

TOWN OF CRESTON
REGULAR COUNCIL MEETING MINUTES – OCTOBER 24, 2017

Minutes of a Regular Meeting of Council held on Tuesday, October 24, 2017 at 4:00 p.m. in the Town of Creston Council Chambers, 238 – 10th Avenue, North.

PRESENT: Mayor Toyota
Councillors, Casemore, Comer, Elford, Unruh, Wilson
Lou Varela, Town Manager
Ross Beddoes, Director of Municipal Services/Chief Building Official
Colin Farynowski, Manager of Engineering
Mike Moore, Fire Chief
Stacey Hadley, Corporate Officer
Bev Caldwell, Corporate Officer
Jared Riel, Assistant Fire Chief
Marsha Neufeld, Executive Assistant

REGRETS: Councillor Boehmer

MEDIA: Lorne Eckersley, Creston Valley Advance

GALLERY: Approximately 37 members of the public, as per the Attendance Sign-In Sheet, which is attached to and forms a part of these minutes as Appendix 'I'.

CALL TO ORDER: The Mayor called the Regular Meeting to order at 4:00 p.m.

329-17
AGENDA Moved by Councillor Comer, seconded by Councillor Casemore
THAT the Agenda for the Regular Meeting of October 24th, 2017 be adopted. CARRIED

330-17
MINUTES
► **REGULAR OCT**
10/17 Moved by Councillor Elford, seconded by Councillor Unruh
THAT the Minutes of the Regular Council Meeting held October 10th, 2017, be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting. CARRIED

331-17
► **COMMITTEE – OCT**
17/17 Moved by Councillor Wilson, seconded by Councillor Casemore
THAT the Minutes of the Committee of the Whole Meeting held October 17th, 2017, be received. CARRIED

DELEGATION
► **COMMITTEE FOR AN AFFORDABLE FIRE HALL** Mayor Toyota welcomed the delegation of Mr. Bill Hutchinson and Mr. Sam Parsons from the Committee for an Affordable Fire Hall to the meeting at 4:04 p.m.

Mr. Hutchinson provided a verbal presentation on behalf of the Committee for an Affordable Fire Hall, advising of the following:

- That the Committee for an Affordable Fire Hall supports local firefighters but are against higher property taxes and the proposed location;
- A request to delay the Fire Hall Referendum until the 2018 Municipal Election to accommodate residents who have already gone south for the season and to improve voter turnout; and,
- A request for information regarding the impact to industrial and/or commercial property taxes.

Mr. Parsons provided a verbal presentation on behalf of the Committee for an Affordable Fire Hall, advising of the following:

- That the proposed Fire Hall building does not need to be a state of the art facility but that it should be practical and functional;
- A request for public input as it relates to the conceptual design of the plan; and,
- That changes and recommendations with a much lower cost would receive less challenge gaining electoral assent.

Mayor Toyota provided an update regarding the Mayor's 1000 Club and advised of the following:

- That the Referendum is a Borrowing Referendum to gain electoral assent to borrow up to 6.1 million dollars for the purpose of a new Fire Hall building;

- That the conceptual design of dorm and training rooms, and the location can be further refined with public input;
- That mail ballot voting will be available once the General Voting Day is set by the Chief Election Officer and that during the 2017 Municipal By-Election approximately ten (10) mail ballots were received (23 in 2014);
- That the referendum process has been designed to provide more time than a municipal election to establish factual information and voting preferences; and,
- That questions will be received during the Question Period portion of the Agenda.

**COUNCIL
COMMITTEE**
332-17

Moved by Councillor Casemore, seconded by Councillor Elford
THAT Council Committee Recommendations No. 1 to 2, from the October 17th, 2017 Regular Committee of the Whole Meeting, be adopted as follows:

RECOMMENDATIONS

► SOUTHEAST
DRAINAGE BASIN
STUDY

RECOMMENDATION NO. 1:

THAT the Draft Southeast Drainage Basin Study be received, THAT staff is authorized to request an amendment to the Southeast Drainage Basin Study to reflect a one (1) in five (5) year storm; AND FURTHER, THAT staff is directed to bring forward the Southeast Drainage Basin Study to a future Regular Council meeting upon finalization of the Study. CARRIED

► FIRST CRESTON
SCOUTS REQUEST
FOR SAND

RECOMMENDATION NO. 2:

THAT Ltr #589 from First Creston Scouts, requesting a donation of sand, be received; THAT Council approves a donation of twelve yards of sand, to be delivered to the Creston Branch of Scouts Canada, at a cost of \$250.00; AND FURTHER, THAT \$250.00 be transferred from Council's Discretionary Grant fund, to the Public Works budget, for the cost of the sand, manpower, equipment and deliver of the sand. CARRIED

333-17
► COMMITTEE FOR
AN AFFORDABLE
FIRE HALL

Moved by Councillor Unruh, seconded by Councillor Comer
THAT Ltr #601 from the Committee for an Affordable Fire Hall regarding a request to delay the Fire Hall Referendum be received. CARRIED

