

REGULAR COUNCIL MEETING AGENDA
Tuesday, August 8, 2017
4:00 p.m.

CALL TO ORDER AT 4:00 P.M.

ADOPTION OF AGENDA (and late items, if appropriate)

ADOPTION OF MINUTES:

- a) Regular Council Meeting held July 11, 2017 (*bring your copy*).
- b) Committee of the Whole Meeting held July 18, 2017 (*TO BE RECEIVED - bring your copy*).

DELEGATIONS: None

COUNCIL COMMITTEE - REPORTS:

- c) Committee of the Whole Recommendations No. 1 to 5 – July 18, 2017, for adoption.

RECOMMENDATION NO. 1:

THAT Ltr #392 from the Town Manager, requesting direction with respect to the Revitalization Tax Exemption Program, be received; AND FURTHER, THAT staff is authorized to proceed with the required legislative process to bring forward for Council's consideration, a Revitalization Tax Exemption Program Bylaw for the development of new commercial businesses, or the redevelopment of existing commercial businesses in the Town's zones that permit commercial uses, based on the following criteria:

- Exemption Program for a maximum ten year period with 100% tax exemption for the first five years and 50% exemption for the second five years of the Program, on the assessed value of the improvements;
- Minimum eligible project value (as determined by the Chief Building Official) of \$50,000 for renovations and \$150,000 for new commercial construction.

RECOMMENDATION NO. 2:

THAT Ltr #396 from Mayor Toyota, regarding Council appointments to Committees for 2017, be received; AND FURTHER, THAT Council approves the following appointments for the year 2017:

Arrow Creek Water Treatment & Supply Commission

Representative: Councillor Elford; Alternate: Mayor Toyota

East Resource Recovery Commission (RDCK)

Representative: Mayor Toyota, Alternate: Councillor Elford

Kootenay East Regional Hospital District

Director: Councillor Unruh; Alternate Director: Councillor Elford

School District No. 8 (Kootenay Lake) – Board of School Trustees

Liaisons: Councillors Comer and Unruh

Emergency Operations Centre

EOC Director: Town Manager

Member: Fire Chief

Resource: RDCK Emergency Coordinator, Creston, Areas A, B & C

Council Liaisons: Mayor Toyota, Councillor Elford

Municipal Insurance Association of BC

Representative: Councillor Elford; Alternate: Councillor Wilson

Community Arts Council of Creston

Representative: Councillor Wilson

Creston-Kaminoho Friendship Society

Representative: Councillor Wilson

Creston-Kootenay Foundation

Representatives: Councillors Casemore and Wilson

Creston & District Community Directed Funds Committee

Representative: Mayor Toyota

Creston & District Library Board

Representatives: Councillor Comer and Unruh

Creston Valley Blossom Festival Association

Representatives: Councillors Unruh and Wilson

Creston Valley Chamber of Commerce

Representatives: Councillors Casemore and Unruh

Creston Valley Community Housing Society

Representative: Councillor Casemore

Creston Valley Community Network Society

Representatives: Councillors Comer and Wilson

Creston Valley Wildlife Management Area Interpretive Centre Committee

Representative: Mayor Toyota

Fields Forward

Representative: Councillor Comer

Trails for Creston Valley Society

Representatives: Councillors Boehmer and Casemore

Creston Valley Forest Corporation

Director: Councillor Elford; Alternate: Councillor Casemore

Creston Valley Regional Airport Society

Liaisons: Mayor Toyota and Councillor Elford

Parcel Tax Roll Review Panel (Foot Frontage)

Chair: Councillor Boehmer

Members: Councillor Unruh, Director of Finance & Corporate Services

Cemetery Advisory Committee

Members: Mayor Toyota, Councillor Boehmer

Creston Valley Youth Network Committee

Liaisons: Councillor Boehmer and Casemore

Ktunaxa Kinbasket Treaty Advisory

Representative (appointed to 2018): Councillor Boehmer

RECOMMENDATION NO. 3:

THAT the verbal report by the Town Manager with respect to meetings with Provincial Ministers during the 2017 Union of BC Municipalities Convention, be received.

RECOMMENDATION NO. 4:

THAT the verbal report by the Town Manager, regarding advancing the Trails Master Plan within the Town of Creston, be received; AND FURTHER, THAT staff is authorized to draft a Terms of Reference, including membership, for a Council Select Committee to advance the Trails Master Plan in relation to the development of trails within the Town's boundaries, for Council's consideration at a future meeting.

RECOMMENDATION NO. 5:

THAT there be no change to the current meeting times set for Council and Committee meetings for the Council of the Town of Creston and set out in Council Procedures Bylaw No. 1647.

Pg.**Item**

1. Ltr #416 from BC Hydro, re invitation to meet to discuss issues during th 2017 UBCM Convention.
2. Ltr #446 from the Manager of Engineering, re FCM – Municipal Asset Management Program funding for an Asset Management Plan.

BYLAWS: None

- 2. **REVIEW STRATEGIC PRIORITIES CHART** (to be reviewed at the first Council meeting of each month) Town Manager to provide verbal updates to Council.
- 3. **REVIEW FOLLOW-UP ACTON LIST** (to be reviewed the first Council meeting of each month)

NEW BUSINESS:

REPORTS OF REPRESENTATIVES:

- Council Member Verbal Reports
 - Staff Verbal Reports (first meeting of each month)
4. Receive Verbal Reports of Council (and staff) members.

GIVING OF NOTICES:

COTW – August 15, September 12, October 17, November 21, December 5, 2017
 COUNCIL – 2nd & 4th Tuesdays of each month; September 5, 19, October 10, 24, November 14, 28, December 12, 2017
 UBCM – Sept. 25 – 29, 2017

Acting Mayors – 2017

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|-----------|---------------|----------|--------------|
| January | Clr. Unruh | February | Clr. Comer |
| March | Clr. Elford | April | Clr. Wilson |
| May | Clr. Boehmer | June | Clr. Boehmer |
| July | Clr. Unruh | August | Clr. Comer |
| September | Clr. Elford | October | Clr. Wilson |
| November | Clr. Casemore | December | Clr. Boehmer |

QUESTION PERIOD:

MOVE TO CLOSED MEETING, pursuant to Sub-section 90(1) (c), (e) and (k) of the Community Charter.

RECONVENE TO REGULAR MEETING

RESOLUTIONS FROM CLOSED MEETING:

ADJOURNMENT