

**REGULAR COUNCIL MEETING AGENDA**  
**Tuesday, December 15, 2015**  
**3:30 p.m.**

**CALL TO ORDER AT 3:30 P.M.**

**MOVE TO CLOSED MEETING, pursuant to Sub-section 90(1) (c), (e) and (k) of the Community Charter.**

***RECONVENE TO Regular Meeting at 4:00 p.m.***

**ADOPTION OF AGENDA (and late items, if appropriate)**

**ADOPTION OF MINUTES:**

- a) Regular Council Meeting held November 24, 2015 (***bring your copy***).
- b) Special Regular Council Meeting held December 8, 2015 (***bring your copy***).
- c) Special Committee of the Whole Meeting held November 24, 2015 (***TO BE RECEIVED - bring your copy***).
- d) Committee of the Whole Meeting held December 8, 2015 (***TO BE RECEIVED – bring your copy***).

**DELEGATIONS:**

Gail Brown and/or Sheila Hall, Friends of Children – East Kootenay, explaining how their program supports Creston and district families, and possible avenues where they might receive support from the Town of Creston.

**COUNCIL COMMITTEE - REPORTS:**

- e) Committee of the Whole Recommendation No. 1, November 24, 2015, for adoption.

**RECOMMENDATION NO. 1:**

THAT the verbal reports by the Director of Municipal Services and the Director of Finance and Corporate Services, regarding the proposed 2016 Water and Sewer Budgets, be received; AND FURTHER, THAT staff is authorized to draft amendments to the Waster Rates and Regulations Bylaw, the Water District Rates and Regulations Bylaw and the Sewer Rates and Regulations Bylaw, to reflect the following increases in utility rates for 2016 to 2020:

- Proposed water rates increase for 2016 - 0%
- Proposed water rates increase for 2017 - 2%
- Proposed water rates increase for 2018 - 2%
- Proposed water rates increase for 2019 - 2%
- Proposed water rates increase for 2020 - 2%
- Proposed sewer rates increase for 2016 – 9%
- Proposed sewer rates increase for 2017 – 5%
- Proposed sewer rates increase for 2018 – 5%
- Proposed sewer rates increase for 2019 – 5%
- Proposed sewer rates increase for 2020 – 2%

- f) Committee of the Whole Recommendations No. 1 to 5, December 8, 2015, for adoption.

**RECOMMENDATION NO. 1:**

THAT Ltrs #690 and 700, being the minutes of the November 27 and December 4, 2015 Youth Engagement Strategy Committee meetings, be received.

**RECOMMENDATION NO. 2:**

THAT the verbal report by the Town Manager, regarding a conceptual design for a Market Park, be received; AND FURTHER, THAT the Market Park conceptual design for the property owned by the Town of Creston and situated at 1103 and 1201 Cook Street, and 111 and 115 Northwest Boulevard, Creston, a copy of which is attached to and forms a part of these minutes as Appendix 'I', be approved in principle.

**RECOMMENDATION NO. 3:**

THAT Ltr #612 from the Fire Chief, regarding the Creston Fire Rescue Strategic Plan, be received; THAT Council approves the 'Mission and Value' statement for the Creston Fire and Rescue Service, developed as part of the strategic planning process; AND FURTHER, THAT Council adopts the Creston Fire and Rescue Service Strategic Plan, prepared by Dave Mitchell & Associates Ltd., dated August 2014, to assist Council and staff in the short and long term direction of the fire and rescue service.

**RECOMMENDATION NO. 4:**

THAT the verbal report by the Director of Finance and Corporate Services, regarding a review of Council projects referred for consideration in the 2016 budget, and single supplemental additions to the budget, be received; AND FURTHER, THAT staff is authorized to develop costing sheets, for Council's consideration during 2016 budget discussions, for each of the following projects:

- Events Coordinator (Creston Valley Spirit Committee)
- Promotional Material (promoting Town of Creston/Creston Valley)
- Market Park Study Detail Design / Costing
- Parade Float(s)
- Fire Hall (staff to make recommendation re next steps)
- Downtown Beautification / Revitalization
- Highway Signage to Downtown Core
- Public Art Project
- Town Hall Model for Green Energy (landscaping/alternate energy/efficiencies)
- Trails Expansion
- Continued Connection from Downtown Through Northwest Boulevard (visual and physical connectivity)

**RECOMMENDATION NO. 5:**

THAT staff advise Ms. Munro that Council will not be pursuing a small dog park project within the 2016 budget process.

