES REG.
 & OPERATIONS
 BYLAW 1824
- Moved by Councillor Unruh, seconded by Councillor Comer
 THAT Ltr #541 from the Director of Municipal Services, regarding clarification of Veterans and Veteran's Spouse with respect to burial rights, be received; AND FURTHER, THAT staff make the following amendment to Sections 8.19 and 8.20 of Cemeteries Regulations and Operations Bylaw No. 1824, 2015, and bring back to Council for consideration:
 '8.19 Veteran Burial: Areas are set aside in the Cemeteries for the interment of service and ex-service men and women of the Canadian Armed Forces, and/or their spouses, which may be subject to special provisions. The Royal Canadian Legion is permitted to fly the flag at half-mast at the Cemetery during funerals, provided the Legion looks after raising and lowering the flag.
 8.20 Deleted' CARRIED
- BYLAWS**
- 371-15
 ► BYLAW 1827
 (1ST & 2ND RDGS)
- Moved by Councillor Boehmer, seconded by Councillor Unruh
 THAT Zoning Amendment Bylaw No. 1827, 2015, be read a first time by title, second time by content. CARRIED
- 372-15
 ► BYLAW 1824
 (REFERRED)
- Moved by Councillor Snopek, seconded by Councillor Boehmer
 THAT Cemeteries Regulations and Operations Bylaw No. 1824, 2015, be referred to the September 29, 2015 Regular Council meeting for further consideration. CARRIED
- 373-15
 ► STRATEGIC
 PRIORITIES CHART
- Moved by Councillor Boehmer, seconded by Councillor Comer
 THAT the Strategic Priorities Chart, as presented, be received. CARRIED

374-15
▶ FOLLOW UP
ACTION LIST

Moved by Councillor Snopek, seconded by Councillor Comer
THAT the Regular Council Meeting Follow-Up Action List, as of August 11, 2015, be received, with the following amendments:

1. June 10, 2015, Resolution No. 263-15, Ltr #344 from Eunice Burke, regarding a request for the construction of a sidewalk on Railway Street between the railway crossing and Canyon Street, be referred to 2016 budget discussions;
2. June 10, 2015, Resolution No. 268-15, Ltr #347 from L. Douville, et al, regarding traffic flow in the alley between 11th and 12th Avenues North in the 200 Block, be referred to 2016 budget discussions;
3. May 26, 2015, Resolution No. 241-15, Ltr #74 from Interior Health, regarding partnerships to promote health and wellness, and the drafting of policies to assist in reducing chronic disease risk factors in the community, be removed from the Action List due to the lack of staff capacity to carry out this direction at this time;
4. May 26, 2015, Resolution No. 246-15, Ltr #325 from the Alzheimer Society of BC, regarding Dementia Friendly Communities, be removed from the Action List due to the lack of staff capacity to carry out this direction at this time; and,
5. May 26, 2015, Resolution No. 248-15, Ltr #323 from Deborah Munro, regarding a request for a dog park for small dogs, be referred to 2016 budget discussions. CARRIED

375-15
▶ COMMITTEE OF
THE WHOLE
AGENDA

Moved by Councillor Boehmer, seconded by Councillor Comer
THAT the Regular Committee of the Whole Meeting agenda, as presented, be received. CARRIED

NEW BUSINESS

376-15
▶ WATER
RESTRICTIONS
UPDATE

Moved by Councillor Boehmer, seconded by Councillor Snopek
THAT the verbal report by the Manager of Engineering, regarding the status of the Stage III Water Restrictions for the Town of Creston, be received. CARRIED

377-15
▶ AIRPORT RUNWAY
LIGHTING

Moved by Councillor Wilson, seconded by Councillor Boehmer
THAT the Mayor is authorized to submit a request to the Regional District of Central Kootenay, for \$10,000 from the Town's portion of Community Development Grant funds, for the Creston Valley Regional Airport Society, to assist with expenses to upgrade runway lighting at the Airport. CARRIED

REPORTS OF REPS.

▶ CLR BOEHMER

Councillor Boehmer reported that he had written an article on behalf of Council, in the September issue of the Creston Valley Advance.

▶ CLR COMER

Councillor Comer reported on her attendance at a Downtown Business meeting.

▶ CLR SNOPEK

Councillor Snopek reported on his attendance at a Creston Valley Forest Corporation meeting and the 100th Birthday celebration for Mr. Stanley Wedge.

▶ CLR UNRUH

Councillor Unruh reported on her attendance at the Creston Valley Thunder Cats Hockey training.

▶ MAYOR TOYOTA

Mayor Toyota reported on his attendance at Regional District of Central Kootenay meetings, a Municipal Finance Authority meeting and a meeting with S/Sgt. Darryl Hammond, the new Staff Sergeant for the Creston RCMP Detachment.

▶ STAFF REPORTS

Members of staff provided verbal reports on key issues and projects currently being addressed by the various Departments.

378-15
▶ RECEIVE
REPORTS

Moved by Councillor Unruh, seconded by Councillor Comer
THAT the verbal Reports of Council and staff members, be received. CARRIED

GIVING OF NOTICES	<ol style="list-style-type: none"> 1. COTW – Sept. 15, Oct. 20, Nov. 17, Dec. 8, 2015 2. COUNCIL – 2nd & 4th Tuesdays each month (Sept. 8, 29, Oct. 13, 27, Nov. 10, 24, Dec. 15, 2015) 3. UBCM – Vancouver – Sept. 21 – 25, 2015 4. Santa Parade – Dec. 5, 2015
QUESTION PERIOD ▶RDCK DIRECTOR, AREA C	Director Larry Binks, RDCK Area C, stated that it is a pleasure working with the present members of Town Council and staff. Director Binks commended the Fire Chief for going above and beyond to effect an agreement between the Regional District of Central Kootenay and the Town of Creston for fire response service to West Creston.
379-15 MOVE TO CLOSED MEETING	Moved by Councillor Snopek, seconded by Councillor Wilson THAT by authority of the Community Charter, this meeting is closed from the public and/or news media, pursuant to Sub-Section 90(1)(c), (e) and (k). CARRIED
RECONVENE	The Regular Council Meeting reconvened at 6:09 pm.
RESOLUTIONS FROM CLOSED MEETING 380-15 ▶WEST CRESTON FIRE HALL TEMP. FACILITY	Moved by Councillor Comer, seconded by Councillor Unruh THAT Resolution No. 121-15 from the September 8, 2015 Closed Meeting, be reported at the September 8, 2015 Regular Meeting, as follows: THAT the verbal report by the Fire Chief, regarding a lease agreement for a temporary 'fire hall facility' in West Creston, be received; AND FURTHER, THAT the Mayor and Corporate Officer be authorized to sign a lease agreement between the Town of Creston and R. Spetifore & Sons Ltd. for a building to be used as a temporary 'fire hall facility' in West Creston, at 896A Reclamation Road, commencing September 1, 2015. CARRIED
381-15 ADJOURNMENT	Moved by Councillor Wilson THAT the Regular Meeting of September 8, 2015, be adjourned at 6:10 p.m. CARRIED
CERTIFIED CORRECT:	
_____ Ron Toyota Mayor	_____ Bev Caldwell Executive Assistant