334-17
► REQUEST FOR
LETTER OF
SUPPORT – CVWMA
INTERPRETIVE
CENTRE

Moved by Councillor Elford, seconded by Councillor Wilson
THAT Ltr #600 from the Ministry of Forests, Lands and Natural Resource Operations, regarding a request for a letter of support for the extension of the operation of the Creston Valley Wildlife Management Area be received; AND FURTHER, THAT the Town of Creston supports the use of the existing Interpretive Centre and associated programming located at the Creston Valley Wildlife Management Area, while all the local governments of the Creston Valley in cooperation with the Province of British Columbia explore opportunities for retaining and potentially relocating the Interpretive Centre. CARRIED

335-17
► APPOINTMENTS
OF CHIEF ELECTION
OFFICER AND
DEPUTY CHIEF
ELECTION OFFICERS

Moved by Councillor Elford, seconded by Councillor Casemore
THAT Ltr #602 from the Town Manager, regarding election officer appointments for the 2017 Fire Hall Referendum, be received; THAT Stacey Hadley be appointed Chief Election Officer, and that Bev Caldwell and Donna Cassel be appointed Deputy Election Officers for the 2017 Referendum as it relates to the proposed new Fire Hall building; AND FURTHER, THAT in lieu of financial compensation for performing their duties with respect to the Referendum process, Stacey Hadley and Donna Cassel each be awarded five (5) days paid leave and Bev Caldwell be compensated at straight time for hours worked with respect to the Referendum process, with time being charged to the 2017 Referendum Budget. CARRIED

336-17
► REQUEST FOR
FUNDING –
CRESTON
MINISTERIAL
ASSOCIATION

Moved by Councillor Wilson, seconded by Councillor Unruh
THAT Ltr #605 from the Creston Ministerial Association regarding a request for funding for the 2017 Christmas Hamper Program be received; AND FURTHER, THAT Council approves the request for funding from the Creston Ministerial Association for the 2017 Christmas Hamper Program in the amount of \$1,000 dollars with funds being allocated from Council's Discretionary Grant budget. CARRIED

Councillor Elford left the meeting at 4:38 p.m. declaring a conflict of interest with respect to the development variance request (DVP #05/17) as he was a volunteer of the Creston Museum Project.

337-17
► DVP #05/17
219 DEVON STREET

The Director of Municipal Services conducted the Development Variance Permit DVP #05/17 Hearing:

- a) The Town of Creston has received an application for a Development Variance Permit from the Creston & District Historical & Museum Society (the owner) to vary Zoning Bylaw No. 1123, Zone Community Use (P-1), Section 2.3, Minimum Setbacks, “*Front lot line setback of 3 metres*” to “*Front lot line setback of 2 metres*”, subject to all legal requirements, to allow for the construction of a covered artefact display area, on the property legally described as Lot 2, District Lot 524, Kootenay District, Plan 4720, and located at 219 Devon Street.
- b) 17 Notices were mailed on Friday, October 13, 2017.
- c) No written or verbal submissions were received by staff at Town Hall.
- d) The Director of Municipal Services asked if there were any comments from the public. Mr. J. Ryckman of the Creston & District Historical & Museum Society apologised for the necessary permits not being acquired prior to construction advising that there was a miscommunication between the Museum and the Creston Valley Rotary Club as to which organization was to obtain the permits and that the project is a partnership between the Creston Rotary Club and the Creston & District Historical & Museum Society.
- e) The Director of Municipal Services advised that Council has the option to either deny or approve the application.

Moved by Councillor Wilson, seconded by Councillor Comer
THAT Council authorizes issuance of Development Variance Permit DVP-05/17 to the Creston & District Historical & Museum Society (the owner) to vary Zoning Bylaw No. 1123, Zone Community Use (P-1), Section 2.3, Minimum Setbacks, “*Front lot line setback of 3 metres*” to “*Front lot line setback of 2 metres*”, subject to all legal requirements, to allow for the construction of a covered artefact display area, on the property legally described as Lot 2, District Lot 524, Kootenay District, Plan 4720, and located at 219 Devon Street; AND FURTHER, THAT Administration is directed to process the said Permit. CARRIED

Councillor Elford returned to the meeting at 4:42 p.m.

