



## TOWN OF CRESTON

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### PUBLIC NOTICE

#### COUNCIL PROCEDURES BYLAW NO. 1875, 2018

Pursuant to Sections 94 and 124(1) of the *Community Charter*, notice is hereby given that Council intends on adopting Council Procedures Bylaw No. 1875, 2018, which will repeal Council Procedures Bylaw No. 1647, 2006, and all amendments thereto.

Amendments incorporated throughout to ensure consistency include:

- updating of legislation to correspond with the appropriate section;
- the replacement of Executive Assistant with Corporate Officer unless otherwise specified or required; and,
- the replacement of Council, Committee and Call to Order start time from 4:30 p.m. to 4:00 p.m.

All other changes are as follows:

#### **Part 2 – Council Meetings, is hereby amended as follows:**

- 2.1 (1) Following a general local election, the first Council meeting must be held on the first Tuesday after November 1, in the year of the election.
- 2.2 (2)(c) Amend adjourn by “7:30 p.m.” to adjourn by “10:00 p.m.”

#### **Part 4 – Council Proceedings, is hereby amended as follows:**

- 4.6 (2) Amend “Thursday” with “Wednesday.”
- 4.11 (1) Amend “four (4)” to “two (2)” delegations at each Closed, Regular, Special, Council and/or Committee meeting, with a time limit of 15 minutes per delegation, unless additional time is approved by the Mayor or the Town Manager.
- (2) Requests by delegates will be reviewed by the Town Manager or designate to determine whether:
- (i).. the delegation concerns an administrative issue that should be dealt with by the Mayor, in which case the Town Manager will arrange a meeting between the requestor and the Mayor, or,
  - (ii). the delegation should be heard by a Council Committee or by Council at one of the regular scheduled meetings, in which case the Town Manager will arrange for the delegation to be included on the agenda for the appropriate meeting. If there are two delegations already on the agenda for the next meeting, the matter will be put on the agenda of the following available meeting.
- (a) If the issue is not resolved under clause (a)(i), the requestor may write a letter to Council requesting to appear before Council as a delegation and Council may refuse the request if Council is satisfied that the Mayor has made a reasonable effort to resolve the issue or if the issue cannot be resolved as requested.