

TOWN OF CRESTON
REGULAR COMMITTEE OF THE WHOLE MEETING MINUTES
April 28, 2015

Minutes of a Regular Committee of the Whole Meeting of Council held on Tuesday, April 28, 2015 at 5:55 p.m. in the Town of Creston Council Chambers, 238 - 10th Avenue, North.

PRESENT: Mayor Ron Toyota
Councillors Boehmer, Comer, Elford, Snopek, Unruh, Wilson

ALSO PRESENT: Lou Varela, Town Manager
Ross Beddoes, Director of Municipal Services/Chief Building Official
Michael Moore, Fire Chief
Colin Farynowski, Manager of Engineering
Jamai Schile, Planner
Bev Caldwell, Executive Assistant

GALLERY: Mark Crisp, Project Manager and Senior Planner, Stantec Consulting Ltd.
Lisa Moilanen, Consultation Lead, Stantec Consulting Ltd.
Lorne Eckersley, C.V. Advance

CALL TO ORDER: Mayor Toyota called the meeting to order at 5:55 p.m.

ADOPTION OF AGENDA Moved by Councillor Unruh, seconded by Councillor Comer
THAT the agenda for the Committee of the Whole meeting of April 28, 2015, be adopted. CARRIED

DELEGATION: Mayor Toyota welcomed Mr. Mark Crisp, Project Manager and Senior Planner, and Ms. Lisa Moilanen, Consultation Lead, both with Stantec Consulting Ltd., to the meeting.

Mr. Crisp and Ms. Moilanen introduced themselves as part of the consulting team who will work with the Town of Creston in developing a new Official Community Plan. Their role is to listen and learn from the community; communicate how the process works and why they are doing this – and what they need to hear from Council and the community to make this project a success. They will create a framework to incorporate the community vision and needs into a made in Creston Official Community Plan (OCP). They will provide technical planning input and help draft the OCP document and have it ready for Council adoption.

Mr. Crisp stated that the OCP will be a living ‘forward looking’ document – a foundation on which to grow and provide guidance for economic, environmental, land use, development and social considerations. The OCP will promote certainty and continuity, quality of life, future growth, community development, economic, environmental and social well-being.

Mr. Crisp and Ms. Moilanen advised that the following is in progress: Preparation of the Engagement Plan; Initial review of OCP completed – general comments and suggestions prepared; Preparation of a workbook template; Finalization of the workplan; and, Review of background documents. Key features of the Engagement Plan are designed to: Accommodate a range of ages and interests; Manage expectations; Provide a range of options and tools for input; Be mindful of budget considerations; and, Provide a clear picture of what to expect and how that message will be communicated.

Mr. Crisp stated that they will be working with the Advisory Committee to:
Clearly define the level of engagement for each stage of the project;
Ensure expectations of each member are well defined;
Provide direction on facilitation and obtaining information;
Communicate clearly and consistently; and
Provide enough information and ability to collaborate on the project to create community champions.

Mayor Toyota thanked Mr. Crisp and Ms. Moilanen for their presentation and stated that Council and staff look forward to working with them on the OCP project.

ADJOURN

The Regular Committee of the Whole Meeting held April 28, 2015, adjourned at 6:45 p.m.

AS TO THE MINUTES OF THIS COMMITTEE OF THE WHOLE MEETING:

Mayor Ron Toyota

Bev Caldwell, Executive Assistant