

**Wednesday, May 30, 2018
Town of Creston Council Chambers
6:30 p.m. – 8:25 p.m. Meeting Notes**

Attendees:

Councillor Jim Elford, Town of Creston
Wendell Marshall
Gertie Brown
Harry Haberstock
Don Cherkas
Ryan Tucker
Larry Hogan
Brandon Vigne

Olivia Kettle
Randall Fabbro
James McLeod
Kerry McArthur – Facilitator
Mike Moore - Fire Chief
Jared Riel – Assistant Fire Chief
Marsha Neufeld – Recording Secretary
Ernie Polsom – FireWise Consulting

Regrets:

Director Larry Binks, Electoral Area C
Director Tanya Wall, Electoral Area B
Councillor Adam Casemore, Town Creston
Tony Mulder

Gallery:

Jerry Cyr
Sam Parsons
Gary Boyden
Joanna Wilson

Deb Knox
Bill Hutchinson
Ellen Tzakis

Agenda

Moved by James McLeod, seconded by Don Cherkas that the Agenda be adopted.
MOTION CARRIED

Minutes

Moved by Gertie Brown, seconded by Wendell Marshall that the Minutes of May 23rd, 2018, be adopted.
MOTION CARRIED

ASC Key Messages

E. Palsom provided a review of the ASC Key Messages documents and it was noted by a member of the Committee that dorm space, kitchen and dining facilities not only serve the current Work Experience Program but that the facilities also serve the purposes of an Emergency Operations Centre and potential full-time firefighters in the future.

Moved by James McLeod, seconded by Randall Fabbro that the ASC Key Messages document be adopted, subject to recommended amendments.

MOTION CARRIED

Development and Design Principles

Discussion was held regarding the development and design principles established by the ASC to date and the Committee recommended further refinement of the established principle with respect to what the Fire Hall will be based on in reference to the current regional agreement.

Moved by Wendell Marshall, seconded by Don Cherkas that the ASC Principles be adopted, subject to recommended amendments.

MOTION CARRIED

Spatial Analysis of a Fire Hall

Discussion was held regarding the spatial analysis of a Fire Hall.

The Committee reviewed the spatial analysis that was previously presented for the Creston Fire Hall alongside the spatial analysis for the recently constructed Osoyoos and Qualicum Beach Fire Halls.

Discussion was held regarding the forty (40) spaces in the Creston Fire Hall spatial analysis and consensus was achieved regarding the following:

- that analysis be based on required spaces, not square footage;
- that the Health & Wellness area be considered for expansion should the space be available;
- that adequate storage space be further defined
- that additional storage needs be further addressed, and;
- that the designated back-up server room be considered as additional storage space should the space no longer be required as a back-up server room.

Open House

Discussion was held regarding the upcoming Open Houses on Sunday, June 24 (evening) and Monday, June 25 (afternoon).

K. McArthur asked the Committee to share their thoughts on characteristics of successful and unsuccessful Open Houses that they have attended.

The ASC recommended that the information included in the Open House must reflect the work that has been done to date by the ASC referencing how the ASC arrived at their recommendations to be presented to Council; that a presentation and smaller group discussions should be included during the Open House; and further, that various methods including a multi-channel approach should be made available to enable the public to ask questions and provide input, and it was noted that the ASC should not actively solicit questions on social media.

Parking Lot

A member of the Committee requested clarification with respect to the terms “gross up” and “mark up” and it was noted that E. Polsom will bring forward clarification to a future meeting.

Next Meeting: Wednesday, June 6th, 2018 at 6:30 p.m. in Town of Creston Council Chambers.

Adjournment

Moved by Larry Hogan, that the meeting adjourn at 8:25 p.m.

MOTION CARRIED