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1. Ltr #627 from the Friends of Children – East Kootenay, re opportunities for support from the Town of Creston.
11. Ltr #692 from the Association of Kootenay & Boundary Local Governments, re notice of Annual General Meeting and first call for resolutions 2016.
- 14A Appointment of Acting Mayors for 2016:
 

January	Clr. Unruh	February	Clr. Comer
March	Clr. Elford	April	Clr. Wilson
May	Clr. Snopek	June	Clr. Boehmer
July	Clr. Unruh	August	Clr. Comer
September	Clr. Elford	October	Clr. Wilson
November	Clr. Snopek	December	Clr. Boehmer

## 14B Appointment of Committee members for 2016:

- THAT Councillor Comer be appointed as Chair of the Creston Valley Spirit Committee for the year 2016.
- THAT Councillor Boehmer be appointed as Chair and Councillor Unruh be appointed as member of the Parcel Tax Roll Review Panel (Foot Frontage) for the year 2016.
- THAT Councillor Snopek be appointed as Council's representative to the Arrow Creek Water Treatment and Supply Commission for the year 2016, with Councillor Elford being appointed as an Alternate.
- THAT Councillor Unruh be appointed as a Director to the Kootenay East Regional Hospital District on behalf of the Town of Creston, for the year 2016, with Councillor Elford being appointed as an Alternate.
- THAT Councillors Comer and Unruh be appointed as Council's liaisons to the School District No. 8 (Kootenay Lake) Board of School Trustees, for the year 2016.
- THAT the following be appointed to the Emergency Operations Centre on behalf of the Town of Creston, for the year 2016, as follows:
  - EOC Director: Town Manager
  - Member: Fire Chief
  - Resource: RDCK Emergency Coordinator, Creston, Areas A, B & C
  - Council Liaisons: Mayor Toyota and Councillor Elford
- THAT Councillor Elford be appointed as Council's representative to the Municipal Insurance Association of BC for the year 2016, with Councillor Wilson being appointed as Alternate.
- THAT Council approves appointments to the following organizations for the year 2016:
  - Columbia Basin Trust, Community Directed Youth Committee (CAC) - Councillors Boehmer and Comer (Liaisons)
  - Community Arts Council of Creston - Councillor Wilson
  - Creston-Kaminoho Friendship Society - Councillors Snopek and Wilson (Representatives)
  - Creston-Kootenay Foundation - Councillors Snopek and Wilson (Liaisons)
  - Creston & District Community Directed Funds Committee - Mayor Toyota (Representative)
  - Creston & District Library Board - Councillors Comer and Unruh (Representatives)
  - Creston Valley Blossom Festival Association - Councillors Snopek and Wilson (Representatives)
  - Creston Valley Chamber of Commerce - Councillors Boehmer and Unruh (Representatives)
  - Creston Valley Community Housing Society - Councillor Snopek (Representative)
  - Creston Valley Community Network Society - Councillors Boehmer and Comer (Representatives)
  - Creston Valley Forest Corporation - Councillor Snopek (Director), Councillor Unruh (Alternate)
  - Creston Valley Regional Airport Society - Mayor Toyota and Councillor Elford (Liaisons)
  - Creston Valley Wildlife Management Area Interpretive Centre Committee – Mayor Toyota (Representative)
  - Trails for Creston Valley Society - Councillors Boehmer and Comer (Representatives)

## 14C Appointment of Auditors for 2016:

THAT the firm of Carr & Medlang be appointed Auditors for the Town of Creston for the year 2016.

**BYLAWS:**

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|------------|--|
| 15.        | Bylaw No. 1826, Animal Care and Responsibility Bylaw <b>(Adoption)</b>   |
| 31.        | Bylaw No. 1834, Bylaw Notice Enforcement and Fees and Charges Amendment Bylaw <b>(Adoption)</b>  |
| 47.        | Bylaw No. 1831, Water Rates and Regulations Amendment Bylaw <b>(Adoption)</b>  |
| 51.        | Bylaw No. 1832, Water District Rates and Regulations Amendment Bylaw <b>(Adoption)</b>   |
| 55.        | Bylaw No. 1833, Sewer Rates and Regulations Amendment Bylaw <b>(Adoption)</b>  |
| 59.        | <b><u>REVIEW STRATEGIC PRIORITIES CHART</u> (to be reviewed at the first Council meeting of each month) Town Manager to provide verbal updates to Council.</b> |
| 61.        | <b><u>REVIEW FOLLOW-UP ACTON LIST</u> (to be reviewed the first Council meeting of each month)</b>   |
| 63.        | <b><u>REVIEW COMMITTEE OF THE WHOLE AGENDA</u> (to be reviewed at each Council meeting)</b>  |

**NEW BUSINESS:**

**REPORTS OF REPRESENTATIVES:**

- Council Member Verbal Reports
- Staff Verbal Reports (first meeting of each month)

64. Receive Verbal Reports of Council (and staff) members.

**RESOLUTIONS FROM CLOSED MEETING:**

**GIVING OF NOTICES:**

1. COTW – Jan. 19, Feb. 16, 2016
2. COUNCIL – 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays of each month (Jan. 12, 26, Feb. 9, 23, 2016)

**Acting Mayors – 2015**

January	Clr. Unruh	February	Clr. Comer
March	Clr. Elford	April	Clr. Wilson
May	Clr. Snopek	June	Clr. Boehmer
July	Clr. Unruh	August	Clr. Comer
September	Clr. Elford	October	Clr. Wilson
November	Clr. Snopek	December	Clr. Boehmer

**QUESTION PERIOD**

**MOVED TO CLOSED MEETING, IF REQUIRED**

**RECONVENE TO REGULAR MEETING, IF REQUIRED**

**ADJOURNMENT**