

Wednesday, March 14, 2018  
Town of Creston Council Chambers  
6:30 PM – 8:00 PM

## MEETING NOTES

### Attendees:

Gertie Brown  
Don Cherkas  
Randall Fabbro  
Harry Haberstock  
Larry Hogan  
Olivia Kettle  
Wendell Marshall  
James McLeod  
Tony Mulder  
Ryan Tucker  
Brandon Vigne  
Elected Official – Jen Comer (Area C - Alternate)  
Elected Official – Jim Elford (Town of Creston)  
Elected Official – Ron Toyota (Town of Creston)  
Elected Official – Tanya Wall (Area B)  
Kerry McArthur – Facilitator  
Mike Moore - Fire Chief  
Marsha Neufeld – Recording Secretary  
Ernie Polsom – FireWise Consulting (via phone)

### Gallery:

Ross Beddoes  
Adam Casemore (Elected Official – Alternate)  
Ron Choquette  
Karen Goforth  
Keith Goforth  
Myrna Johnson  
Marg Meyer  
Karen Unruh

### Meeting Discussion

Agenda Item: General Business

- Agenda for March 14, 2018 and meeting notes for March 7, 2018 ASC meetings were reviewed. Committee approved Mar. 7 meeting notes.
- Facilitator requested that Committee members contact Marsha via email to advise her of their preference for receiving the majority of information/materials for ASC meetings.
- Facilitator briefly reviewed the Town of Creston's Freedom of Information (FOI) policy as it relates to distributing contact information of Committee members. As per FOI policy,

**Community Fire Hall Advisory Select Committee**  
c/o Town of Creston  
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info@creston.ca

**Kerry McArthur**  
Community Fire Hall Advisory Select Committee  
Facilitator / Communications Coordinator  
Phone: 250.254.5771  
facilitator.cfhasc@gmail.com

the Town will not distribute personal contact information for Committee members but Committee members are able to exchange their own information as they so choose.

Agenda Item: Presentation: Mike Moore, Creston Fire Chief

- Mike gave a high-level presentation of what the legislated requirements are for a Fire Department in BC. The Committee was asked to provide their “Top 5” observations from the presentation. The observations noted were:
  - That the presentation provided a valuable overview and helped to establish baseline information.
  - That it was enlightening to learn about how many different governing authorities are involved in regulating the firefighting industry in the province (I.E. WorkSafeBC, Fire Services Act) and that they are tightly interconnected.
  - That there is clearly a high level of liability and accountability required in the firefighting industry.
  - That public perception of what happens when a fire is reported is vastly different from reality (I.E. more involved than just calling 911 and having the Fire Department show up).
  - That the presentation was “eye-opening” and the Committee is looking forward to receiving more baseline information like this in the future.

Agenda Item: Review of Terms of Reference

- There were a few items that Committee members identified in the Terms of Reference that they would like clarification on such as:
  - What the difference is between an “advisory committee” vs. an “advisory select committee”. This item was placed in the “parking lot” for Town staff to provide the answer.
  - The Code of Conduct item “All ASC members, technical experts, and Town staff, will be considered equal, except for voting.” It was suggested by a Committee member that the Fire Chief should be included as a member of the ASC. The Fire Chief referred to the “Committee Operations & Code of Conduct” section of the Terms of Reference which states that, “Town staff and/or technical experts will participate at ASC meetings as an ASC resource...but will not have voting rights.”
  - What is meant by one of the “Guiding Principles” which states that, “The Town of Creston will act immediately to ensure the ongoing health and safety of the community and its firefighters.” The Fire Chief noted that an Industrial Hygienist (Richard F – a 3<sup>rd</sup> party contractor) had been brought in due to the WorkSafeBC air quality recommendations and his subsequent report will be included in FireWise Consulting’s interim measures report which will suggest short-term solutions in order to address some of the deficiencies in the existing Fire Hall.
  - The Code of Conduct item “to encourage open and honest dialogue, ASC members shall not discuss comments or opinions expressed by other Committee members without their knowledge or consent”. A Committee member inquired whether “or consent” could be removed. As the Terms of Reference were approved by Council, any changes to this document must be made by Council resolution and therefore, this will be brought forth to them for consideration.

**Next Meeting:** Wednesday, March 21 at 6:30 PM in Town of Creston Council Chambers.  
**Meeting ended at 8:00 PM.**

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