338-17
► LOWER GOAT
MOUNTAIN
RECREATION TRAIL

Moved by Councillor Elford, seconded by Councillor Wilson
THAT the verbal presentation as given by the Director of Municipal Services regarding a request for Creston Community Forests Corporation to construct the Lower Goat Mountain Recreational Trail be received; AND FURTHER, THAT Council authorizes the Creston Community Forest Corporation to construct the proposed Lower Goat Mountain Recreational Trail through portions of Town owned land, legally described as:

- a) Parcel A (See 151318-I) of Block 21, District Lot 892, Kootenay District, Plan 698 (with exceptions);
- b) The North ½ of Lot 21, District Lot 892, Kootenay District, Plan 698 (with exceptions); and
- c) ,
- d) Sublot 128, District Lot 4595, Kootenay District, Plan X31;

AND FURTHER, THAT staff bring forward costs for the supply and install of an informational kiosk to be located at the trail head, for 2018 Budget consideration. CARRIED

BYLAWS

339-17
► BYLAW NO. 1862
(ADOPTION)

Moved by Councillor Unruh, seconded by Councillor Casemore
THAT Officers and Employees Bylaw No. 1862, 2017, be adopted. CARRIED

340-17
► BYLAW NO. 1793
(ADOPTION)

Moved by Councillor Comer, seconded by Councillor Wilson
THAT Business Licence Bylaw No. 1793, 2017, be adopted. CARRIED

REPORTS OF REPS.

- CLR CASEMORE Councillor Casemore reported on his attendance at the Ducks Unlimited dinner and the Fire Hall Referendum Open Houses.
- CLR COMER Councillor Comer reported on her attendance at a Networking meeting, a Columbia Basin Trust Symposium and the Fire Hall Referendum Open Houses.
- CLR ELFORD Councillor Elford reported on his attendance at a Creston Community Trails Committee meeting, a Creston Education Centre meeting and the Fire Hall Referendum Open Houses.
- CLR UNRUH Councillor Unruh reported on her attendance at a Creston Valley Chamber of Commerce meeting, a Winter Festival meeting and the Fire Hall Referendum Open Houses.
- CLR WILSON Councillor Wilson reported on her attendance at a Networking meeting, the Creston Kootenay Foundation meeting, an Arts Council meeting, a Creston Valley Chamber of Commerce meeting and the Fire Hall Referendum Open Houses.
- MAYOR TOYOTA Mayor Toyota participated in the Lower Kootenay Band Fry Bread Competition and reported on his attendance at Regional District of Central Kootenay meetings, a Creston Valley Kootenay Lake Tourism Advisory meeting, a Columbia Basin Trust Symposium, the Creston Education Centre meeting and the Fire Hall Referendum Open Houses.

- 341-17
► RECEIVE
REPORTS Moved by Councillor Elford, seconded by Councillor Wilson
THAT the verbal Reports of Council, be received. CARRIED

- GIVING OF NOTICES** COTW – Nov. 21, Dec. 5, 2017
COUNCIL – 2nd & 4th Tuesdays of each month; Nov. 14, 28, and Dec. 12, 2017
SANTA CLAUSE PARADE – Dec. 2, 2017
CPR HOLIDAY TRAIN – December 12, 2017 @ 9:45 a.m.

- QUESTION PERIOD**
► FIRE HALL
REFERENDUM Members of the Gallery enquired on the potential property tax impact of a new Fire Hall with respect to properties outside of Town of Creston boundaries, that receive fire services from the Town.

Members of the Gallery also provided information with respect to potential funding opportunities that may be investigated to reduce borrowing.

Staff advised that potential funding opportunities (grant programs) for a new Fire Hall are being researched to reduce borrowing.

Staff also advised that only areas that receive service from the Town of Creston, who do not have their own Fire Hall will financially contribute to the proposed new Fire Hall based on the Regional District of Central Kootenay's request for continued service provision.

Mayor Toyota advised that these questions should be referred to their Area Director.

- 342-17
**MOVE TO CLOSED
MEETING** Moved by Councillor Comer, seconded by Councillor Casemore
THAT by authority of the *Community Charter*, this meeting is closed from the public and/or news media, pursuant to Sub-Section 90(1)(c) and (e). CARRIED

- RECONVENE** The Regular Council Meeting reconvened at 5:34 p.m.

- RESOLUTIONS
FROM CLOSED
MEETING** Moved by Councillor Comer, seconded by Councillor Elford
THAT staff is authorized to prepare an amendment to Fees and Charges Bylaw No. 1763, 2011, for Council's consideration, as follows:
343-17
► AMEND FEES AND
CHARGES BYLAW - Update the fees for the sale or provision of cremation vaults, grave liners, chairs, tents, greens and lowering devices. Fees can be billed directly to the customer; or, if the Funeral Home chooses to complete the paperwork and collect the fees for these items on behalf of the Town, the Funeral Home should be permitted to charge an administration fee directly to the customer;

- The Town to direct bill the customer and collect such fees prior to the funeral service or burial or interment, for any additional services provided that have not been billed through the Funeral Home for burials or internments in Town of Creston cemeteries;
- Update the fees for the sale of a columbarium niche, with respect to a new columbarium owned by the Town of Creston. CARRIED

344-17
ADJOURNMENT

Moved by Councillor Comer
THAT the Regular Council Meeting of October 24, 2017, be adjourned at 5:59 p.m. CARRIED

**CERTIFIED
CORRECT:**

Ron Toyota
Mayor

Stacey Hadley
Corporate Officer