

**Monday, January 21, 2019 Meeting Notes
Town of Creston Council Chambers
9:00 am – 2:30 pm**

Attendees:

Cllr Jim Elford, Town of Creston	Brandon Vigne
Cllr Arnold DeBoon, Town of Creston	Thomas Wells
Director Adam Casemore, Electoral Area C	Ernie Polsom - FireWise Consulting
Gertie Brown	Mike Moore, Interim Chief Administrative Officer
Glenn Guthrie	Jared Riel, Acting Fire Chief
Randall Fabbro	Stacey Hadley, Corporate Officer
Wendell Marshall	Marsha Neufeld, Executive Assistant
Bruce McFarlane	
Rita Scott	
Ted Moffatt	

Gallery:

Don Cherkas	Marg Meyer
Dallas Magrum	Joanna Wilson

Establishment of Decision-Making Protocol and Committee Ground Rules

E. Polsom reviewed the agenda and Committee's Terms of Reference.

Discussion was held regarding the type of decision-making model the TBAC would like to proceed with and the Committee recommended a "modified consensus model" in which a motion is made and seconded before moving to discussion where everyone is given an opportunity to speak. Following discussion, a vote would then be held and Committee members would proceed to vote based on the following format:

- in favour (thumbs up);
- opposed (thumbs down); or,
- more information needed (thumbs sideways).

Discussion was also held regarding the establishment of "ground rules" for working together. The Committee identified the following as core requirements during their establishment of ground rules:

- | | |
|--------------|----------------------------------|
| • Respect | • Empathy |
| • Patience | • Creative (explore all options) |
| • Honesty | • "Devil's Advocate" position |
| • Commitment | • Participation; and, |
| • Listening | • Concise |

The Committee identified the need for, and voted unanimously, to appoint Ernie Polsom as the designated spokesperson for the TBAC.

Discussion was held regarding the key principle established by the Community Fire Hall Advisory Select Committee to “build the best possible Fire Hall at the best possible price, that meets the operational needs of the community now and in the future” and the TBAC clarified that the definition of “best possible” should include “best value”.

Review of Work Done To Date

The Committee was invited to ask questions they may have and have heard within the community regarding the history of the Fire Hall project. The Committee’s questions were as follows:

- Date for “shovels in the ground”
- Site location (status of land acquisition)
- Geotechnical work that has been completed
- Budget estimates (who and how were they done)

Presentation and Discussion: Path Forward

The Committee noted hearing questions from the community regarding:

- Why the number of rooms are required and specific questions around the health and wellness space, and dorms
- Tax levy questions
- Site questions
- Steel buildings

D. Cherkas left at 10:50 a.m.

Discussion was held regarding the TBAC’s purpose and scope and it was noted that the location (Cook St. site), the space program (approx. 14,000 sq. ft. for fire hall only portion) and service levels are decisions of Council and therefore, outside the scope of the TBAC.

Discussion was also held regarding the TBAC’s role and consensus was established among Committee members that the Committee’s role is to gather information and make recommendations to Council with respect to the Fire Hall project.

Presentation and Discussion: Review of Work Completed by Johnston Davidson Architecture

Kim Johnston of Johnston Davidson Architecture presented an overview of work that had been completed to date and identified options that are available to the Town with respect to the utilization of the existing design work.

Discussion was held regarding the elements of work done to date, including the Design Development report, and whether the report could be used to reduce the cost and time of the Design Phase of the Fire Hall project.

Discussion was also held regarding the impact and expenses associated with “starting from scratch”.

Moved by Rita Scott, seconded by Gertie Brown THAT the Technical Building Advisory Committee recommends to Council the use of the existing Design Development report as previously prepared by Johnston Davidson Architecture to include the amended space program as recommended by the Community Fire Hall Advisory Select Committee.

MOTION CARRIED

Decision Points, Communications & Engagement, Next Steps

Discussion was held regarding potential ideas and opportunities for future community engagement such as: 3D model rendering display, a time lapse video, drone “fly throughs”, quarterly reports and messaging which reflects the economic benefits to the community through utilization of local products, labour, etc.

Discussion was also held regarding how the TBAC could further support the principles established by the Community Fire Hall Advisory Select Committee as adopted by Council and it was noted that the Committee’s recommendation to Council to proceed with the use of the amended Design Development report supports fiscal responsibility as the Town of Creston is already invested in the development of the report.

The Committee recommended amending the Community Fire Hall Advisory Select Committee’s principle, being “to build the best possible Fire Hall, at the best possible price for now and in the future” to be more specific – I.E. “to build the best possible Fire Hall, at the best possible price for now, into 2070 and beyond”.

Further discussion was held regarding the frequency of required TBAC meetings and it was recommended that a week’s notice be provided to Committee members for upcoming meetings (pending call of the Chair), and it was noted that the next meeting will be scheduled following a response from BC Ambulance.

Moved by Brandon Vigne, seconded by Jim Elford THAT the Technical Building Advisory Committee appoint Ernie Polsom as the Committee spokesperson.

MOTION CARRIED

The Committee recommended that TBAC Meeting Notes be circulated to the Regional District of Central Kootenay.

Question & Answer Period

There were no questions from members of the gallery.

Next Meeting: Friday, March 1, 2019 *(To be confirmed)*

The meeting adjourned at 2:30 p.m.